

Safeguarding adults in care homes Guideline Committee Meeting 2

Date: 15th January 2019

Location RCOG, London

Minutes: Final

Committee members present:	
Nageena Khalique QC (Chair)	Present for notes 1-6
Rachel Fyson (Topic Adviser)	Present for notes 1-6
Sandra Murphy	Present for notes 1-6
Paul Kingston	Present for notes 1-6
Karen Brown	Present for notes 1-6
Martin Sexton	Present for notes 1-6
Linda MacDonnell	Present for notes 1-6
Barbara Jacobson	Present for notes 1-6
Elizabeth Walton	Present for notes 1-6
Linda Whitworth	Present for notes 1-6
Dorothy Hodgkinson	Present for notes 1-6
Ellie Zavaroni	Present for notes 1-6
Nadia Milligan	Present for notes 1-6

In attendance:		
Lisa Boardman	NGA Guideline Lead	Present for notes 1-6
Jennifer M. Francis	NGA Senior Systematic Reviewer	Present for notes 1-6
Ted Barker	NGA Systematic Reviewer	Present for notes 1-6
Anastasios Bastounis	NGA Systematic Reviewer	Present for notes 1-6
Ifigeneia Mavranouzouli	NGA Health Economist	Present for notes 1-6
Elise Hasler	NGA Information Scientist	Present for notes 1-6
Bridget Warr	NGA Social Care Advisor	Present for notes 1-6
Jennifer Francis	NGA Business Administrator	Present for notes 1-6
Justine Karpusheff	NICE Guideline Commissioning Manager	Present for notes 1-6
Mark Rasburn (MR)	NICE PIP Lead	Present for notes 1-6

Apologies:

Palida Teelucknavan

NGA Project Manager

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the second guideline committee meeting on Safeguarding adults in care homes. The Committee members and attendees introduced themselves.

The Chair reminded all present that the Committee is independent and advisory, that its decisions and recommendations to NICE do not represent final NICE guidance, and that they may be changed as a result of public consultation.

The Chair informed the Committee that no apologies had been received.

The Chair outlined the objectives of the meeting, which included: An introduction to the NICE Public Involvement Programme; Developing draft Protocols 3.1, 3.2, 3.3, 3.4, 6.1, 7.1 and 7.2; Economic Plan; Agreeing the Topic Groups.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Safeguarding adults in care homes. The Chair asked everyone to verbally declare any interests.

Name	Role with NICE	Type of interest	Declarations of Interest, date declared	Decision taken
Paul Kingston	Committee member (Safeguarding Board member)	Indirect, financial	Non-Executive Director of the Robert Jones and Agnes Hunt Orthopaedic Hospital NHS Foundation Trust (GC 2 – 15/012019)	
Paul Kingston	Committee member (Safeguarding Board member)	Direct, financial	Independent Chair for Adult Safeguarding and Childrens Safeguarding in Wigan (GC 2 – 15/012019)	
Paul Kingston	Committee member (Safeguarding Board member)	Direct, non-financial	Member of NHS England National Safeguarding Steering Group (GC 2 – 15/012019)	

Paul Kingston	Committee member (Safeguarding Board member)	Direct, financial	Independent Chair Royal British Legion Safeguarding Forum (GC 2 – 15/012019)	
Elizabeth Walton	Committee member (Community or care home nurse)	Direct, non-financial	Appointed Chair of the Greater Manchester Adult Safeguarding Network	

The Chair and a senior member of the Developer’s team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Minutes of the last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

4. Presentations

The Chair introduced Mark Rasburn, NICE Public Involvement Programme Lead, who gave a presentation on Public involvement in guideline development on Safeguarding adults in care homes.

The Chair introduced Jennifer M Francis, NGA Senior Systematic Reviewer, who gave a presentation on the draft Protocols for Q3.1 ‘What tools and ways of working support effective recognition and reporting of safeguarding concerns in care homes?’

The Chair introduced Ted Barker, NGA Systematic Reviewer, who gave a presentation on the draft Protocols for:

Q3.2 ‘What approaches are effective in responding to abuse in care homes?’

Q3.3 ‘What approaches are effective in responding to neglect in care homes?’

Q3.4 ‘What is the acceptability of approaches to managing and responding to safeguarding concerns for practitioners, people in care homes, and families and carers?’

The Chair introduced Anastasios Bastounis, NGA Systematic Reviewer, who gave a presentation on the draft Protocols for:

Q6.1 ‘What is the effectiveness of different models of training for safeguarding in

care homes?’

Q7.2 ‘What is the effectiveness and acceptability of approaches to embed learning in organisations about safeguarding in care homes in order to prevent neglect?’

The Chair introduced Ifigeneia Mavranouzouli, NGA Health Economist, who gave a presentation on the Economic Plan.

The Chair thanked all the presenters for their presentations.

5. Questions and discussion

The Committee discussed each presentation in relation to this guideline and were given the opportunity to ask questions.

6. Any other business

None.

Date of next meeting: 01/03/2019

Location of next meeting: RCOG offices, London