

Safeguarding adults in care homes Guideline Committee Meeting 5 – day 2
Date: 14 June 2019

Location Broadway House, Tothill St, Westminster, London SW1H 9NQ

Minutes: Final

Committee members present:	
Nageena Khalique QC (Chair)	Present for notes 7-12
Rachel Fyson (Topic Adviser)	Present for notes 7-12
Sandra Murphy	Present for notes 7-12
Dorothy Hodgkinson	Present for notes 7-12
Karen Brown	Present for notes 7-12
Martin Sexton	Present for notes 7-12
Linda MacDonnell	Present for notes 7-12
Barbara Jacobson	Present for notes 7-12
Elizabeth Walton	Present for notes 7-12
Linda Whitworth	Present for notes 7-10
Nadia Milligan	Present for notes 7-12
Luke Woods	Present for notes 7-12
Tracey Roscoe	Present for notes 7-12
Sue Martindale	Present for notes 7-12
Ellie Zavaroni	Present for notes 7-12

In attendance:		
Lisa Boardman	NGA Guideline Lead	Present for notes 7-12
Jennifer M. Francis	NGA Senior Systematic Reviewer	Present for notes 7-12
Eleni Chrysopoulou	NGA Project Manager	Present for notes 7-12
Ted Barker	NGA Systematic Reviewer	Present for notes 7-12
Elise Hasler	NGA Information Scientist	Present for notes 7-12
Bridget Warr	NGA Social Care Advisor	Present for notes 7-12
Justine Karpusheff	NICE Guideline Commissioning Manager	Present for notes 7-10

Apologies:	
Paul Kingston	Practitioner
Paul Jacklin	NGA Health Economist
Nadira Sharif	NGA Systematic Reviewer

7. Welcome introductions and apologies

The Chair welcomed the Committee members and attendees to Day 2 of guideline committee meeting 5, on Safeguarding adults in care homes. The Committee members and attendees introduced themselves.

The Chair reminded all present that the Committee is independent and advisory, that its decisions and recommendations to NICE do not represent final NICE guidance, and that they may be changed as a result of public consultation.

The Chair informed the Committee that apologies had been received and these are noted above.

The Chair outlined the objectives of the meeting.

8. Matters under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Safeguarding adults in care homes. The Chair asked everyone to verbally declare any interests in addition to those already noted on the Register of interests.

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting apart from in one instance. R Fyson was the author of one of the included studies for review 3.2 and therefore would not take part in final decisions about recommendations relating to her paper.

9. Continued from day 1 – Item 5 Review 3.2 - responding to and managing safeguarding concerns

The committee continued discussing evidence related to Review 3.2 - responding to and managing safeguarding concerns and agreed draft recommendations

10. Equality Impact assessment

The Chair introduced Lisa Boardman (Guideline Lead) who presented the equality

impact assessment to the committee, and the committee discussed protected characteristics and equality considerations when making recommendations.

9. Introduction to the guideline template and relationship to the evidence report

The Chair introduced Lisa Boardman (Guideline Lead) who presented the guideline template to the committee and its relationship to the evidence report.

11. Review committee discussion of the evidence for draft recommendations drafted for 1.1 and 2.1 'indicators of abuse and neglect'

Jen Francis (Senior Systematic Reviewer) and Lisa Boardman (Guideline Lead) led the review of the previously drafted recommendations and committee discussion about indicators of abuse and neglect.

12. Any other business

There was no other business.

Close of meeting

Date of next meeting: 12/07/2019

Location of next meeting: RCOG