

Safeguarding adults in care homes Guideline Committee Meeting 4

Date: 4 April 2019

Location Broadway House, SW1H 9NQ, London

Minutes: Final

Committee members present:	
Nageena Khalique QC (Chair)	Present for notes 1-6
Rachel Fyson (Topic Adviser)	Present for notes 1-6
Sandra Murphy	Present for notes 1-6
Paul Kingston	Present for notes 1-6
Karen Brown	Present for notes 1-6
Martin Sexton	Present for notes 1-6
Linda MacDonnell	Present for notes 1-6
Barbara Jacobson	Present for notes 1-6
Elizabeth Walton	Present for notes 1-6
Linda Whitworth	Present for notes 1-6
Dorothy Hodgkinson	Present for notes 1-6
Ellie Zavaroni	Present for notes 1-6
Nadia Milligan	Present for notes 1-6
Luke Woods	Present for notes 1-6
Tracey Roscoe	Present for notes 1-6
Sue Martingdale	Present for notes 1-6

In attendance:		
Lisa Boardman	NGA Guideline Lead	Present for notes 1-6
Charlene Dixon	NGA Project Manager	Present for notes 1-6
Jennifer M. Francis	NGA Senior Systematic Reviewer	Present for notes 1-6
Ted Barker	NGA Systematic Reviewer	Present for notes 1-6
Anastasios Bastounis	NGA Systematic Reviewer	Present for notes 1-6
Elise Hasler	NGA Information Scientist	Present for notes 1-6
Bridget Warr	NGA Social Care Advisor	Present for notes 1-6
Justine Karpusheff	NICE Guideline Commissioning Manager	Present for notes 1-6
James Hall	NICE editor	Present for notes 1-6

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the fourth guideline committee meeting on Safeguarding adults in care homes. The Committee members and attendees introduced themselves.

The Chair reminded all present that the Committee is independent and advisory, that its decisions and recommendations to NICE do not represent final NICE guidance, and that they may be changed as a result of public consultation.

The Chair informed the Committee that no apologies had been received.

The Chair outlined the objectives of the meeting, which included: writing recommendations, review of 1.2-what are the barriers and facilitators to identifying abuse in care homes, 2.2- what are the barriers and facilitators to identifying neglect in care homes, update in reviews 1.1 & 2.1 and protocol discussion.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Safeguarding adults in care homes. The Chair asked everyone to verbally declare any interests.

Name	Role with NICE	Type of interest	Declarations of Interest, date declared	Decision taken

The Chair and a senior member of the Developer’s team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Minutes of the last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

4. Presentations

The Chair introduced James Hall, NICE Editor, who gave a presentation on writing recommendations on NICE guidelines.

The Chair introduced Ted Barker, NGA Systematic Reviewer, who gave a

presentation on 1.2- 'what are the barriers and facilitators to identifying abuse in care homes?'

Ted Barker also discussed 2.2 'what are the barriers and facilitators to identifying neglect In care homes?'

This included presentation of the evidence, topic group feedback and drafting recommendations.

The Chair introduced Jennifer M Francis, NGA Senior Systematic Reviewer, who gave a presentation update on reviews 1.1 & 2.1, 'Indicators of abuse and neglect'. Jennifer also reviewed recommendations from last GC.

Jennifer M Francis also led on a discussion regarding protocol for RQ3.1 and 3.2.

Lisa Boardman, Guideline lead and Jennifer M Francis continued the protocol discussion after lunch.

Chair thanked all the presenters for their presentations.

5. Questions and discussion

The Committee discussed each presentation in relation to this guideline and were given the opportunity to ask questions.

6. Any other business

Date of the next meeting is 13 & 14 June 2019 at Broadway House, Tothill Street, London SW1H 9NQ

Date of next meeting: 13th&14th /06/2019

Location of next meeting: Broadway House, SW1H 9NQ London