

Tobacco Suite – Public Health Advisory Committee Meeting 14

Date: 26 March 2021

Location: Virtual Meeting via Zoom

Minutes: Final

Committee members present:	
Paul Lincoln (Chair)	Present for notes 1-7
Rachel Chapman (Core Member & acting Vice Chair)	Present for notes 1-7
Louis Levy (Core Member)	Present for notes 1-7
David McDaid (Core Member)	Present for notes 4-7
Ruairidh Milne (Core Member)	Present for notes 1-7
Matthew Alford (Topic Expert Member)	Present for notes 1-7
Gary Bickerstaffe (Topic Expert Member)	Present for notes 1-7
John Britton (Topic Expert Member)	Present for notes 1-7
Tim Coleman (Topic Expert Member)	Present for notes 1-5
Arran Woodhouse (Topic Expert Member)	Present for notes 1-7
Martyn Willmore (Public Health England Topic Adviser)	Present for notes 1-7

In attendance:		
Keona Bennett	Administrator, Public Health Guidelines	Present for notes 1-7
Susan Burlace	Medical Editor, NICE	Present for notes 1-7
Lise Elliott	Programme Manager, Public Health Guidelines	Present for notes 1-7
Edgar Masanga	Business Analyst, NICE	Present for notes 1-7
Hugh McGuire	Technical Adviser, Public Health Guidelines	Present for notes 1-7
Clifford Middleton	Guideline Commissioning Manager, NICE	Present for notes 1-7
Adam O'Keefe	Project Manager, Public Health Guidelines	Present for notes 1-7
Lesley Owen	Technical Adviser (HE), NICE	Present for notes 1-7
Eric Power	Programme Director, Centre for Guidelines	Present for notes 1-7

Robby Richey	Technical Adviser, NICE	Present for notes 1-7
Bryn White	Project Manager, Public Health Guidelines	Present for notes 1-7
Sarah Willett	Associate Director, Public Health Guidelines	Present for notes 1-7

Apologies:

John MacLeod	Core Member & Vice Chair
Ann Nevinson	Core Member
Elena Ratschen	Co-opted Topic Expert Member
Qasim Chowdary	Public Health England Topic Adviser

1. Welcome and objectives for the meeting

The Chair welcomed the committee members and attendees to the 14th meeting on Tobacco suite: preventing uptake, promoting quitting and treating dependence (update). The committee members and attendees introduced themselves.

The Chair informed the committee that apologies had been received. These are noted above. The Chair welcomed the members of the public to the meeting and outlined the objectives.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Tobacco suite: preventing uptake, promoting quitting and treating dependence (update).

The Chair asked everyone to verbally declare any new interests that are not listed in the registry.

The Chair and a senior member of the developer's team noted that no other interests previously declared would prevent the attendees from fully participating in the meeting.

3. Minutes of last meeting

The minutes of the previous meeting were accepted as a true and accurate record of the meeting with a minor correction.

4. Legal Position re E-Cigs

The Chair introduced Eric Power who outlined the purpose of this additional

development meeting – to consider comments received during pre-consultation Quality Assurance checks which required the committee to revisit selected sections of the guideline and discuss possible revisions to recommendations.

5. E-cigs options, discussion and revisit recommendations.

The Chair introduced Robby Richey who reminded the committee of the effectiveness evidence before the committee revisited and redrafted recommendations to reflect earlier discussions.

6. Revisit recommendations on combination therapies in 1.17.5

Robby Richey revisited the draft recommendations with the committee, who discussed and agreed revisions as appropriate.

7. Summary of the day and next steps.

The Chair summarised the discussions and agreements, thanking everyone for their continued support. The Chair advised that the post-consultation meeting is yet to be scheduled. The meeting was then closed.