

Indoor Air Quality - Public Health Advisory Committee meeting 5

Date: 20/11/2018

Location: NICE Manchester office

Minutes: Final

Committee members present:	
Alan Maryon-Davis (Chair)	Present for all items
Rachel Johns	Present from item 4
Chris Bojke	Present for all items
Jo Cooke	Present for all items
Jakki Cowley	Present for all items
Richard Watt	Present until item 10
Paul Harrison (Topic expert member)	Present for all items
Deborah Jarvis (Topic expert member)	Present for all items
Fiona Macleod (Topic expert member)	Present for all items
Patrick Saunders (Topic expert member)	Present for all items
Tim Sharpe (Topic expert member)	Present for all items
Sani Dimitroulopoulou (PHE Topic Adviser / Non-voting member)	Present for all items

In attendance:		
Caroline Keir	Guideline Commissioning Manager, NICE	Present for all items
Hugh McGuire	Technical Adviser, NICE	Present for all items
Gareth Murphy	Business Analyst, NICE	Present for all items
Jonathan Nyong	Technical Analyst, NICE	Present for all items
Adam O'Keefe	Project Manager, NICE	Present for all items
Lesley Owen	Technical Adviser (HE), NICE	Present for all items
Joanna Perkin	Senior Digital Editor, NICE	Present for item 5
Sarah Willett	Associate Director, NICE	Present for all items
Verena Wolfram	Technical Analyst, NICE	Present for all items
Amy Dymond	YHEC	Present for all items
Stuart Mealing	YHEC	Present for all items

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Expert witnesses:		
James Milner	London School of Hygiene & Tropical Medicine	Present for items 8-13
Derrick Crump (via VC)	Director, Indoor Air Quality (IAQ) Consulting Limited & Associate, IEH Consulting Limited	Present for item 11

Apologies:	
Samantha Heath	Topic expert member
Sarah Newsam	Core member
Graham Rushbrook	Core member
Jane West	Core member

1. Welcome, apologies, introductions and objectives

The Chair welcomed members, attendees, and observers to the meeting. The Committee members and attendees introduced themselves.

The Chair informed the Committee of any apologies received from other members. These are noted above.

2. Declarations of Interest

The Chair confirmed the matter under discussion and asked everyone to verbally declare any interests that have arisen since the last meeting.

- Jo Cooke declared the following conflict: private landlord. The Chair and a senior member of the NICE team advised that this interest will be recorded in the register of interests but would not prevent JC from fully participating in the meeting.
- The Chair advised that due to a previously declared conflict, Tim Sharpe will be excluded from the drafting of any recommendations on dampness surveys.

Having reviewed the register of declarations of interest, the Chair and a senior member of the Developer's team noted that other than the above, the interests declared did not prevent the attendees from fully participating in the meeting.

3. Minutes of the previous meeting

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<p>The minutes of the previous meeting were accepted as an accurate record.</p>
4. Resource Impact Assessment
<p>Gareth Murphy, Business Analyst, provided a short presentation on the role of the Business Analyst and the Resource Impact Assessment Team in supporting the development of the guideline. The committee were then given an opportunity to ask GM questions.</p>
5. NICE Pathways
<p>Joanna Perkin, Senior Digital Editor, explained to the Committee the function of NICE Pathways in bringing together everything NICE has said on a topic in an interactive flowchart. JP advised that a draft pathway will be created prior to consultation and requested volunteers from the Committee to help ensure that the flow and intent are respected and that all relevant links are included.</p>
6. Re-run evidence presentation
<p>Jonathan Nyong, Technical Analyst, presented additional evidence that had been identified for a number of review questions. The committee discussed this evidence and the impact on draft recommendations.</p>
7. Health Economics – Presentation of final model
<p>Stuart Mealing and Amy Dymond from YHEC presented to the committee the final version of the health economic model developed to inform the guideline. The committee were then given an opportunity to ask questions to inform it's drafting of recommendations.</p>
8. Expert testimony 1
<p>Dr Milner provided expert testimony on the Health effects of home energy efficiency interventions in England for the consideration of the committee. Committee members were then given the opportunity to ask Dr Milner questions related to his testimony.</p>
9, 10. Recommendation drafting: Review Question 3.2
<p>The committee discussed the evidence presented in support of Review Question 3.2 and drafted recommendations accordingly.</p>
11. Expert Testimony 2
<p>Dr Crump provided expert testimony on the testing and monitoring of indoor air quality for the consideration of the committee. Committee members were then given the opportunity to ask Dr Crump questions related to his testimony.</p>

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12. Recommendation drafting: Review Question 1

The committee discussed the evidence presented in support of Review Question 1 and drafted recommendations accordingly.

13. Any other business

There was no other business. The Chair thanked those present and closed the meeting.