

Shared Decision Making - Committee Meeting 9 minutes

Shared Decision Making Committee meeting 9

Date: 2nd September 2020

Location: Virtual committee meeting by Zoom

Minutes: Final

Committee members present:	
Marie Burnham (MB (Chair))	Present for notes 1 – 7
Adrian Edwards (AE)	Present for notes 1 – 7
Gilli Erez (GE)	Present for notes 1 – 7
David Metcalfe (DM)	Present for notes 1 – 7
Helen Morgan (HM)	Present for notes 1 – 7
Sian Phipps (SP)	Present for notes 1 – 7
Carole Pitkeathley (CP)	Present for notes 1 – 7
Louisa Polak (LP)	Present for notes 1 – 7
Joshua Ruegger (JP)	Present for notes 2 – 7
Chloe Stewart (CS)	Present for notes 1 – 7
Wendy Thompson (WT)	Present for notes 1 – 7
Richard Thomson (RT)	Present for notes 1 – 7
Nigel Westwood	Present for notes 1 – 7

In attendance:		
Chris Carmona (CC)	Senior Technical Analyst	Present for notes 1 – 7
Sarah Catchpole (SC)	Medical Editor	Present for notes 1 – 7
Joe Crutwell (JC)	Technical Analyst	Present for notes 1 – 7
Jackie Durkin (JD)	Administrator	Present for notes 1
Amy Finnegan (AF)	Information Specialist	Present for notes 1 – 7
Rupert Franklin (RF)	Senior Guideline	Present for notes 1 – 7

Shared Decision Making - Committee Meeting 9 minutes

	Commissioning Manager	
Edgar Masanga (EM)	Business Analyst - Resource Impact Assessment	Present for notes 1 – 7
Vonda Murray (VM)	Project Manager	Present for notes 1 – 7
Gabriel Rogers (GR)	Technical Analyst – Health Economics	Present for notes 1 – 7
Susan Spiers (SS)	Associate Director	Present for notes 1 – 7

Apologies:

Nina Barnett	Committee member
David Shaw	Committee member
Nigel Westwood	Committee member

1. Welcome and objectives for the meeting

The Chair welcomed the committee members and attendees to the 9th meeting of the shared decision-making committee.

The Chair introduced VM Project Manager, who provided a recap on zoom functions. The Chair thanked VM for her presentation.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

Review the patient experience recommendations

- Patient experience recommendations
- Review and discussion of the Cochrane review on patient decision aids

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting, these are noted below.

The DOI register was made available to the Chair and committee. The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

Name	Job title,	Declarations of	Type of	Decision
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Shared Decision Making - Committee Meeting 9 minutes

	organisation	Interest, date declared	interest	taken
Adrian Edwards	Professor of General Practice, Division of Population Medicine, Division of Population Medicine, Cardiff University	Co-author; Personalised risk communication for informed decision making about taking screening tests. Cochrane Database of Systematic Reviews: Reviews issue2. Published 2013	Direct, non – financial	Declare and participate
David Metcalfe	Specialty Registrar in Trauma & Orthopaedic Surgery, Emergency Medicine at the John Radcliffe Hospital in Oxford.	Co-authored an article for the Journal of Medical Ethics; “Advice, not orders’? The evolving legal status of clinical guidelines” (including NICE guidelines) – includes reference to shared decision making	Direct, non – financial personal and professional	Declare and participate
Carole Pitkeathley	Lay member	NICE public involvement expert panel member.	Direct, financial	Declare and participate
Carole Pitkeathley	Lay member	Co-authored an article for the Journal of Medical Ethics; “Advice, not orders’? The evolving legal status of clinical guidelines” (including NICE guidelines) – includes reference to shared decision making	Direct, non – financial personal and professional	Declare and participate

The Chair asked the committee if they wanted any changes made to the minutes of the last meeting. The Committee then agreed that the minutes were a true and accurate account of the meeting.

2. RQ1.3 What methods of presenting information improve a patient’s understanding of the risks and benefits associated with their treatment options?

- **Review**

The Chair advised the committee that the agenda item Had been superseded by later agenda items.

Shared Decision Making - Committee Meeting 9 minutes

3. RQ1.3b What methods of presenting information improve a patient's understanding of the risks and benefits associated with their treatment options?

- **Patient experience recommendations**

The Chair introduced JC, Technical Analyst, who gave a presentation on the patient experience recommendations. The Chair thanked JC for his presentation.

4. RQ1.3b What methods of presenting information improve a patient's understanding of the risks and benefits associated with their treatment options?

- **Cochrane review: PDAs**

The Chair introduced JC, Technical Analyst, who gave a presentation on patient decision aids Cochrane review. The Chair thanked JC for his presentation.

5. RQ1.3b What methods of presenting information improve a patient's understanding of the risks and benefits associated with their treatment options?

- **Recommendation discussion: PDAs**

The Chair facilitated a discussion around the evidence presented.

6. AOB

No other business

7. Summary and next steps

The Chair thanked the committee for their time and contribution to the meeting. The date and time of the next meeting was confirmed.

Date of next meeting: Thursday 3rd September, 08:45 to 12:30

Location of next meeting: Virtual