

Date: 8th October 2021

Location: Zoom

Minutes: Final

Committee members present:		
Andrew Molyneux	Chair	Present for all
William Bolland	GP	Present for all
Guy Burkill	Radiologist	Present for all
Dharmisha Chauhan	Co-opted Pharmacist	Present for items 2 - 7
Susan Cheetham	Lay member	Present for all
Fiona Collier	GP	Present for all
Gillian Godsell	Clinical nurse specialist	Present for all
Ian James	Lay member	Present for all
Lynne Jamieson	Histopathologist	Present for all
Stephen Keohane	Dermatologist	Present for all
John Lear	Dermatologist	Present for items 3 - 7
Christine Parkinson	Medical Oncologist	Present for all
Howard Peach	Plastic Surgeon	Present for all
Saskia Reeken	Clinical nurse specialist	Present for all
Myles Smith	General Surgeon	Present for all
Delia Sworm	Oncology nurse specialist	Present for all
Steven Watkins	Oncologist	Present for all
Sophie Wilne	Co-opted Paediatric Oncologist	Present for all

In attendance:		
Steph Armstrong	NICE Technical Analyst, Health Economics	Present for all
Victoria Axe	NICE Guideline Commissioning Manager	Present for all
Lindsay Claxton	NICE Technical Adviser, Health Economics	Present for all
Tom Jarrett (TJ)	NICE Technical Analyst	Present for all
Jon Littler (JL)	NICE Project Manager	Present for all
Hannah Lomax (HL)	NICE Technical Analyst, Health Economics	Present for all
Ruth Melville	NICE Editor	Present for all
Caroline Mulvihill (CM)	NICE Technical Lead	Present for all
Katherine Saxby	NICE Medicines Adviser	Present for all

Zainab Ulhaq (<i>Observing</i>)	NICE User Experience Researcher	Present for all
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Apologies:	
Jenny Craven	NICE Information Services
Jacquelin Durkin	NICE Administrator
Sarah Hemington-Gorse	Plastic Surgeon
Sue Spiers	NICE Associate Director

<p>Item 1</p> <ul style="list-style-type: none"> • Welcome • DOIs • Minutes from previous meeting
<p>Andrew Molyneux (the Chair) welcomed the committee members and attendees to the 13th committee meeting for the 'Melanoma: Assessment and Management' guideline. Apologies were noted as listed above.</p> <p>Committee members were asked to declare any new interests that had occurred since the last meeting. No new interests were declared.</p> <p>The minutes from committee meeting 12 were reviewed and approved as an accurate record of the previous meeting's proceedings.</p> <p>Howard Peach offered thanks and compliments to Tom Jarratt (TJ) for his research recommendations list.</p>
<p>Item 2</p> <ul style="list-style-type: none"> • Reviewing new systemic and localised anticancer treatment recommendations
<p>The Chair introduced NICE HE Analyst Hannah Lomax (HL), who gave a presentation which reviewed the most effective and cost-effective systemic treatments for advanced unresectable melanoma. The committee then discussed and offered feedback on this presentation.</p> <p>The Chair thanked HL for her presentation and the Committee for their feedback. The Committee also offered their thanks for all the NICE team's hard work.</p>
<p>Item 3</p> <ul style="list-style-type: none"> • Reviewing updated follow-up recommendations
<p>The Chair introduced NICE Technical Analyst TJ who led the discussion which would review the follow-up recommendations for (?) and see which required updating.</p>
<p>Item 4</p> <ul style="list-style-type: none"> • Reviewing updated follow-up recommendations (continued)
<p>NICE Technical Analyst TJ continued to lead the review of the updated follow-up</p>

recommendations.

Item 5

- **Reviewing updated follow-up recommendations (continued)**

Following a short break, NICE Technical Analyst Thomas Jarrett (TJ) finished the discussion on updating the follow-up recommendations.

The Chair thanked TJ for his presentation and the Committee for their feedback.

Item 6

- Equality impact assessment

Due to time limitations, CM recommended that further discussion on the equality impact assessment be conducted offline with the committee.

Item 7

- AOB, summary and next steps

Jon Littler (JL) took the committee through the steps that would follow this meeting, including when the consultation would begin and end, and when the post-consultation meeting would take place.

The Chair thanked the committee for their contribution, summarised the main actions from the day and asked if there was any other business.

As there was no further business, the Chair thanked the committee and the NICE team for their hard work throughout development and then brought the meeting to a close.

Date of next meeting: Thursday, 10th March 2022

Location of next meeting: Zoom