

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)

Melanoma

Sixth Guideline Development Group (GDG) meeting

6th March 2014

Mercure Hotel, Manchester

GROUP MEMBERSHIP & ACTION LIST

GDG Members	
Fergus Macbeth (FM)	Julia Newton-Bishop (JNB)
Saskia Reeken (SR)	Barry Powell (BP)
Laszlo Igali (LI)	Rachael Robinson (RR)
Christine Parkinson (CP)	Richard Jackson (RJ)
Sara Stoneham (SS)	Stephen Keohane (SK)
Jonathan Smith (JSm)	Martin Telfer (MT)
Julia Schofield (JSc)	Gill Godsell (GG)
Charles Kelly (CK)	John Rouse (JR)
NCC-C staff	
Andrew Champion (AC)	Susan O'Connell (SOC)
James Hawkins (JHa)	Victoria Titshall (VT)
Angharad Morgan (AM)	
NICE staff & Affiliated staff	
Katie Perryman-Ford (KPF)	Judith McBride (JM)
Apologies	
John Graham (JG)	Lianne Gwillim (LG)

REPORTS OF DISCUSSIONS AT THE MEETING

1. Introductions

FM welcomed everyone to the 6th meeting of the Melanoma GDG.

A welcome was given to:

- Victoria Titshall (JR) – a project manager attending on behalf of LG.
- Angharad Morgan (AM) – a reviewer who has reviewed the evidence for today's new topics.
- Judith McBride (JM) – a senior editor from NICE to give a presentation on how to word recommendations.

Apologies for absence were received from Lianne Gwillim who is about to start maternity leave and John Graham.

2. Declarations of Interest

The GDG were reminded that if they take on any new interests, these must be declared to the NCC-C as soon as they happen so that the necessary action can be taken.

3. Discussions

A presentation was given to the GDG about wording recommendations from the NICE editor.

JH gave a brief update on the health economics review for topic L1.

The GDG reviewed and agreed changes to the recommendations and LETR paragraphs made at the last meeting for topics H, C, I, D1 and D2.

The GDG discussed the evidence and agreed the recommendations and LETR table for topics J1 and J2.

4. Close of meeting

FM thanked the GDG for their input to the meeting, reminded them that the next meeting will be held on **30th April 2014**, starting at 10.30am at the **NICE offices, Level 1a, Piccadilly Plaza, City Tower, Manchester, M1 4BT** and closed the meeting.