

Indoor Air Quality - Public Health Advisory Committee meeting 7

Date: 09/01/2019

Location: NICE Manchester office

Minutes: Final

Committee members present:	
Alan Maryon-Davis (Chair)	Present for all items
Rachel Johns	Present to partway through item 8
Jo Cooke	Present for all items
Graham Rushbrook	Present to partway through item 8
Jane West	Present to partway through item 8
Paul Harrison (Topic expert member)	Present for all items
Deborah Jarvis (Topic expert member)	Present for all items
Fiona Macleod (Topic expert member)	Present for all items
Patrick Saunders (Topic expert member)	Present for all items
Sani Dimitroulopoulou (PHE Topic Adviser / Non-voting member)	Present to partway through item 8

In attendance:		
Lise Elliott	Programme Manager, NICE	Present for all items
Sue Jelley	Senior Editor	Present for all items
Caroline Keir	Guideline Commissioning Manager, NICE	Present for all items
Hugh McGuire	Technical Adviser, NICE	Present for all items
Gareth Murphy	Business Analyst, NICE	Present for all items
Adam O'Keefe	Project Manager, NICE	Present for all items
Lesley Owen	Technical Adviser (HE), NICE	Present for all items
Sarah Willett	Associate Director, NICE	Present for all items

Apologies:	
Chris Bojke	Core member
Jakki Cowley	Core member
Sarah Newsam	Core member

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Richard Watt	Core member
Samantha Heath	Topic expert member
Tim Sharpe	Topic expert member
Jonathan Nyong	Technical Analyst, NICE

1. Welcome, apologies, introductions and objectives

The Chair welcomed members, attendees, and observers to the meeting. The Committee members and attendees introduced themselves.

The Chair informed the Committee of any apologies received from other members. These are noted above.

2. Declarations of Interest

The Chair confirmed the matter under discussion and asked everyone to verbally declare any interests that have arisen since the last meeting. No new interests were declared.

Having reviewed the register of declarations of interest, the Chair and a senior member of the Developer's team noted that other than the above, the interests declared did not prevent the attendees from fully participating in the meeting.

3. Minutes of the previous meeting

The minutes of the previous meeting were accepted as an accurate record.

4. Gaps in recommendations

Having reviewed the draft guideline, the committee discussed 'gaps' it had identified across the recommendations and how to address these.

The committee then considered existing NICE guidance on Environmental Tobacco Smoke and discussed how these fit with this guideline.

5. Addressing vulnerable groups

The committee discussed the vulnerable groups identified during the scoping process as requiring special consideration to ensure the draft recommendations addressed these populations.

6, 7. Finalising recommendations and Rationale and Impact sections

The committee reviewed each section of the guideline to finalise the recommendations and rationale and impact of these.

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8. Research recommendations

The committee discussed and agreed research recommendations to be included in the draft guideline and those that should be prioritised for further research.

9. Next steps

The Chair outlined to the committee what would happen following this meeting and thanked it for it's hard work before closing the meeting. The committee are scheduled to meet again following public consultation of the draft guideline.