

Neonatal Infection Guideline Update- Committee Meeting

Date: 23/07/2019

Location: NICE offices London

Minutes: Final

Committee members present:	
Waqaar Shah (WS) (Chair)	Present for notes 1 - 10
Sumiah Al-Azeib (SA)	Present for notes 1 - 10
Philip Banfield (PB)	Present for notes 1 - 10
Melanie Carpenter (MC)	Present for notes 1 - 10
Mark Davies (MD)	Present for notes 1 - 10
Jim Gray (JG)	Present for notes 1 - 10
Paul Heath (PH)	Present for notes 1 - 10
Stephanie Jenkins (SJ)	Present for notes 1 - 10
Jane Plumb (JP)	Present for notes 1 - 10
Aung Soe	Present for notes 1 - 5
Richard Tubman (RT)	Present for notes 1 - 10

In attendance:		
Fadi Chehadah	Technical Analyst - Health Economics	Present for notes 1 - 10
Clare Dadswell	Technical Analyst	Present for notes 1 - 10
Anthony Gildea	Project Manager	Present for notes 1 - 10
Kathryn Hopkins	Technical Adviser	Present for notes 1 - 10
Wes Hubbard	Information Specialist	Present for notes 1 - 10
Catherine McEvoy	Guidelines Commissioning Manager	Present for notes 1 - 10
Sue Spiers	Associate Director	Present for notes 1 - 10

Apologies:	
Vonda Murray	NICE - Project Manager
Gabriel Rogers	NICE - Technical Adviser Health Economics
Erin Whittingham	NICE - Public Involvement Adviser

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 1st meeting on Neonatal infections.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- Reviewing the scope, and review protocols
- Health economic model priority setting
- Learning more about the roles of the NICE team members involved in the development of the guideline

The Chair introduced the guideline committee to; the role of the Chair and the role and responsibilities of the committee. With an overview of the process of guideline development.

The DOI register was made available to the Chair and committee. The Chair reviewed the DOI register, declarations are noted below. The DOI's were considered by the Chair, no conflict of interest was identified for the meeting, and all committee members were eligible to attend the committee meeting and contribute to the discussions.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Sumiah Al-Azeib	Direct, financial	April 2019 Neonatal Paediatric Pharmacist Group member (but not representing)	Direct non-financial professional and personal	Declare and participate
Mark Davies	Lay member	April 2019 Volunteered on an ad-hoc basis for the charity, Group B Strep Support (GBSS). Reviewing the charity's information products and	Direct non-financial professional and personal	Declare and participate

		publications.		
Melanie Carpenter	Advanced Neonatal Nurse Practitioner, University Hospitals Coventry and Warwickshire NHS trust, Coventry	Aug 2019 Member of Neonatal Nurses Association	Direct non-financial professional and personal	Declare and participate
Jim Gray	Consultant Microbiologist, Birmingham Children's Hospital	Aug 2018 Co-investigator GBS 2 - testing strategies for group B streptococci in labouring women in order to help determine which mothers should receive antibiotics during labour to protect the baby from infection.	Indirect financial	Declare and participate
Jim Gray	Consultant Microbiologist, Birmingham Children's Hospital	Aug 2018 Co-investigator GBS 3 - Funding approved, study scheduled for April 2019, testing strategies for group B streptococci in labouring women in order to help determine which mothers should receive antibiotics during labour to protect the baby from infection.		Declare and participate
Jim Gray	Consultant Microbiologist, Birmingham Children's Hospital	Aug 2018 Editor-in-Chief, Journal of Hospital Infection (receive income for this directly from the Healthcare Infection Society). One of three Editors, determining the order of accepted/peer reviewed articles.	Direct, financial	Declare and participate Articles published cover the breath of topics related to hospital infections.

