

4.0.03 DOC Cmte minutes

Acne Guideline Committee Meeting 7

Date: 11th October 2019

Location RCOG, London

Minutes: Confirmed

Committee members present:	
Julia Cons (Chair)	Present for notes 1-6
Eugene Healy (Topic Advisor)	Present for notes 1-6
Karen Joy	Present for notes 1-6
Mohammed Rafiq	Present for notes 1-6
Jane Wilcock	Present for notes 1-6
Rebecca Penzer-Hick	Present for notes 1-6
Sarah Mackenzie	Present for notes 1-6
Neil Walker	Present for notes 1-4 (part of 4)
Damian Wood	Present for notes 1-6
Julia Schofield	Present for notes 1- 4 (part of 4)
Jack Higgins	Present for notes 1-6

In attendance:		
Rachel Marshall	NGA Guideline Lead	Present for notes 1-6
Hadil Al-Etabi	NGA Project Manager	Present for notes 1-6
Stephen Murphy	NGA Clinical Adviser	Present for notes 1-6
Jinyuan Xu (via VC)	NGA Clinical fellow	Present for notes 1-6
Lin Fou	NGA Senior Systematic Reviewer	Present for notes 1-6
Shalmali Deshpande	NGA Systematic Reviewer	Present for notes 1-6
Laura Kuznetsov	NGA Systematic Reviewer	
Ifigeneia Mavranouzouli	NGA Senior Health Economist	Present for notes 1-6
Catrina Charlton	NICE Commissioning Manager	Present for notes 1-6

Apologies:
Reena Shah
Stephanie Arnold
Colin Duncan (Co-opted GC member)
Ursula Philpot

<p>1. Welcome and objectives for the meeting</p>
<p>The Chair welcomed the Committee members and attendees to 7th guideline committee meeting on the Management of acne.</p> <p>The Chair informed the Committee that apologies had been received. These are noted above.</p>
<p>2. Confirmation of matter under discussion, and declarations of interest</p>
<p>The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. The following interests were declared.</p> <p>No new Interests declared.</p>
<p>3. Minutes of the last meeting</p>
<p>The Chair asked the Committee if they wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.</p>
<p>4. Presentations</p>
<p><u>Morning presentations.</u></p> <p>The Chair introduced Rachel Marshall, NGA Guideline Lead, who gave a presentation limited evidence and observational Data. The Committee thanked Rachel Marshall for her presentations and contribution to the development of the guideline.</p> <p>The Chair introduced Laura Kuznetsov, NGA systematic reviewer who gave a presentation on the 9.2 Physical- intralesional steroids. The committee discussed this evidence and made recommendations.</p> <p>The Chair introduced Shalmali Deshpande, NGA systematic reviewer who gave a presentation on the 13.1 Information & Support (review) The committee discussed this and made recommendations. The Committee thanked Shalmali Deshpande for her presentation and contribution to the development of the guideline.</p> <p><u>Afternoon presentations.</u></p> <p>The Chair introduced Shalmali Deshpande, NGA systematic reviewer who gave a presentation on the 14.1 Referral (protocol). The committee agreed that a formal review is not applicable to this question and an informal consensus will address this question, but this will have to be explained to and then approved by NICE. The Committee thanked Shalmali Deshpande,, for her presentations and contribution to the development of the guideline.</p>

The Chair introduced Ifigeneia Mavranouzouli, NGA Senior Health Economist who gave a presentation on Classifying papers for the NMA and a classification system was agreed with the committee.

The Committee thanked Ifigeneia Mavranouzouli for her presentation and contributions to the development of the guideline.

The Chair introduced Ifigeneia Mavranouzouli, NGA Senior Health Economist who gave a presentation on Utilities review update.

The Committee thanked Ifigeneia Mavranouzouli for her presentation and contributions to the development of the guideline.

The Chair introduced Rachel Marshall, NGA Guideline Lead, who notified the committee the NGA are adjusting the 2020 committee dates.

The Committee thanked Rachel Marshall for her presentations and contribution to the development of the guideline.

5. Questions and discussion

The Committee discussed each presentation in relation to this guideline and were given the opportunity to ask questions.

6. Any other business

There was no other business to discuss.

Date of next meeting: 29.11.2019

Location of next meeting: Broadway house, London