

Babies, children and young people's experience of healthcare
Guideline Committee Meeting 10
Date: 22nd September 2020

Location: Virtual meeting via Zoom

Minutes: Final

Committee members present:	
Catherine White (CW)	Present for notes 1 – 7
Dougal Hargreaves (DH)	Present for notes 1 – 7
Emma Beeden (EB)	Present for notes 1 – 7
Nathan Randles (NR)	Present for notes 1 – 7
Kath Evans (KE)	Present for notes 1 – 7
Rachel Elvins (RE)	Present for notes 1 – 7
Richard Churchill (RC)	Present for notes 1 – 7
Xanthe Hodgson (XH)	Present for notes 1 – 7
Paul Ashley (PA)	Present for notes 1 – 7
Catherine Churchill (CC)	Present for notes 1 – 7
Charity Gondwe (CG)	Present for notes 1 – 7
Aishah Farooq (AF)	Present for notes 1 – 7
Joanna Shaw (JS)	Present for notes 1 – 7
James McTaggart (JM)	Present for notes 1 – 7
Sallie Bloomfield (SB)	Present for notes 1 – 7
Cath Hubbuck (CH)	Present for notes 1 – 7

In attendance:		
Hilary Eadon	NGA Guideline Lead	Present for notes 1 – 7
Offiong Ani	NGA Senior Project Manager	Present for notes 1 – 7
Tosin Jegede	NGA Project Manager	Present for notes 1 – 7
Jennifer M Francis	NGA Senior Systematic Reviewer	Present for notes 1 – 7
Alice Navein	NGA Systematic Reviewer	Present for notes 1 – 7
Charlie Fairhurst	NGA Clinical Advisor	Present for notes 1 – 7
Eric Slade	NGA Health Economist	Present for notes 4 – 6
Neroli Harris	NGA Information Scientist	Present for notes 1 – 4
Catrina Charlton	NICE Guideline Commissioning Manager	Present for notes 1 – 7
Gareth Haman	NICE Content Editor	Present for notes 1 – 7

Apologies:	
Amy Overend	Committee member
Grace Atkins	Committee member
Rakhee Shah	NGA Clinical Fellow

1. Welcome and objectives for the meeting

The Chair welcomed the committee members and attendees to the 10th guideline committee meeting on Babies, children and young people's experience of healthcare. The Chair acknowledged apologies received as noted above.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was babies, children and young people's experience of healthcare. The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. Nine committee members made new declarations.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Catherine White	Guideline Committee Chair	Patient representative as Member of NIHR/UKRI PHOSP (Post-hospitalisation COVID-19) trial Monitoring Committee	Direct financial interest	Declare and participate Agreed by: GL Oct 2020 Rationale: Not specific to guideline
Catherine White	Guideline Committee Chair	Public member of the research commissioning panel for the NIHR School for Social Care Research	Direct financial interest	Declare and participate Agreed by: GL Oct 2020 Rationale: Not specific to guideline
Catherine White	Guideline Committee Chair	Co-author of: Journal of Intensive Care Society <i>Bereavement in critical care:</i>	Direct, non-financial professional and personal interest	Declare and participate Agreed by: GL Oct 2020 Rationale: Not

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		<i>A narrative review and practice exploration of current provision of support services and future challenges</i>		specific to guideline
Catherine White	Guideline Committee Chair	Advisory Group member for Care Quality Commission's Children and Young People's Survey 2020	Direct, non-financial professional and personal interest	<p>Declare and participate</p> <p>Agreed by: GL Oct 2020</p> <p>Rationale: The 2018 CQC survey has been included in the grey literature review, but advising on the questions for the 2020 survey is unlikely to be a conflict with the guideline</p>
Dougal Hargreaves	Guideline Committee Topic Advisor	Deputy Chief Scientific Adviser (Covid) at the Department for Education (part-time role 2 days a week as a secondment from my university job	Direct financial	<p>Declare and participate</p> <p>Agreed by: GL October 2020</p> <p>Rationale: Not specific to guideline as relates to education provision and not healthcare provision.</p>
Dougal Hargreaves	Guideline Committee Topic Advisor	Member of Advisory Group for 2020 CQC Inpatient Survey of Children and Young People	Direct, non-financial professional and personal interest	<p>Declare and participate</p> <p>Agreed by: GL October 2020</p> <p>Rationale: The 2018 CQC survey has been included in the grey literature review, but advising on the</p>

