

**Babies, Children and Young People's experience of Healthcare Guideline
Committee Meeting 7**

Date: 26th November 2019

Location: Broadway House, Abbey Room, London

Minutes: Final

Committee members present:	
Catherine White (Chair)	Present for notes 1 – 6
Dougal Hargreaves (Topic Adviser)	Present for notes 1 – 6
Charity Gondwe	Present for notes 1 – 6
Emma Beeden	Present for notes 1 – 6
Kath Evans	Present for notes 1 – 6
Joanna Shaw	Present for notes 1 – 6
Sallie Bloomfield	Present for notes 1 – 6
Rachel Elvins	Present for notes 1 – 6
Richard Churchill	Present for notes 1 – 6
Xanthe Hodgson	Present for notes 1 – 6
Cath Hubbuck	Present for notes 1 – 6
Paul Ashley	Present for notes 1 – 6
Catherine Churchill	Present for notes 1 – 6
Amy Overend	Present for notes 1 – 6

In attendance:		
Hilary Eadon	NGA Guideline Lead	Present for notes 1 – 6
Patrice Carter	NGA Senior Systematic Reviewer	Present for notes 1 – 6
Anuja Pandey	NGA Systematic Reviewer	Present for notes 1 – 6
Alice Navein	NGA Systematic Reviewer	Present for notes 1 – 6
Stephanie Armstrong	NGA Health Economist	Present for notes 1 – 6
Feima Ndoeka	NGA Project Manager	Present for notes 1 – 6
Charlie Fairhurst	NGA Clinical Advisor (AM only) (Via Teams)	Present for notes 1 – 4

Apologies:	
Grace Atkins	Committee Member
Aishah Farooq	Committee Member
Nathan Randles	Committee Member
James McTaggart	Committee Member
Catrina Charlton	NICE Guideline Commissioning Manager

Agnesa Mehmeti	NGA Information Scientist
Rakhee Shah	NGA Clinical Fellow

1. Welcome and objectives for the meeting

The Chair welcomed the committee members and attendees to the 7th guideline committee meeting on Babies, children and young people's experience of healthcare. The Chair acknowledged apologies received as noted above.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was babies, children and young people's experience of healthcare. The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. No new declarations were made by committee members.

The Chair outlined the objectives of the meeting.

3. Minutes of last meeting

The minutes from the last meeting (GC5) had been agreed as an accurate record at GC6.

4. Presentations

The Chair introduced the following presentations:

Anuja Pandey, NGA Systematic Reviewer, presented evidence review for 6.1 What features of environment in which healthcare is provided are important to babies, children and young people to improve their experience of care?

Alice Navein, NGA Systematic Reviewer, presented evidence review for 1.3 How should issues about consent, privacy and confidentiality be addressed with babies, children and young people?

The Chair thanked all the presenters.

5. Questions and discussion

The committee discussed the evidence review for 6.1 & 1.3 and agreed recommendations.

Hilary Eadon, NGA Guideline Lead, led a discussion on the NICE editor's comments on the recommendations drafted at GC5. The committee agreed edits to the recommendations.

6. AOB

There was no further business to discuss.
The Chair closed the meeting at 4pm.

4.0.03 DOC Cmte minutes

Date of next meeting: 15th January 2020

Location of next meeting: RCOG 10-18 Union Street, London SE1 1SZ