

#### 4.0.03 DOC Cmte minutes

### Colorectal Cancer (CRC) (update) Committee meeting 1

**Date:** 14-15<sup>th</sup> November 2017

**Location:** Conway Hall, 25 Red Lion Square, London, WC1R 4RL

**Minutes:** Confirmed

<b>Committee members present:</b>	
Peter Hoskin, Chair <b>(PH)</b>	(Present for notes 1–18)
Justin Davies <b>(JD)</b>	(Present for notes 1–19)
Stephen Fenwick <b>(SF)</b>	(Present for notes 1–19)
Gemma Burgess <b>(GB)</b>	(Present for notes 1–19)
Julie Hepburn <b>(JH)</b>	(Present for notes 1–19)
Debby Lennard <b>(DL)</b>	(Present for notes 1–19)
Kevin Monahan <b>(KM)</b>	(Present for notes 1–19)
Baljit Singh <b>(BS)</b>	(Present for notes 1–19)
Richard Roope <b>(RR)</b>	(Present for notes 1–19)
Vivek Misra <b>(VM)</b>	(Present for notes 1–19)
Jay Bradbury <b>(JB)</b>	(Present for notes 1–19)

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<b>In attendance:</b>		
Justine Karpusheff ( <b>JK</b> )	NICE Guidelines Commissioning Manager	(Present for notes 1–17)
Lisa Boardman ( <b>LB</b> )	NGA Guideline Lead	(Present for notes 1–19)
Michaela Dijmarescu ( <b>MD</b> )	NGA Project Manager	(Present for notes 1–19)
Maija Kalioinen ( <b>MK</b> )	NGA Systematic Reviewer	(Present for notes 1–19)
Nathan Bromham ( <b>NB</b> )	NGA Senior Systematic Reviewer	(Present for notes 1–19)
Audrey Tan ( <b>AT</b> )	NGA Systematic Reviewer	(Present for notes 12–19)
Matthew Prettyjohns ( <b>MP</b> )	NGA Health Economist	(Present for notes 1–11)
Sabine Berendse ( <b>SB</b> )	NGA Information Scientist	(Present for notes 15–19)

<b>Apologies:</b>	
John Graham ( <b>JG</b> )	Clinical Advisor

<b>1. Welcome and objectives for the meeting</b>
<p>The Chair welcomed the committee members to the first meeting for the colorectal cancer (CRC) guideline update.</p> <p>The Chair informed the Committee that apologies had been received as noted above.</p> <p>The Chair outlined the objectives of the meeting, which included:</p> <ul style="list-style-type: none"><li>• Introduction to how NICE guidelines are developed;</li><li>• Introduction to the NGA technical team, timelines, roles &amp; responsibilities;</li><li>• Introduction to the NGA Expense Policy;</li><li>• The evidence review process, protocol development and introduction to information science;</li><li>• Introduction to health economics.</li><li>• Development of the first guideline protocols through discussion with the</li></ul>

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committee.				
<b>2. Introductions</b>				
The Chair led a round the table introductions for the group.				
<b>3. Confirmation of matter under discussion, and declarations of interest</b>				
The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was colorectal cancer.				
The Chair asked everyone to verbally declare any interests.				
<b>Name</b>	<b>Job title, organisation</b>	<b>Declarations of Interest</b>	<b>Type of interest</b>	<b>Decision taken</b>
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Director of the Scientific Committee of the Association of Surgeon GB&I (ASGBI) 2013-to date [18.11.2017]	Personal, non-financial, non-specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Treasurer Association of Coloproctology GB&I (ACPGBI) 2014-17 and Executive member of the ACPGBI. [18.11.2017]	Personal, non-financial, non-specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Member of the NHS England FIT pioneer group and lead for the FIT working group in ACPGBI [18.11.2017]	Personal, non-financial, non-specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Member of the National Bowel Cancer Audit (NBOCA) Clinical Advisory Group 2014-to date. [18.11.2017]	Personal, non-financial, specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Member of Council Coloproctology Section, Royal Society of Medicine (RSM) 2013-to date and Treasurer 2014-to date. [18.11.2017]	Personal, non-financial, non-specific	Declare and participate

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Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Member of the Education Committee European Society of Coloproctology (ESCP) 2013-to date. [18.11.2017]	Personal, non-financial, non-specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Member of the ESCP Cohort Studies Group 2014-to date [18.11.2017]	Personal, non-financial, non-specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Member of the New Technology Committee American Society of Colorectal Surgeons (ASCRS) 2014-to date [18.11.2017]	Personal, non-financial, non-specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	CRN East Midlands Colorectal Cancer Specialty Lead 2014-date [18.11.2017]	Personal, financial, specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	CRN East Midlands Colorectal Specialty Lead 2016-date. [18.11.2017]	Personal, financial, specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Member of the Surgical Speciality Group National Institute of Health Research (NIHR) [18.11.2017]	Personal, non-financial, non-specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Member of the Dr Foster GI GOAL collaborative. [18.11.2017]	Personal, non-financial, non-specific	Declare and participate