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				questions for the 2020 survey is unlikely to be a conflict with the guideline.
Emma Beeden	Guideline Committee Member (lay)	Member of the British Medical Association (BMA) Patient Liaison Group	Non-financial professional and personal interests	Declare and participate Agreed by: GL October 2020 Rationale: Not specific to guideline
Richard Churchill	Guideline Committee Member (GP)	Director – Primed for Practice CIC (a Community Interest Company delivering education and training for primary healthcare professionals)	Direct, financial	Declare and participate Agreed by: GL October 2020 Rationale: Not specific to guideline
Richard Churchill	Guideline Committee Member (GP)	Member of Education Committee of the International Association for Adolescent Health (IAAH)	Direct, non-financial professional and personal interest	Declare and participate Agreed by: GL October 2020 Rationale: Not specific to guideline
Xanthe Hodgson	Guideline Committee Member (children's therapist)	NIHR award for Pre-Doctoral Clinical Academic Fellowship	Direct, non-financial professional and personal interest	Declare and participate Agreed by: GL October 2020 Rationale: Not specific to guideline
Cath Hubbuck	Guideline Committee Member (play specialist)	Invitation to join the RCOT (Royal College of Occupational Therapists) play guideline development	Direct, non-financial professional and personal interest	Declare and participate Agreed by: GL October 2020 Rationale: Not specific to guideline, as details of play

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				therapy not included.
Nathan Randles	Guideline Committee Member (lay)	Participation Consultant at the Royal College of Psychiatrists	Direct, financial	Declare and participate Agreed by: GL October 2020 Rationale: Not specific to guideline
Nathan Randles	Guideline Committee Member (lay)	Co-applicant on a behavioural activation study (to help young people recover from depression, through planning and doing activities aligned to what matters to them).	Direct, financial	Declare and participate Agreed by: GL October 2020 Rationale: Not specific to guideline
Nathan Randles	Guideline Committee Member (lay)	Student at The Manchester College on 'Access to Medicine' course	Direct, non-financial professional and personal interest	Declare and participate Agreed by: GL October 2020 Rationale: Not specific to guideline
Kath Evans	Guideline Committee Member (senior children's nurse)	Advisor to CQC on CYP Inpatient/Day Surgery National Survey	Direct, non-financial professional and personal interest	Declare and participate Agreed by: GL Oct 2020 Rationale: The 2018 CQC survey has been included in the grey literature review, but advising on the questions for the 2020 survey is unlikely to be a conflict with the guideline
Kath Evans	Guideline Committee	Advisor to Patient	Direct, non-financial	Declare and participate

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	Member (senior children's nurse)	Information Forum on writing health literacy for Children – refreshed publication in Nov 2020	professional and personal interest	Agreed by: GL October 2020 Rationale: Not specific to guideline
Kath Evans	Guideline Committee Member (senior children's nurse)	Advisor to PWC on Looked After Children work	Direct, non-financial professional and personal interest	Declare and participate Agreed by: GL October 2020 Rationale: Not specific to guideline
Kath Evans	Guideline Committee Member (senior children's nurse)	Contributor to 'Embedding Young People's Participation in Health Services' (a reference book, published October 2020)	Direct, non-financial professional and personal interest	Declare and participate Agreed by: GL October 2020 Rationale: Not specific to guideline
Charity Gondwe	Guideline Committee Member (lay)	Commenced an accelerated MSc Adult Nursing course	Direct, non-financial professional and personal interest	Declare and participate Agreed by: GL Oct 2020 Rationale: Course has commenced but does not complete until summer 2021 after completion of guideline, so does not impact on position as a lay member

The Chair outlined the objectives of the meeting.

3. Minutes of last meeting

The minutes from the last meeting were agreed as an accurate record.

4. Presentations

The Chair introduced the following presentations:

Hilary Eadon, Guideline Lead presented an update on the focus and reference groups, the re-run searches conducted and the impact of COvid-19 on the recommendations.

Jen Francis, Senior Systematic Reviewer presented the evidence review for 1.1 How do children and young people, and the parents and carers of babies and young children, prefer to be involved and supported in planning their healthcare and making informed, shared decisions about their health?

Alice Navein, NGA Systematic Reviewer presented the evidence review for 2.2 What are the best ways to help children and young people and the parents and carers of babies and young children understand the risks and benefits of healthcare decisions?

Alice Navein, NGA Systematic Reviewer presented the evidence review for 8.1 What are the facilitators of, and barriers to, accessing healthcare services for babies, children and young people?

The Chair thanked all the presenters.

5. Questions and discussion

The committee discussed the evidence reviews and agreed recommendations for 1.1, 2.2 and 8.1.

The committee discussed the edits received from the NICE editor to the previous recommendations for evidence reviews 1.2 & 8.2 and made amendments where required.

6. AOB

Hilary Eadon, Guideline Lead discussed the over-arching safeguarding recommendation.

The Chair confirmed the next meeting will be held on 30th October 2020. The meeting closed at 4:35pm.

Date of next meeting: 30th October 2020

Location of next meeting: via Zoom or Teams