

Melanoma: Assessment and Management – Post-consultation meeting

Date: 31st March 2022

Location: Zoom

Minutes: Final

Committee members present:		
Andrew Molyneux	Chair	Present for all
William Bolland	GP	Present for all
Guy Burkill	Radiologist	Present for items 2 - 6
Dharmisha Chauhan	Co-opted Pharmacist	Present for all
Susan Cheetham	Lay member	Present for all
Gillian Godsell	Clinical nurse specialist	Present for all
Sarah Hemington-Gorse	Plastic Surgeon	Present for all
Lynne Jamieson	Histopathologist	Present for items 1 - 4
Stephen Keohane	Dermatologist	Present for all
John Lear	Dermatologist	Present for items 4 - 6
Christine Parkinson	Medical Oncologist	Present for all
Howard Peach	Plastic Surgeon	Present for all
Saskia Reeken	Clinical nurse specialist	Present for all
Myles Smith	General Surgeon	Present for all
Steven Watkins	Oncologist	Present for items 2 - 6
Sophie Wilne	Co-opted Paediatric Oncologist	Present for items 1, 2, 5

In attendance:		
Steph Armstrong	Technical Analyst, Health Economics	Present for all
Victoria Axe	Guideline Commissioning Manager	Present for all
Becky Chadwick (BC)	Project Manager	Present for all
Lindsay Claxton	Technical Adviser, Health Economics	Present for all
Jacquelin Durkin	Administrator	Present for item 1
Charlotte Fairclough (<i>Observer</i>)	Technical Analyst, Quality Standards	Present for all
Kirsty Hounsell (<i>Observer</i>)	Technical Analyst, Health Economics	Present for all
Tom Jarratt (TJ)	Technical Analyst	Present for all
Kate Kelley	Associate Director	Present for all
Hannah Lomax	Technical Analyst, Health Economics	Present for all
Ruth Melville	Editor	Present for all

Caroline Mulvihill (CM)	NICE Technical Lead	Present for all
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Apologies:	
Fiona Collier	GP
Ian James	Lay member
Delia Sworm	Oncology nurse specialist
Maroulla Whiteley	NICE Resource impact lead

<p>Item 1</p> <ul style="list-style-type: none"> • Welcome • DOIs • Minutes from previous meeting
<p>Andrew Molyneux (the Chair) welcomed the committee members and attendees to the post-consultation committee meeting for the 'Melanoma: Assessment and Management' guideline. Apologies were noted as listed above.</p> <p>Committee members were asked to declare any new interests that had occurred since the last meeting. No new interests were declared.</p> <p>The minutes from committee meeting 13 were reviewed and approved as an accurate record of the previous meeting's proceedings.</p>
<p>Item 2</p> <ul style="list-style-type: none"> • Key themes from stakeholder comments
<p>The Chair introduced NICE Technical Lead Caroline Mulvihill (CM), and NICE Technical Analyst Tom Jarratt (TJ), who presented on the key themes from the stakeholder comments received on the guideline at consultation.</p> <p>The Chair thanked CM and TJ for their presentation and the Committee for their feedback.</p>
<p>Item 3</p> <ul style="list-style-type: none"> • Key themes from stakeholder comments (continued)
<p>Following a short break, CM and TJ continued their presentation of the key themes from the stakeholder comments.</p> <p>The Chair thanked CM and TJ for their presentation and the Committee for their feedback.</p>
<p>Item 4</p> <ul style="list-style-type: none"> • Key themes from stakeholder comments (continued)
<p>Following a short break, CM and TJ continued to lead a discussion of the key themes from the</p>

stakeholder comments.

The Chair thanked CM and TJ for their presentation and the Committee for their feedback.

Item 5

- **Key themes from stakeholder comments (continued)**

Following a short break, CM and TJ continued their presentation of the key themes from the stakeholder comments.

The Chair thanked CM and TJ for their presentation and the Committee for their feedback.

Item 6

- AOB, summary and next steps

NICE Project Manager Becky Chadwick (BC) took the committee through the key dates and next steps ahead of publication of the guideline.

The Chair thanked the committee for their contribution, summarised the main actions from the day and asked if there was any other business.

As there was no further business, the Chair thanked the committee and the NICE team for their work on the guideline and then brought the meeting to a close.