

Indoor Air Quality - Public Health Advisory Committee meeting 1

Date: 11/05/2018

Location: NICE Manchester office

Minutes: Final

Committee members present:	
Alan Maryon-Davis (Chair)	(Present for all items)
Richard Watt	(Present for all items)
Chris Bojke	(Present for all items)
Jane West	(Present for all items)
Jakki Cowley	(Present for all items)
Sarah Newsam	(Present for all items)
Samantha Heath (Topic expert member)	(Present for all items)
Tim Sharpe (Topic expert member)	(Present for all items)
Paul Harrison (Topic expert member)	(Present for all items)
Patrick Saunders (Topic expert member)	(Present for all items)
Fiona Macleod (Topic expert member)	(Present for all items)
Deborah Jarvis (Topic expert member)	(Present for all items)

In attendance:		
Sarah Willett	Associate Director, NICE	(Present for all items)
Hugh McGuire	Technical Advisor, NICE	(Present for all items)
Jonathan Nyong	Technical Analyst, NICE	(Present for all items)
Lise Elliott	Programme Manager, NICE	(Present for all items)
Andrew Harding (covering for Caroline Keir)	Guideline Commissioning Manager, NICE	(Present for all items)
Sani Dimitroulopoulou	PHE Topic Advisor	(Present for all items)
Toni Shaw	Information Specialist	(Present for all items)
Lesley Owen	Health Economist, NICE	(Present for all items)
Susan Burlace	Editor	(Present for item 4 via VC)
Stuart Mealing	YHEC	Present for item 8
Amy Dymond	YHEC	Present for item 8

Indoor Air Quality Cmte minutes 11/05/18

Apologies:	
Rachel Johns	Core member
Jo Cooke	Core member
Graham Rushbrook	Core member
Andrew Hopkin	Core member
Carla Jones	Topic expert member
Jamie Elvidge	Technical Advisor (Health Economics), NICE

1. Welcome, apologies, introductions and objectives

The Chair welcomed the Topic Expert members, attendees, and observers to the meeting. The Committee members and attendees introduced themselves.

The Chair informed the Committee that apologies had been received. These are noted above.

2. Declarations of Interest – overview of new policy

LE gave a presentation on the new NICE policy for declarations of interest, highlighting the changes since the last version.

3. Minutes of previous meeting, and declarations of interest

The Chair confirmed the matter under discussion and asked everyone to verbally declare any interests that have arisen since the last meeting.

No new interests were declared.

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

4. Presentation from the Editor

SB gave a presentation via VC on the role of the editor and how this relates to the work done by the committee

5. Update on search strategy

TS updated the committee on the evidence search strategy, and took questions on potential future avenues to investigate

Indoor Air Quality Cmte minutes 11/05/18

6. Update on methodology
JN gave a presentation on the methodology being used by the development team in this guideline and included a discussion on methodology and the approach being taken by the NICE Development Team
7. Review question 1 - Individual or building factors associated with increased exposure to poor indoor air quality at home
JN presented evidence to the committee on review question 1
8. Economic update and agreement on modelling options
SM and AD from YHEC provided an update on health economics and gave a presentation on the economic modelling for this guideline.
9. Summary and next steps
NICE Development Team will look at risk factor questions and present at the next meeting
10. Any other business
None