

## Supporting Adult Carers Committee meeting 11

**Date:** 16<sup>th</sup> January 2019

**Location:** RCOG, 27 Sussex Pl, Marylebone, London NW1 4RG

**Minutes:** Final

<b>Committee members present:</b>	
Phil Taverner (PT) (Chair)	Present for notes 1 – 7
Philippa Russell (PR) (Topic Advisor)	Present for notes 1 – 7
Anna Ferguson Montague (AFM)	Present for notes 1 – 7
Celia Robinson (CRo)	Present for notes 1 – 7
Charlotte Argyle (CA)	Present for notes 3 – 7
Claire Casarotto (CC)	Present for notes 1 – 7
Clare Rachwal (CRa)	Present for notes 1 – 7
Debbie Hustings (DH)	Present for notes 1 – 7
Dorinda Jack (DJ)	Present for notes 1 – 7
Jeanne Fay (JFa)	Present for notes 1 – 7
Karen Harrison Dening (KHD)	Present for notes 1 – 7
Mary Larkin (ML)	Present for notes 1 – 7
Sue Jones (SJ)	Present for notes 1 – 7

<b>In attendance:</b>		
Bridget Warr (BW)	NGA Social Care Advisor	Present for notes 1 – 7
Lisa Boardman (LB)	NGA Guideline Lead	Present for notes 1 – 7
Zenette Abrahams (ZA)	NGA Project Manager	Present for notes 1 – 7
Eleni Chrysopoulou (EC)	NGA Project Manager	Present for notes 1 – 7
Jennifer Francis (JFr)	NGA Senior Systematic Reviewer	Present for notes 1 – 7
Alec Martin (AM)	NGA Systematic Reviewer	Present for notes 1 – 7
Nadira Sharif (NS)	NGA Systematic Reviewer	Present for notes 1 – 7
Paul Jacklin (PJ)	NGA Economist	Present for notes 3 – 7
Justine Karpusheff (JK)	NICE Guideline Commissioning Manager	Present for notes 1 – 7
Sarah Catchpole (SC)	NICE Editor	Present for notes 3 – 7

**Apologies:**

Max Wurr	Committee member
Vanessa Delgado Nunes	NGA Guideline Lead

**1. Welcome and objectives for the meeting**

The Chair welcomed the committee members and attendees the 11<sup>th</sup> meeting on support for adult carers. The committee members and attendees introduced themselves.

The Chair informed the committee that apologies had been received. These are noted above.

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was provision of support for adult carers. The Chair asked everyone to verbally declare any interests that have arisen since the last meeting

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Phil Taverner	Chair	16/01/2019 Appointed to management of asthma trials steering group.	Direct – non-financial professional	Declared, no further action. Interest is non-specific.

The Chair and a senior member of the NGA team noted that the interests declared did not prevent the attendee from fully participating in the meeting.

**2. Agree questions for rerun searches**

The Chair introduced JFr, NGA Senior Systematic Reviewer, who presented review questions for rerun searches to the committee.

The committee discussed and agreed which questions to prioritise for rerun searches.

**3. Review question 1: What are the barriers and facilitators to (i) self-identification by carers as carers, and (ii) identification of carers by health- and social-care professionals?**

The Chair introduced AM, NGA Systematic Reviewer, who presented an overview of

the qualitative evidence for review question 1 to the committee.

The committee were given the opportunity to ask questions.

AM introduced NS, NGA Systematic Reviewer, who presented an overview of recommendations from existing published NICE guidelines that were relevant to review question 1 to assist committee discussions.

The Chair introduced committee member DJ, who presented feedback on the evidence review for question 1 on behalf of the topic group.

The Chair led a discussion of the evidence with the committee, and the committee drafted recommendations based on review question 1.

#### **4. Update on economic work**

The Chair introduced PJ, NGA Economist, who presented an update on the economic work to the committee.

The Chair thanked PJ for his presentation.

#### **5. Review of draft recommendations and committee discussion of evidence for RQ6, practical support**

JFr, NGA Senior Systematic Reviewer, presented the latest draft version of the recommendations and committee discussion of evidence for RQ6 to the committee for review.

The committee reviewed the relevant sections and suggested some edits.

The Chair thanked JFr for her presentation.

#### **6. NICE principles consultation**

The Chair introduced PR, Topic Advisor, who gave a brief presentation on the NICE principles consultation, with the view to co-ordinating a collective response to the consultation from the committee.

The Chair thanked PR for her presentation.

#### **7. AOB**

The Chair introduced ZA, NGA Project Manager, who presented a reminder of the upcoming schedule of topic group allocations to the committee.

There was no other business to discuss and the Chair closed the meeting.

**Date of next meeting:** 26<sup>th</sup> February 2019

**Location of next meeting:** RCOG