Jim Gray	Consultant Microbiologist, Birmingham Children's Hospital	Aug 2018 Associate Editor, International Journal of Antimicrobial Agents. Reviews allocated articles, invite peer reviewers as appropriate. Provides a recommendation on the article to the Editor.	Direct non-financial professional and personal	Declare and participate
Jim Gray	Consultant Microbiologist, Birmingham Children's Hospital	Aug 2018 Associate Editor, Journal Of Paediatric Infectious Diseases. Review/edit papers that have been submitted for publication.	Direct non-financial professional and personal	Declare and participate
Jim Gray	Consultant Microbiologist, Birmingham Children's Hospital	Aug 2018 Expert Advisor, British National Formulary for Children. Occasionally asked to provide a clinical opinion on matters such as whether any new national/international guidance needs to be reflected in the BNFC, or whether anti-infective drugs are used at all in children.	Direct non-financial professional and personal	Declare and participate
Jim Gray	Consultant Microbiologist, Birmingham Children's Hospital	Jul 2019 Member, Royal College of Pathologists Credentials Panel, which reviews applications for the certificate of eligibility for specialist registration	Direct non-financial professional and personal	Declare and participate
Jim Gray	Consultant Microbiologist, Birmingham Children's Hospital	Jul 2019 Member of European Cooperation in Science and Technology AMiCI	Direct non-financial	Declare and participate

		Working Group		
Jim Gray	Consultant Microbiologist, Birmingham Children's Hospital	Jul 2019 Co-Investigator outcome by the type of suture material (COTS) study – NHIR funded	Direct non-financial professional and personal	Declare and participate
Jim Gray	Consultant Microbiologist, Birmingham Children's Hospital	Jul 2019 Co-Investigator - ANODE: prophylactic ANTibiotics for the prevention of infection following Operative Delivery study - NHIR funded	Direct non-financial professional and personal	Declare and participate
Jim Gray	Consultant Microbiologist, Birmingham Children's Hospital	Jul 2019 Critical points in the pathway of antibiotic prescribing in a children's hospital: the Antibiotic Mapping of Prescribing (ABMAP) study. Co-Investigator – Aston University funded	Direct non-financial professional and personal	Declare and participate
Jim Gray	Consultant Microbiologist, Birmingham Children's Hospital	Jul 2019 Editor, Infection Prevention in Practice. One of the Editors, determining the order of accepted/peer reviewed articles	Direct non-financial professional and personal	Declare and participate
Jane Plumb	Lay member	Feb 2019 Royal College of Obstetricians & Gynaecologists Women's Network Member	Direct non-financial professional and personal	Declare and participate Not specific to any topic covered in the scope of the guideline.
Jane Plumb	Lay member	Feb 2019 Royal College of Obstetricians & Gynaecologists Women's Network Vice-Chair, receives an honorarium, and expenses	Direct, financial	Declare and participate Not specific to any topic covered in the scope of the guideline

Jane Plumb	Lay member	Feb 2019 PPI/Trial Management Committee member, for GBS2, a study into the accuracy of a rapid intrapartum test for maternal group B streptococcal colonisation and its potential to reduce antibiotic usage in mothers with risk factors award start 1 May 2016. Award end 31 October 2019, funding provided by NIHR HTA	Direct non-financial professional and personal	Declare and participate
Jane Plumb	Lay member	Feb 2019 Lay member on iGBS trial committee, a study to help develop a vaccine against Group B Streptococcus infection in newborn babies. Award start 1 June 2018. Award end 1 December 2018, extension sought. Funding provided by NIHR HTA	Direct non-financial professional and personal	Declare and participate
Aung Soe	Consultant Neonatologist, Medway NHS FT	Aug 2018 Provide private outpatients practice in Spire Alexandra Hospital, Chatham Kent (Age 0-16). Private work mirrors NHS work, 1 to 2 sessions per month.		Declare and participate Private practice in this area is a small proportion of the individual's overall practice and mirrors their NHS work. Based on the need for the committee member's expertise and a view that the potential for gain is

				minimal, in this instance NICE has confirmed that the individual can continue to participate fully.
Aung Soe	Consultant Neonatologist, Medway NHS FT	Aug 2018 Provide opinions on causation of perinatal mortality and morbidity cases to solicitors acting mainly for Defendants via NHS Resolution.	Direct, financial	Declare and participate Not specific to any topic covered in the scope of the guideline.
Aung Soe	Consultant Neonatologist, Medway NHS FT	Feb 2019 Chief Executive of Group B Strep Support group (GBSS), paid 3 days a week.	Direct, financial	Declare and participate Funding is non commercial
Richard Tubman	Consultant Neonatologist, Royal Maternity Hospital Belfast	Aug 2018 Assessor, START assessments, RCPCH. Guide trainees as they prepare for completion of training and practice as a new consultant pediatrician.	Direct, financial (travel only)	Declare and participate
Richard Tubman	Consultant Neonatologist, Royal Maternity Hospital Belfast	Aug 2018 Honorary Treasurer and Trustee, Northern Ireland Perinatal Trust (Charity). The Charity purchase equipment, and provide training for the neonatal unit at the Royal Maternity Hospital Belfast. Fund research by providing top-up funding for consumables or short-term staff salaries.	Direct non-financial professional and personal	Declare and participate Not specific to any topic covered in the scope of the guideline.
Richard Tubman	Consultant Neonatologist, Royal	Aug 2018 Carry out medicolegal work, through	Direct, financial	Declare and participate