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Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Honorary Associate Professor University of Leicester 2017-2022 [18.11.2017]	Personal, financial, non-specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Reviewer for British Journal of Surgery, World Journal of Surgery and Techniques in Coloproctology [18.11.2017]	Personal, non-financial, non-specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Expert Adviser for the NICE Centre for Guidelines including expert commentary for NICE on New Technologies (Permacol paste and VAAFT) [18.11.2017]	Personal, non-financial, non-specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Also involved in implementing Faecal immunochemical testing in the East Midland [18.11.2017]	Personal, non-financial, non-specific	Declare and participate
Baljit Singh	Consultant Colorectal Surgeon and Honorary Senior Lecturer, Leicester General Hospital, Leicester	Member of the NHS England FIT pioneer group and lead for the FIT working group in ACPGBI [18.11.2017]	Personal, non-financial, non-specific	Declare and participate
Debby Lennard	Lay member	CR-UK Cancer Intelligence Working Group [17.11.2017]	Personal, financial, non-specific  *expenses and honorarium paid.	Declare and participate
Debby Lennard	Lay member	CR-UK Research and Innovation Sounding Board	Personal, financial, non-specific	Declare and participate

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		[17/11/2017]	*expenses and honorarium paid.	
Debby Lennard	Lay member	CR-UK Grand Challenge Patient Review Panel  [17.11.2017]	Personal, financial, non-specific  *expenses and honorarium paid.	Declare and participate
Debby Lennard	Lay member	Mcmillan funded research project looking at GP? Patient conversations (co-applicant)	Personal, financial, non-specific  *expenses and honorarium paid.	Declare and participate
Debby Lennard	Lay member	FAST Network Advisory Group  [17.11.2017]	Personal, financial, non-specific  *expenses and honorarium paid.	Declare and participate
Debby Lennard	Lay member	Francis Report Implementation Review Project Advisory Group [17.11.2017]	Personal, financial, non-specific  *expenses and honorarium paid.	Declare and participate
Debby Lennard	Lay member	UCL Research Project living with OG Cancer (co-applicant) [17.11.2017]	Personal, financial, non-specific  *expenses and honorarium paid.	Declare and participate
Debby Lennard	Lay member	NETSCC Patient Referral Group	Personal, financial, non-specific	Declare and participate

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		[17.11.2017]	*expenses and honorarium paid.non-specific	
Gemma Burgess	Macmillan Senior Specialist Dietitian, University Hospitals of Leicester, Leicester	My post is currently funded by Macmillan until July 2018. [15.11.2017]	Personal, financial, non-specific	Declare and participate
Kevin Monahan	Gastroenterologist, Chelsea & Westminster Hospitals NHS Trust, London	Member of Colo-speed Consortium – UK wide collaborative group submitting for CRUK Catalyst Award [15.11.2017]	Non-personal, financial, specific	Declare and participate
Vivek Misra	Consultant Clinical Oncologist, Christie Hospital, Manchester	PI for ARISTOTLE Phase III trial at the Christie, Manchester [15.11.2017]	Non-personal, financial, specific	Declare and participate
Vivek Misra	Consultant Clinical Oncologist, Christie Hospital, Manchester	SI for PRAER & OPERA trials in rectal cancer [15.11.2017]	Non-personal, non-financial, specific	Declare and participate
Richard Roope	G.P. The Whiteley Surgery, Whiteley, Farnham	Director of Hampshire Occupational Health LTD [15.11.2017]	Personal financial, non-specific	Declare and participate
Richard Roope	G.P. The Whiteley Surgery, Whiteley, Farnham	Paid for guest speaking at Bowel Cancer UK Education events x 2 {15.11.2017}	Personal financial, non-specific	Declare and participate
Justin Davies	Consultant Colorectal Surgeon, Cambridge Colorectal Unit, Addenbrooke's Hospital, Cambridge	Member of International Pelvic Generation Collaborative Group (Pelvex) [15.11.2017]	Personal non-financial, specific	Declare and participate

