

Mental Wellbeing at Work Committee Meeting 10

Date: 4th June 2021
Location: Zoom (Virtual Meeting)
Minutes: Final

Committee members present:	
Alan Maryon-Davis (Chair)	Present for all items
Chris Bojke (Core Member)	Present for all items
Jakki Cowley (Core Lay Member)	Present for all items
Gail Findlay (Core Member)	Present for all items
Richard Watt (Core Member)	Present for items 1-4
Rob Allan (Topic Expert)	Present for items 5-7
Nam Nguyen (Topic Expert)	Present for all items
Robert Woollen (Topic Expert)	Present for all items
Lorna Young (Topic Expert)	Present for items 1-5, 7-8

In attendance:		
Keona Bennett	Administrator, Public Health Guidelines	Present for all items
Chris Carmona	Technical Adviser, Public Health Guidelines	Present for items 3-7
James Jagroo	Senior Technical Analyst, Public Health Guidelines	Present for all items
Sarah Matthews	Technical Analyst, Public Health Guidelines	Present for all items
Rosalee Mason	Meetings in Public Coordinator	Present for all items
Hugh McGuire	Technical Adviser, Public Health Guidelines	Present for all items
Annette Mead	Senior Medical Editor, NICE	Present for all items
Adam O'Keefe	Project Manager, Public Health Guidelines	Present for all items
Nick Staples	Guideline Commissioning Manager	Present for items 3-7
Bryn White	Project Manager, Public Health Guidelines	Present for all items

Apologies:	
Craig Cook	Core Member
Sarah Newsam	Core Member
Graham Rushbrook	Core Member
Jane West	Core Member
Sarah Murphy	Topic Expert Member
Louise Thomson	Topic Expert Member
Stef Abrar	Public Health England Topic Adviser
Lesley Owen	Senior Health Economic Adviser, NICE
Sarah Willett	Associate Director, Public Health Guidelines

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the Public Health Advisory Committee (PHAC) 10 meeting on Mental Wellbeing at Work. The Chair reminded all participants of the protocols in place for NICE virtual meetings.

The Chair informed the Committee that apologies had been received. These are noted above. He advised that the meeting was quorate.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Mental wellbeing at work guideline update.

The Chair asked everyone to verbally declare any new interests that are not listed in the registry.

There were no new declarations.

3. Mental Wellbeing at Work guideline recommendations

- **Run through of recommendations for Individual-level approaches (1.6) and approaches for employees who may need additional support (1.7)**

The Chair introduced Hugh McGuire, who presented and discussed the draft guideline recommendations with the committee.

4. Mental Wellbeing at Work guideline recommendations

- **Run through of recommendations for organisational -level approaches for high-risk occupations (1.8) and engaging with employees and their representatives (1.9)**

Hugh McGuire continued to present and discuss the draft guideline recommendations with the committee.

5. Mental Wellbeing at Work guideline research recommendations

- **Run through of full set of Mental Wellbeing at Work guideline research recommendations**

Hugh McGuire went through a final run through of the draft guideline recommendations with the committee.

6. Review of the equality impact assessment

Hugh McGuire next presented equality impact assessment for discussion with the committee

A committee member departed the meeting at around 15:00 at which point the Chair announced the meeting was no longer quorate. All discussions after this point were provisional and would be validated via email.

7. Next steps on health economics and guideline development including submission and consultation

Hugh McGuire, discussed the next steps on health economics and guideline development with the committee.

8. Close

The Chair summarised the discussions, thanking everyone for their participation, confirmed the next PHAC meeting will take place Tuesday, 16th November 2021 and Wednesday, 17th November 2021.