

4.0.03 DOC Cmte minutes

Tinnitus Committee meeting 7

Date: 27/02/2019

Location: Boardroom, Royal College of Physicians, London

Minutes: Confirmed

Committee members present:		
Tracey Moore (Chair) (TM)		(Present for notes 1 – 6)
Veronica Kennedy (Topic advisor) (VK)		(Present for notes 1 – 4)
Beth-Anne Culhane (BAC)		(Present for notes 1 – 6)
Michelle Foster (MFo) (via teleconference)		(Present for notes 1 – 6)
Laurence McKenna (LMK)		(Present for notes 4 – 6)
John Phillips (JP)		(Present for notes 1 – 4)
David Stockdale (DS)		(Present for notes 1 – 6)
Linda Parton (LiP)		(Present for notes 1 – 6)
Emma Dickson (ED)		(Present for notes 1 – 6)

In attendance:		
Jennifer Hill (JH)	Guideline Lead	(Present for notes 1 – 4)
Sedina Lewis (SL)	Senior Research Fellow	(Present for notes 1 – 4)
Richard Clubbe (RC)	Research Fellow	
Emtiyaz Chowdhury (EC)	Health Economist	(Present for notes 1 – 4)
Giulia Zuodar	Project Manager	

Apologies:	
Catrina Charlton (CC)	Guidelines Commissioning Manager
Mark Fleming (MFI)	GC member

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Claire Banks (CB)	GC member
Lucy Partridge (LuP)	GC member

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the seventh meeting on Tinnitus. The Committee members and attendees introduced themselves.

The Chair informed the Committee that apologies were received from CC, MFI, CB and LP.

The Chair outlined the objectives of the meeting.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Symptoms and features for onward referral review & symptoms and features for specialist treatment and Psychological therapies including CBT (as part of the health economic model).

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
DS	Lay member	Chair of the BSA Tinnitus and Hyperacusis Special Interest Group	Direct, non-financial	Declare and participate
DS	Lay member	Author of the following paper: Sereda M, Smith S, Newton K, Stockdale D Mobile Apps for Management of Tinnitus: Users' Survey, Quality Assessment, and Content Analysis	Direct, non-financial	Declare and participate

The Chair and a senior member of the Developer's team noted that the interests

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declared did not prevent the attendees from fully participating in the meeting.
3. Evidence reviews
<p>The Committee discussed the following reviews:</p> <ul style="list-style-type: none">• Symptoms and features for onward referral review & symptoms and features for specialist treatment <p>The Committee agreed the recommendations and were given the opportunity to ask questions.</p>
4. Health economic update
The Committee discussed the health economic model assumptions.
5. Guideline algorithm
The Committee discussed the guideline algorithm.
6. Any other business
None.

Date of next meeting: 02/04/2019

Location of next meeting: Boardroom, Royal College of Physicians, London