Date and Time: *Tuesday 26th November 2013, 1000 -1600*

Minutes: Final

Guideline Development Group Meeting 11
Place: *Donald Hunter room, Royal College of Physicians, 11 St Andrews Place, Regent's Park, London NW1 4LE*

Present:	Stephanie Amiel (Chair)
	Arthur Durrant
	Michael Flynn
	Peter Hammond
	Mike Kendall
	Vibhuti Mistry
	Henrietta Mulnier
	Stuart Smellie
	Bernard Higgins
	Gus Brooks
	Emily Davies
	Chris Kiff
	Rachel O'Mahony
	Nancy Pursey (notes)

In attendance:

NICE Staff: Claire Ruiz		Present from item 4 onwards

Observers:

Notes

1.   The chair welcomed the group to the eleventh GDG meeting. Apologies were received from Roger Gadsby, Vicky Ruszala and Perdy van den Berg. The Chair asked all GDG members to declare any relevant conflicts of interest. All declared that they knew of no new personal specific, personal non-specific, non-personal specific or non-personal non-specific interest in the development of this guideline. Previously declared interests were reviewed prior to the meeting and there were no conflicts of interest related to the topics for discussion.

2.   The minutes of the last meeting of this group were agreed as a true and accurate account of the meeting.

3.   Linking evidence to recommendations sections drafted on the topics covered at GDG9 & 10 were reviewed and updated.

4   Clinical and cost effectiveness evidence was reviewed for insulin delivery (needle length,

Notes

        injection site and rotation). Recommendations were drafted.

5   Costs for the health economics model were discussed and agreed.

6   Clinical and cost effectiveness evidence was reviewed for carbohydrate counting. Recommendations were drafted.

7   GDG members were thanked for drafting clinical introductions. Remaining protocols to be signed off will be circulated to the GDG by email.

Date, time and venue of the next meeting

Tuesday 14th & Wednesday 15th January 2014, 1000-1600 at the National Clinical Guideline Centre, 180 Great Portland Street, London W1W 5QZ.