

Diverticular Disease Committee meeting

Date: 10/01/2019

Location: NGC Boardroom, Royal College of Physicians, 11 St Andrew's Place, London NW1 4LE.

Minutes: Final

Committee members present:		
James Dalrymple (Chair)		(Present for notes 1- 6)
Christina Berry		(Present for notes 1- 6)
Stephen Bradley		(Present for notes 1- 6)
Jonathan Grunewald		(Present for notes 1- 6)
David Humes		(Present for notes 1- 6)
John O'Donohue		(Present for notes 1- 6)
Nina Powell		(Present for notes 1- 6)
Claire Sheikh		(Present for notes 1- 6)
John Simpson		(Present for notes 1- 6)
Michael Sproat		(Present for notes 1- 6)
Michele Woodger		(Present for notes 1- 6)

In attendance:		
Caroline Keir	Guidelines Commissioning Manager	(Present for notes 1- 6)
Annette Mead	Senior Medical Editor	(Present for notes 1- 6)
Anna Sparshatt	Pathways Editor	(Present for notes 1- 4.1)
Nicole Downes	Research Fellow	(Present for notes 1- 6)
Qudsia Malik	Senior Research Fellow	(Present for notes 1- 6)
Eleanor Priestnall	Project Manager	(Present for notes 1- 6)
Sharon Swain	Associate Director/Guideline Lead	(Present for notes 1- 6)
David Wonderling	Head of Health Economics	(Present for notes 1- 6)

Apologies:		
Ian Mather	Business Analyst, NICE	

4.0.03 DOC Cmte minutes

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the eleventh meeting on Diverticular Disease. The Committee members and attendees introduced themselves.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included: Resource impact of recommendations, Research recommendation protocols, NICE pathways, Guideline Algorithm and Review of the Short guideline.

Introductions

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matters under discussion were all areas covered by the guideline.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. There were no new interests declared.

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Minutes of last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting. The Chair confirmed that all matters arising had been completed or were in hand.

4. Presentations

1. The Chair introduced David Wonderling, who gave the committee an update on the health economic model.

The Committee thanked David Wonderling for their update and contribution to the development of the guideline.

2. The Chair introduced Sharon Swain, Guideline Lead who lead the discussion on research recommendation protocols.

The Committee then discussed the issues presented in relation to this guideline. The Chair thanked committee members for presenting their protocols.

4.0.03 DOC Cmte minutes

3. The Chair introduced Anna Sparshatt, Senior Digital Editor who gave a presentation on NICE pathways.

The Committee then discussed the issues presented in relation to this guideline. The Chair thanked Anna Sparshatt for their presentation.

4. The Chair introduced Sharon Swain, Guideline Lead who presented the guideline Algorithm to the committee.

The Committee then discussed the issues presented in relation to this guideline. The Chair thanked Sharon Swain for their presentation.

5. The Chair introduced Sharon Swain, Guideline Lead who presented arising editorial comments on the NICE short guideline.

The Committee then discussed the issues presented in relation to this guideline. The Chair thanked Sharon Swain for their presentation.

6. Any other business

1. Annette Mead to discuss editing dates with EP

Date of next meeting: To be confirmed

Location of next meeting: NGC Boardroom, Royal College of Physicians, 11 St Andrew's Place, London NW1 4LE.