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Stephen Fenwick	Consultant Hepatobiliary and General Surgeon, Aintree University Hospital NHS Foundation Trust, Liverpool	Trustee of the charity Bowel Cancer UK – 2016 to present [17.11.2017]	Personal non-financial, specific	Declare and participate
Stephen Fenwick	Consultant Hepatobiliary and General Surgeon, Aintree University Hospital NHS Foundation Trust, Liverpool	Honorary Treasurer of the Association of Upper Gastrointestinal Surgeons – 2015 to present [17.11.2017]	Personal non-financial, specific	Declare and participate
Stephen Fenwick	Consultant Hepatobiliary and General Surgeon, Aintree University Hospital NHS Foundation Trust, Liverpool	PI for the randomised phase III FOCUS trial of hepatic chemosaturtion in patients with inoperable uveal melanoma liver metastases (includes sponsored attendance at investigators meeting in Barcelona) [17.11.2017]	Non-personal financial, non-specific	Declare and participate
Stephen Fenwick	Consultant Hepatobiliary and General Surgeon, Aintree University Hospital NHS Foundation Trust, Liverpool	Participation in 3 advisory boards for IPSEN, regarding treatment of neuroendocrine tumours (travel, accommodation and an honorarium paid)  The dates for advisory boards are:  Wed 28 <sup>th</sup> Sep 2016, Royal College of Practitioners, London  Wed 21 <sup>st</sup> Dec 2016, Royal College of Practitioners, London  Wed 8 <sup>th</sup> March 2017, Hilton Hotel,	Personal financial, non-specific	Declare and participate



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		Manchester [17.11.2017]		
Stephen Fenwick	Consultant Hepatobiliary and General Surgeon, Aintree University Hospital NHS Foundation Trust, Liverpool	Chemosaturation Experts Forum Meeting on hepatic perfusional therapies in Prague. Sponsored attendance (Delcath Systems Inc.) [17.11.2017]	Personal financial, non-specific	Declare and participate
Stephen Fenwick	Consultant Hepatobiliary and General Surgeon, Aintree University Hospital NHS Foundation Trust, Liverpool	Sponsored attendance (travel and accommodation) at meeting on electrosurgical instruments (BOWA LOTUS) [17.11.2017]	Personal financial, non-specific	Declare and participate
Julie Hepburn	Lay Member	Research partner for Macmillan Horizons Project. No mention of financial interest so far. Likely to involve giving feedback on reports/ questionnaires/ web pages etc. Will not be published in the lifetime of Guideline Committee. [18.11.2017]	Personal, non-financial, non-specific	Declare and participate
Julie Hepburn	Lay Member	Co-applicant on NIPPI Trial "Quality of recovery and avoidance of perioperative hypothermia in people undergoing elective colectomy: a patient-blinded randomised controlled trial comparing the HumiGard insufflation device	Personal, financial, non-specific	Declare and participate

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		to UK standard care.” Currently applying for funding. Will not publish within the lifetime of the Guideline Committee. Honorarium paid.  [17.11.2017]		
Jayshree Bradbury	Lead Specialist Nurse, Colorectal Nursing Team, Oxford University Hospitals NHS Foundation Trust, Oxford	My team are part funded by a stoma company – Salts Healthcare. We all remain NHS employed and have no expectations to use their products. They do help financially with travel and accommodation costs to various conferences but this is within the contract that I have with them that they provide this support. [27.11.2017]	Non-personal, financial, specific	Declare and participate

#### 4. Presentations

The Chair introduced JK to the committee who presented how NICE guidelines are developed. JK took questions from group.

The Chair introduced LB to the committee who presented an introduction to the NGA, timelines, roles and responsibilities and declarations of interest. LB took questions from group.

The Chair introduced MD to the committee who presented the NGA expense policy and introduced the role of the NGA travel team. MD took questions from the group.

The Chair introduced JD to the committee who presented the published guideline scope for Colorectal Cancer. JD took questions from the group.

The Chair introduced MK and NB who jointly presented to the committee the evidence review process and an introduction to information science. MK and NB took questions from the group.

The Chair introduced MP to the committee who presented an introduction to health economics. MP took questions from the group.

The Chair introduced MK who presented an introduction to protocol development and

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how these are used in searching and reviewing evidence. MK took questions from the group.

#### 5. Questions and discussion

The Committee discussed and agreed the first protocols for the guideline review questions:

**Qs 1.1** Is aspirin effective in the prevention of colorectal cancer in adults with clinical or genetic evidence of Lynch syndrome (hereditary nonpolyposis colorectal cancer)?

**Qs 3.1** What is the most effective treatment for early rectal cancer?

**Qs 3.4** What is the most effective preoperative radiotherapy or chemo radiotherapy regimen for rectal cancer?

**Qs 3.5** Which patients having neoadjuvant chemotherapy or chemoradiotherapy for rectal cancer do not need surgery?

#### 6. Any other business

None.

The Chair reminded the Committee that the next meeting would be held on the 8<sup>th</sup> January 2018 at the RCOG, Committee Room 1, First Floor.

**Date of next meeting:** 8<sup>th</sup> January 2018

**Location of next meeting:** RCOG, London