

Neonatal Parenteral Nutrition Committee Meeting 4

Date: 11th January 2018

Location Council Chamber, RCOG, London

Minutes: Final

Committee members present:	
Joe Fawke	Present for items 1 – 6
Laura de Rooy	Present for items 1 – 6
Colin Morgan	Present for items 1 – 5
Miles Wagstaff	Present for items 1 – 6
Peter Mulholland	Present for items 4 – 5
Lynne Radbone	Present for items 1 – 6
Caroline King	Present for items 1 – 6
Theodoric Wong	Present for items 1 – 6
Louisa Darlison	Present for items 1 – 6
Zoe Price	Present for items 1 – 6
Doreen Crawford	Present for items 1 – 5

In attendance:		
Katharina Dworzynski	NGA Guideline Lead	Present for items 1 – 6
Offiong Ani	NGA Project Manager	Present for items 1 – 6
Alex Bates	NGA Senior Health Economist	Present for items 1 – 5
Patrice Carter	NGA Senior Systematic Reviewer	Present for items 4 – 6
Leanne Saxon	NGA Systematic Reviewer	Present for items 1 – 6
Timothy Reeves	NGA Information Scientist	Present for items 4 – 6
Catrina Charlton	NICE Guideline Commissioning Manager	Present for items 1 – 5

Observers:		
Alice Biggane	NICE Secondment Student	Present for items 1 – 6

Apologies:	
Sabita Uthaya	GC Member
Kate Lawson	GC Member
Samantha Styles	NGA Clinical Fellow
Stephen Murphy	NGA Clinical Adviser

1. Welcome and objectives for the meeting

The Chair, Joe Fawke, welcomed the Committee members and attendees to the 4th Guideline Committee meeting on Neonatal Parenteral Nutrition.

The Chair informed the Guideline Committee (GC) that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Neonatal Parenteral Nutrition.

The Chair declared new interests, which have been noted in the table below.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Joe Fawke	Consultant Neonatologist and Honorary Senior Lecturer, University Hospitals Leicester NHA Trust	11/01/2018 Publication on delayed cord clamping in Archives of Disease of Childhood	Personal, non-financial, non-specific	Declare and participate
Joe Fawke	Consultant Neonatologist and Honorary Senior Lecturer, University Hospitals Leicester NHA Trust	Received a brief summary/review of the Developmental Follow up of Preterm Babies – a NICE guideline	Personal, non-financial, specific	Declare and participate
Joe Fawke	Consultant Neonatologist and Honorary Senior Lecturer, University	Appointed as Resuscitation journal reviewer	Personal, non-financial, non-specific	Declare and participate

	Hospitals Leicester NHA Trust			
3. Minutes of last meeting				
The minutes of the last meeting were agreed as a true and accurate record of the meeting.				
4. Presentations				
<p>Katharina Dworzynski gave a presentation on the expectations of topic subgroups.</p> <p>Leanne Saxon presented protocols for review questions 3.8 and 3.9.</p> <p>The Chair introduced Patrice Carter, the new NGA Senior Systematic Reviewer on the guideline, who presented the protocols for review questions 3.11 and 5.1.</p> <p>Leanne Saxon presented the evidence report for review questions 3.1 and 3.2.</p>				
5. Questions and discussions				
<p>Katharina Dworzynski updated the GC on the 6 week timeline extension obtained from NICE, and the 2 extra meeting dates added to the development phase to allow more time for GC discussions around the more complex questions.</p> <p>The GC re-visited the recommendations for review question 3.1, 3.2, 3.3, 3.4 and 3.10, and edited the previous draft.</p> <p>Recommendations for review question 3.5 and 3.6 were discussed and agreed by the committee.</p> <p>Recommendations for review questions 3.1 and 3.2 were drafted separately for preterm and term babies.</p> <p>The GC began discussions on drafting the protocol for review question 5.1, but will carry this over to the next GC due to today's meeting being slightly overrun.</p>				
6. Any other business				
<p>Actions and decisions log from the previous meeting was reviewed and a new one for today's meeting filled in.</p> <p>The Chair reminded the GC of the date of the next meeting.</p>				

Date of next meeting: 22nd February 2018

Location of next meeting: RCOG, London

