

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)**Melanoma****Fourth Guideline Development Group (GDG) meeting**15th November 2013

Bollin Room 2, NICE, City Tower, Level 1a, Piccadilly Plaza, Manchester, M1 4BT

GROUP MEMBERSHIP

GDG Members	
Fergus Macbeth (FM)	Julia Newton-Bishop (JNB)
Saskia Reeken (SR)	Barry Powell (BP)
Laszlo Igali (LI)	Rachael Robinson (RR)
Christine Parkinson (CP)	Richard Jackson (RJ)
Sara Stoneham (SS)	Stephen Keohane (SK)
Jonathan Smith (JSm)	Martin Telfer (MT)
Julia Schofield (JSc)	Gill Godsell (GG)
Charles Kelly (CK)	
NCC-C staff	
Lianne Gwillim (LG)	Andrew Champion (AC)
Matthew Prettyjohns (MP)	Susan O'Connell (SOC)
Stephanie Arnold (SA)	James Hawkins (JH)
NICE staff & Affiliated staff	
Katie Perryman-Ford (KPF)	
Apologies	
John Graham (JG)	

REPORTS OF DISCUSSIONS AT THE MEETING**1. Introductions**

FM welcomed everyone to the 4th meeting of the Melanoma GDG.

Apologies for absence were received from, John Graham.

2. Declarations of Interest

The following interests were declared at the meeting:

- FM received reimbursement of travel and subsistence expenses for attending the World lung cancer conference in October 2013. This interest was categorised as personal pecuniary non-specific, meaning that FM can declare and participate in discussions on all topics as lung cancer is not being covered by the guideline.
- SR received sponsorship from LEO pharmaceuticals and Dermal Laboratories Limited for attending a study day on Maximising Capacity and Productivity in your Dermatology Service, on 8th November 2013. This interest was categorised as personal pecuniary non-specific meaning that SR can declare and participate in discussion on all topics as capacity and productivity in dermatology services. is not being covered by the guideline.
- BP received reimbursement of travelling expenses and subsistence from IGEA for attending a meeting regarding data collection for Electrochemotherapy. This interest was categorised as personal pecuniary specific, meaning that BP can

declare and participate in discussion on all topics as data collection for Electrochemotherapy is not being investigated by the guideline.

- CP received reimbursement of travel and subsistence expenses from CLOVIS for attending an investigator meeting for the ARIEL2 and ARIEL3 trials for ovarian cancer. This interest was categorised as personal pecuniary non-specific, meaning that CP can declare and participate in discussion on all topics in discussions as ovarian cancer is not being covered by the guideline.
- JNB received an honorarium from Roche for giving advice on cutaneous toxicity from Vemurafenib. This interest was categorised as personal pecuniary specific meaning that JNB can declare and participate in discussion on all topics as Vemurafenib is covered by a published TA and therefore will not being investigated by the guideline.
- JNB received an honorarium from Roche for giving advice on cutaneous toxicity from Vemurafenib. This interest was categorised as non-personal pecuniary meaning that JNB can declare and participate in discussion on all topics as Vemurafenib is covered by a published TA and therefore will not being investigated by the guideline.
- JNB received reimbursement of travelling expenses from Irish Association of Dermatologists for giving a talk on vitamin D and melanoma, on 4th October 2012. This interest was categorised as personal pecuniary specific, meaning that JNB can declare and participate in discussion on all topics as expenses are not beyond a reasonable amount.
- JNB received an honorarium from Irish Association of Dermatologists for giving a talk on vitamin D and melanoma on 4th October 2012. This interest was categorised as personal pecuniary specific, meaning that JNB can declare and participate in discussion on all topics as payment was received from a professional body.
- JNB received reimbursement of travelling expenses from the Melanoma Study Group (MSG) for giving a talk at the Focus on Melanoma conference on the levels of vitamin D in melanoma patients on 11th October 2012. This interest was declared as personal pecuniary, specific meaning that JNB can declare and participate in discussion on all topics as expenses are not beyond a reasonable amount.
- JNB received reimbursement of travelling expenses from Beatson Institute, for attending a seminar and giving a talk on the genetics of susceptibility and survival of melanoma on 26th March 2013. This interest was categorised as personal pecuniary specific, meaning that JNB can declare and participate in discussion on all topics as expenses are not beyond a reasonable amount.
- JNB received reimbursement of travelling expenses from London Strategic Health Authority for attending a ECRIC Cancer Registry meeting to discuss NCIN work designed to understand cancer registration on 19th April 2013. This interest was categorised as personal pecuniary non-specific meaning that JNB can declare and participate in discussion on all topics as cancer registration is not being covered by the guideline.
- JNB received reimbursement of travelling expenses from Public Health England for chairing a NCIN Chair's meeting regarding national data collection on skin cancer on 10th May 2013. This interest was categorised as personal pecuniary non specific, meaning that JNB can declare and participate in discussion on all topics as data collection is not being covered by the guideline.
- JNB received reimbursement of travelling expenses from Public Health England for chairing the skin SSCRG group covering national data collection on skin cancer on 6th June 2013. This interest was categorised as personal pecuniary non specific, meaning that JNB can declare and participate in discussion on all topics as data collection is not being covered by the guideline.

- JNB received reimbursement of travelling expenses from conference organisers giving a talk on the genetics of melanoma survival at the 8th World Congress of Melanoma on 17th July 2013. This interest was categorised as personal pecuniary specific, meaning that JNB declare and participate in discussion on all topics as expenses are not beyond a reasonable amount.
- JNB received reimbursement of travelling expenses from Public Health England for chairing a NCIN workshop on national data collection on skin cancer, on 30th October 2013. This interest was categorised as personal pecuniary non-specific meaning that JNB can declare and participate in discussion on all topics as data collection is not being covered by the guideline.
- JSm reviewed a systematic review on PET-CT in stage III melanoma for publication in the journal of surgical oncology in October 2013. This interest was categorised as personal pecuniary specific, meaning that JSm can declare and a chair person's action was taken so that JSm can participate in discussions on all topics as only reviewed article, no opinion was expressed.
- JSm received reimbursement of, subsistence and course fee from Nucletron for attending the annual UK prostate brachytherapy course in June 2013. This interest was categorised as personal pecuniary non specific, meaning that JSm can declare and participate in discussion on all topics as prostate brachytherapy is not being covered by the guideline.

The GDG were reminded that if they take on any new interests, these must be declared to the NCC-C as soon as they happen so that the necessary action can be taken.

3. Discussions

The GDG agreed and signed off the final review questions and PICO's for topics A1, A2, A3, A4, D1, D2 & 0.

The GDG discussed the clinical evidence and agreed the recommendations for topics K & N.

4. Close of meeting

FM thanked the GDG for their input to the meeting, reminded them that the next meeting will be held on **Monday 20th & Tuesday 21st January 2013**, starting at 10.30am at the **NCC-C offices, Park House, Greyfriars Road, Cardiff, CF10 3AF** and closed the meeting.