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**Babies, children and young people's experience of healthcare**

**Guideline Committee Meeting 11**

**Date:** 30<sup>th</sup> October 2020

**Location:** Virtual meeting via Zoom

**Minutes:** Final

<b>Committee members present:</b>	
Catherine White (CW)	Present for notes 1 – 7
Dougal Hargreaves (DH)	Present for notes 1 – 7
Emma Beeden (EB)	Present for notes 1 – 7
Kath Evans (KE)	Present for notes 1 – 7
Richard Churchill (RC)	Present for notes 1 – 7
Xanthe Hodgson (XH)	Present for notes 1 – 7
Paul Ashley (PA)	Present for notes 1 – 7
Catherine Churchill (CC)	Present for notes 1 – 4
Grace Atkins (GA)	Present for notes 1 – 5
Joanna Shaw (JS)	Present for notes 1 – 7
Cath Hubbuck (CH)	Present for notes 4 – 6

<b>In attendance:</b>		
Hilary Eadon (HE)	Guideline Lead	Present for notes 1 – 7
Tosin Jegede (TJ)	Project Manager	Present for notes 1 – 7
Eva Gonzalez-Viana (EG)	Senior Systematic Reviewer	Present for notes 1 – 7
Alice Navein (AN)	Systematic Reviewer	Present for notes 1 – 7
Charlie Fairhurst (CF)	Clinical Advisor	Present for notes 1 – 7
Eric Slade (ES)	Health Economist	Present for notes 1 – 7
Catrina Charlton (CCT)	Guideline Commissioning Manager	Present for notes 1 – 7
Astrid Aregui (AA)	NICE Digital Editor	Present for notes 3 – 4
Gareth Haman (GH)	Content Editor	Present for notes 1 – 7
Saskia Jenkins (SJ)	National Children's Bureau	Present for notes 1 – 2
Joanna Carr (JC)	National Children's Bureau	Present for notes 1 – 2

<b>Apologies:</b>	
Tim Reeves (TR)	Information Scientist

Rakhee Shah	NGA Clinical Fellow
Aishah Farooq (AF)	Member
Charity Gondwe (CG)	Member
Rachel Elvins (RE)	Member
James McTaggart (JM)	Member
Sallie Bloomfield (SB)	Member
Amy Overend (AO)	Neonatal Nurse
Nathan Randles (NR)	Lay member

### 1. Welcome and objectives for the meeting

The Chair welcomed the committee members and attendees to the 11<sup>th</sup> guideline committee meeting on Babies, children and young people's experience of healthcare. The Chair acknowledged apologies received as noted above.

### 2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was babies, children and young people's experience of healthcare. The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. No new declarations were made.

The Chair outlined the objectives of the meeting.

### 3. Minutes of last meeting

The minutes from the last meeting were agreed as an accurate record.

### 4. Presentations

The Chair introduced the following presentations:

Joanna Carr and Saskia Jenkins, National Children's Bureau (NCB) presented an update from NCB on the focus and reference groups held during October for 4-7, 7-11s, and 11-14 year olds.

Astrid Aregui NICE Senior Digital Editor presented the NICE digital pathway and requested volunteers to work on reviewing it.

Alice Navein, NGA Systematic Reviewer presented the evidence review for question 3.1: How do children and young people want their parents or carers to be involved in their healthcare and decisions about their healthcare?

Alice Navein, NGA Systematic Reviewer presented the evidence review for question 3.2: How do children and young people want healthcare staff to support them?

#### 4.0.03 DOC Cmte minutes

Hilary Eadon, NGA Guideline Lead, presented the writing up process for research recommendations, the equality impact assessment form, the proposed infographic, and NICE publications policy.

The Chair thanked all the presenters.

#### **5. Questions and discussion**

The committee discussed the evidence reviews and drafted recommendations for 3.1 and 3.2.

#### **6. AOB**

There was no further business to discuss.

The Chair confirmed the next meeting will be held on 20<sup>th</sup> and 24<sup>th</sup> November 2020. The meeting closed at 4:35pm.

**Date of next meeting:** 20<sup>th</sup> and 24<sup>th</sup> November 2020

**Location of next meeting:** via Zoom