

Looked after children and young people - Committee Meeting 13

Date: 8th December 2020

Location: Zoom

Minutes: Final

Committee members present:		
Marie Burnham (MB)	Chair	Present for all
Melanie Bracewell	Consultant Community Paediatrician	Present for all
Stephanie Butler	Lay member	Present for all
Devonte Cook	Lay member	Present for all
Amy Darwin	Social Worker	Present for all
Maureen Giles	Education consultant for LACYP	Present for all
Bel Grace	Lay member	Present for all
Julie Hamilton	Director, Keys Childcare	Present for all
Renu Jainer	Consultant Community Paediatrician	Present for all
Nancy Sayer	Consultant Nurse	Present for all
Jenifer Wakelyn	Child and adolescent psychotherapist	Present for all
David Whatton	Lay member	Present from 10.25am – 4pm
Kat Smoraczewska	Social Worker	Present for all

From NICE In attendance:		
Brett Doble (BD)	Health Economics, Technical Adviser	Present for all
Stephen Duffield (SD)	Technical Analyst	Present for all
Anthony Gildea (AG)	Project Manager	Present for all
Hannah Lomax (HL)	Health Economics, Technical Analyst	Present for all
Annette Mead (AM)	NICE Senior Editor	Present for all
Caroline Mulvihill (CM)	Technical Adviser	Present for all
Joanna Perkin	Digital Editor	Present from 9.30 – 9.50am
Nick Staples (NS)	Guidelines Commissioning Manager	Present until 4pm
Also attending:		
James Rattigan	Lay member PA	Present for all

Apologies:

Penny Greenwood

Public Health England

Item 1

- Welcome

Marie Burnham (Chair) welcomed everyone to this thirteenth meeting of the looked after children and young people guideline committee and the final meeting during guideline development. Apologies were noted as listed above.

- Declarations of interest

The Chair requested the committee declare any new/additional DOI's since the day before.

No additional interests were declared.

Item 2

- Pathway presentation

The Chair introduced Joanna Perkin (JP), Digital Editor from NICE.

JP presented the lay out and functions of a future pathway tool for this guideline; a digital representation of the guideline recommendations in a pathway diagram linked to relevant recommendations in other NICE guidelines.

JP requested volunteers from the committee to help her develop the pathway tool. The following members volunteered for this:

- Marie Burnham
- Melanie Bracewell
- Stephanie Butler
- Amy Darwin
- Nancy Sayer
- Maureen Giles

The Chair thanked the volunteers and JP for her presentation.

Item 3 - 7

- Existing recommendations – redraft / health economic considerations

The Chair introduced Stephen Duffield (SD) who presented all recommendations made by the committee previously and asked them to focus on six specific areas he had queries around.

Committee members discussed the existing recommendations in-depth and made amendments to the wording of these where they felt this was appropriate.

The NICE team recorded all changes. All health economic queries from the NICE team were also resolved in this session.

The Chair thanked the committee for their contribution to this.

Item 8

- Research recommendations

All research recommendations were presented, and each committee member was asked to indicate their top 3 in order of prioritisation.

The Chair and the NICE team made a note of this.

The Chair thanked the committee for their contribution.

Item 9

- AOB, summary and next steps

The Chair introduced Anthony Gildea (AG) who presented the next steps for guideline development, including:

- When the committee would receive the short guideline for comment
- Public consultation
- Post consultation committee meetings
- Guideline publication.

As there were no further items of business, the Chair thanked the committee members and the NICE team for their contribution during guideline development and looked forward to seeing everyone again for the post-consultation committee meetings in June.

Date of next meeting: 7th & 14th June 2021

Location of next meeting: Zoom