

Indoor Air Quality - Public Health Advisory Committee meeting 6

Date: 21/11/2018

Location: NICE Manchester office

Minutes: Final

Committee members present:	
Alan Maryon-Davis (Chair)	Present for all items
Rachel Johns	Present for all items
Chris Bojke	Present for all items
Jakki Cowley	Present for all items
Sarah Newsam	Present from item 3
Jane West	Present for all items
Paul Harrison (Topic expert member)	Present for all items
Deborah Jarvis (Topic expert member)	Present for items 1-5
Fiona Macleod (Topic expert member)	Present for all items
Patrick Saunders (Topic expert member)	Present for all items
Tim Sharpe (Topic expert member)	Present for all items
Sani Dimitroulopoulou (PHE Topic Adviser / Non-voting member)	Present for all items

In attendance:		
Sue Jelley	Senior Editor	Present from item 4
Caroline Keir	Guideline Commissioning Manager, NICE	Present for items 1-6
Hugh McGuire	Technical Adviser, NICE	Present for all items
Gareth Murphy	Business Analyst, NICE	Present for all items
Jonathan Nyong	Technical Analyst, NICE	Present for all items
Adam O'Keefe	Project Manager, NICE	Present for all items
Lesley Owen	Technical Adviser (HE), NICE	Present for items 1-6
Verena Wolfram	Technical Analyst, NICE	Present for all items

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Observers:	
Rosa Greasley	Technical Analyst, Public Health Guidelines Team
Debra Hunter	Project Manager, Public Health Guidelines Team

Apologies:	
Jo Cooke	Core member
Samantha Heath	Topic expert member
Graham Rushbrook	Core member
Richard Watt	Core member
Sarah Willett	Associate Director, NICE

1. Welcome, apologies, introductions and objectives

The Chair welcomed members, attendees, and observers to the meeting. The Committee members and attendees introduced themselves.

The Chair informed the Committee of any apologies received from other members. These are noted above.

2. Declarations of Interest

The Chair confirmed the matter under discussion and asked everyone to verbally declare any interests that have arisen since the last meeting. No new interests were declared.

- The Chair reminded the committee that due to a previously declared conflict, Tim Sharpe will be excluded from the drafting of any recommendations on dampness surveys.

Having reviewed the register of declarations of interest, the Chair and a senior member of the Developer's team noted that other than the above, the interests declared did not prevent the attendees from fully participating in the meeting.

3. Recommendation drafting: Section 1

The committee discussed evidence previously presented and drafted recommendations accordingly.

4, 5. Recommendation drafting: Section 2

The committee discussed evidence previously presented and drafted

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recommendations accordingly.

6. Recommendation drafting: Sections 3.1 & 3.3

The committee discussed evidence previously presented and drafted recommendations accordingly.

7. Recommendation drafting: Sections 4 & 5

The committee discussed evidence previously presented and drafted recommendations accordingly.

8. Research recommendations

Due to time constraints, the committee agreed to prioritise it's five priority areas for further research outside the meeting.

9. Next steps

The Chair outlined to the committee what would happen following this meeting and thanked it for it's hard work before closing the meeting.