	Maternity Hospital Belfast	preparing medicolegal reports, and appearing as an expert witness related to perinatal/neonatal negligence claims. Two to four cases a year.		Cases cover a range of topics and the member has no control over which cases he is asked to cover.
Richard Tubman	Consultant Neonatologist, Royal Maternity Hospital Belfast	Jan 2019 Consultant Volunteer, for the Charity, Newborns Vietnam. Teaching and advice provision.	Direct, financial (Travel & accommodation only)	Declare and participate Not specific to any topic covered in the scope of the guideline.
Richard Tubman	Consultant Neonatologist, Royal Maternity Hospital Belfast Consultant Neonatologist, Royal Maternity Hospital Belfast	Jan 2019 Committee member, NICE Twin and triplet pregnancy (update) guideline committee member.	Direct, financial (accommodation, travel and expenses)	Declare and participate Not specific to any topic covered in the scope of the guideline.
Richard Tubman	Consultant Neonatologist, Royal Maternity Hospital Belfast Consultant Neonatologist, Royal Maternity Hospital Belfast	Jul 2019 General Medical Council Education Associate.	Direct, financial	Declare and participate Not specific to any topic covered in the scope of the guideline.
Richard Tubman	Consultant Neonatologist, Royal Maternity Hospital Belfast	Jul 2019 General Medical Council Enhanced Monitoring Associate.	Direct, financial	Declare and participate Not specific to any topic covered in the scope of the guideline.

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

2. Role of the Guideline Commissioning Manager presentation

The Chair introduced CM, Guidelines Commissioning Manager, who gave a presentation on the role of the NICE Guideline Commissioning Manager. CM also provided a context for the development of clinical guidelines within NICE as a wider organisation, and role of quality assurance in the guideline process. The Chair thanked CM for their presentation.

3. Role of the Project Manager, expenses & Dols

The Chair introduced AG, Project Manager, who gave a presentation on the role of the project manager and reiterated some of the key points relating to declarations of interest. AG also provided the committee with information around claiming for expenses. The Chair thanked AG for their presentation.

4. Information Services presentation

The Chair introduced WH, Information Specialist, who gave a presentation on how the information services team support the development of the guideline. The Chair thanked WH for their presentation.

5. Guideline development

- Guideline development and systematic reviews
- Asking/answering review questions
- Formulating review protocols
- Health economics in guideline development

The Chair introduced CD, Technical Analyst who gave a presentation on the process of guideline development, covering; the stages of guideline development, and what happens at each of these stages and who is involved. CD also explained the types of evidence review, the process, how evidence is presented, the wording of recommendations, and information around research recommendations.

FC explained the role of health economics in guideline development. The Chair thanked CD and FC for their presentation.

6. Health economics: priority setting

The Chair introduced FC, who gave a presentation on health economic modelling. FC explained the different levels of economic modelling. The committee discussed potential areas of interest for economic modelling and the various advantages and

challenges involved in this. The Chair thanked FC for their presentation.

7. Scope summary and review protocols

CD provided an overview of the scope; what will be covered, and what is outside of the scope of the guideline. CD introduced the committee to the process of review protocol development. The Chair thanked CD for their presentation.

8. Review protocols continued

CD went through several the protocols for the review questions. The committee discussed and agreed the objectives for the review question and the population, intervention, comparators and outcomes for the review protocol. The Chair thanked WH for their presentation.

9. AOB

No other business to discuss

10. Summary and next steps

The Chair thanked the committee for their time and contribution to the meeting. The venue, date and time of the next meeting was confirmed.

Date of next meeting: 03/09/2019 & 04/09/2019

Location of next meeting: Manchester