

Supporting Adult Carers Committee meeting 7

Date: 5th June 2018

Location: Materials Institute Services Ltd, 297 Euston Road, London NW1
3AD

Minutes: Confirmed

Committee members present:	
Phil Taverner (PT) (Chair)	Present for notes 1 – 8
Philippa Russell (PR) (Topic Advisor)	Present for notes 1 – 4
Sue Jones (SJ)	Present for notes 1 – 8
Mary Larkin (ML)	Present for notes 1 – 4
Jeanne Fay (JFa)	Present for notes 1 – 8
Clare Rachwal (CRa)	Present for notes 1 – 8
Celia Robinson (CRo)	Present for notes 1 – 8
Claire Casarotto (CC)	Present for notes 1 – 8
Debbie Hustings (DH)	Present for notes 1 – 8
Karen Harrison Dening (KH)	Present for notes 1 – 8
Anna Ferguson Montague (AF)	Present for notes 1 – 8
Dorinda Jack (DJ)	Present for notes 1 – 8
Charlotte Argyle (CA)	Present for notes 1 – 8

In attendance:		
Bridget Warr (BW)	NGA Social care Advisor	Present for notes 1 – 8
Vanessa Delgado Nunes (VN)	NGA Guideline lead	Present for notes 1 – 4
Lisa Boardman (LB)	NGA Guideline lead	Present for notes 1 – 8
Zenette Abrahams (ZA)	NGA Project Manager	Present for notes 1 – 8
Jennifer Francis (JFr)	NGA Senior systematic reviewer	Present for notes 1 – 8
Ferruccio Pelone (FP)	NGA Systematic reviewer	Present for notes 1 – 8
Nadira Sharif (NS)	NGA Systematic Reviewer	Present for notes 1 – 8
Paul Jacklin (PJ)	NGA Economist	Present for notes 1 – 8
Justine Karpusheff (JK)	NICE Guideline Commissioning Manager	Present for notes 2 – 8

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 7th meeting on Provision of support for adult carers. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

No apologies had been received. The Chair informed the group of a change to the Committee membership.

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was provision of support for adult carers. There were no new interests declared.

The minutes of the previous meeting were confirmed.

2. Update on declaring interests

The Chair introduced LB, NGA Guideline Lead, who provided an update to the Committee on the recent changes to the NICE Declaration of Interests policy and form.

3. Economic plan

PJ, NGA Economist, informed the Committee that the economic plan had been signed off by NICE colleagues and thanked the Committee for their input.

The Committee were given the opportunity to ask questions.

4. Review Question 5: What skills- and educational-based interventions are effective, cost effective, and acceptable to carers for training them to provide practical support to the person receiving care?

The NGA Review team presented the effectiveness and cost-effectiveness evidence for review question 5, as well as a reminder of the qualitative evidence for RQ5 presented at the March meeting.

The Committee were given the opportunity to ask questions.

The Chair led a discussion of the evidence with the Committee, and the Committee drafted recommendations based on review question 5.

5. Protocol discussion

JFr, NGA Senior Systematic Reviewer, discussed the exclusion criteria in the review

protocol for question 6 with the Committee.

6. Revised schedule of meetings

LB, NGA Guideline Lead, briefly updated the Committee on the revised schedule of meetings in light of the development time extension.

7. Review topic group allocations

The Committee briefly reviewed the topic group allocation list.

8. AOB

There was no other business to discuss and the Chair closed the meeting.

Date of next meeting: 11th July 2018

Location of next meeting: RCOG