

**Looked after children and young people - Committee Meeting 3**

**Date:** 25<sup>th</sup> September 2019

**Location:** NICE offices Manchester



**Minutes:** Final

<b>Committee members present:</b>		
Marie Burnham (MB)	Chair	Present for all
Melanie Bracewell	Consultant Community Paediatrician,	Present for all
Stephanie Butler	Lay member	Present for all
Claire Currie	Consultant in Public Health	Present for all
Amy Darwin	Social Work Practitioner	Present for all
Louise Edwards	Lay member	Present for all
Maureen Giles	Education consultant for LACYP	Present for all
Julie Hamilton	Director, Keys Childcare	Present for all
Renu Jainer	Consultant Community Paediatrician	Present for all
Nancy Sayer	Consultant Nurse	Present for all
Kat Smoraczewska	Social Work Practitioner	Present for all
Jenifer Wakelyn	Child and adolescent psychotherapist	Present for all
David Whatton	Lay member	Present for all

<b>In attendance:</b>		
Stephen Duffield (SD)	Technical Analyst	Present for all
Anthony Gildea	Project Manager	Present for all
Cath Larkins (CL)	University of Central Lancashire	Present for item 2
Bernadette Li (BL)	Technical Advisor (Health Economics)	Present for all
Rui Martins (RM)	Technical Analyst (Health Economics)	Present for all
Caroline Mulvihill (CM)	Technical Adviser	Present for all
Sue Spiers (SS)	Associate Director	Present from 11am
Nick Staples (NS)	Guideline Commissioning Manager	Present for all
David Tyldesley (DT)	Resource Impact	Present for items 1,2, & 3
Rebecca Howard (RH)	Resource Impact	Present for

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		items 1,2,& 3
Sarah Scott	NICE Public Involvement Programme	Present for all

### Apologies:

Wendy Nicholson	Public Health England
Devonte Cook	Lay member
Jenny Craven	Information specialist NICE

### Observers:

Michellie Young	Technical Analyst
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### Item 1

- Welcome

The Chair welcomed the committee to this third meeting of the looked after children and young people guideline committee.

- Declarations of interest

The Chair requested the committee declare any new/additional DOI's since the last meeting. The Chair reviewed the DOI register, no conflict of interest was identified for the meeting, and all committee members were eligible to attend the committee meeting and contribute to the discussions.

- Minutes of the last meeting

These were approved as accurate by the committee.

### Item 2

The Chair welcomed Cath Larkins (CL) from the University of Central Lancashire who have been commissioned by NICE to hold focus groups with children and young people.

- CL presented her work and methodology on this project to date and took extensive feedback from the committee members.

The Chair thanked CL who advised she would return to present her findings at a future meeting.

### Item 3

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The Chair welcomed David Tyldesley (DT) from the NICE resource impact team.

- DT presented to the committee on the work of the NICE resource impact team, the types of resource impact tools they produce and how they would be involved during the development of this guideline.
- DT then took extensive questions from the committee.

The Chair thanked DT for his presentation at which point DT left the meeting.

### **Item 4**

The Chair introduced Stephen Duffield (SD), Technical Analyst, who presented the revised review protocols following amendments requested by the NICE quality assurance team and comments from committee members.

SD took questions from the committee on the revised review protocols.

The Chair thanks SD for his presentation.

### **Item 5 – LUNCH**

### **Item 6**

The Chair introduced Stephen Duffield (SD), Technical Analyst and Rui Martens, Technical Analyst for Health Economics, who presented a review of the evidence found on the 'readiness for school' review question

The Chair thanked SD and RM for their presentations.

The committee were asked to discuss the evidence and help to draft recommendations based on this where appropriate.

### **Item 7**

The Chair introduced Rui Martins (RM), Technical Analyst for Health Economics who presented the economic modelling prioritisation exercise.

The committee discussed this and provided feedback. The Chair thanked RM for his presentation.

### **Item 8**

The Chair introduced Stephen Duffield; Technical Analyst who presented a brief overview of the evidence search on the following review questions in order to inform upcoming evidence

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reviews:

- Interventions to support learning needs
- Interventions to support entry into further/higher education

The committee were given the opportunity to discuss potential interventions and outcomes and provide advice to the technical team.

The Chair thanked Stephen for his presentation.

### Item 9

The Chair introduced Caroline Mulvihill (CM), Technical Adviser.

CM explained to the committee that NICE could invite an 'expert witness' to attend one of the committee meetings and present on areas where there might be a gap in the evidence, or the committee were struggling to make recommendations.

The committee were asked to suggest potential expert witnesses. It was agreed that members could also email suggestions to the NICE project team following the meeting.

The Chair thanked CM and the committee for their suggestions.

### Item 10

- AOB

The Chair thanked the committee for their time and contribution to the meeting

**Date of next meeting:** 4th November 2019

**Location of next meeting:** NICE Offices, Manchester