

Mental Wellbeing at Work Committee Meeting 3

Date: 20th October 2020

Location: Zoom (Virtual Meeting)

Minutes: Confirmed

Committee members present:	
Alan Maryon-Davis (Chair)	Present for notes 1 – 15
Richard Watt (Core Member & Interim Vice Chair)	Present for notes 1 – 15
Chris Bojke Core Member	Present for notes 1 – 15
Sarah Newsam Core Member	Present for notes 1 – 15
Jakki Cowley Core Lay Member	Present for notes 1 – 15
Robert Woollen (Topic Expert)	Present for items 4 – 15
Rob Allan (Topic Expert)	Present for notes 1 – 15
Louise Thomson (Topic Expert)	Present for notes 1 – 15
Lorna Young (Topic Expert)	Present for notes 1 – 15
Nam Nguyen (Topic Expert)	Present for notes 1 – 15
Sarah Murphy (Topic Expert)	Present for notes 1 – 15
Stef Abrar (Public Health England Topic Adviser)	Present for notes 1 – 8 and 11 - 15

In attendance:		
Hugh McGuire	Technical Adviser, Public Health Guidelines	Present for all items
Sarah Matthews	Technical Analyst, Public Health Guidelines	Present for all items
Lise Elliott	Programme Manager, Public Health Guidelines	Present for all items
Debra Hunter	Project Manager, Public Health Guidelines	Present for all items
Danielle Conroy	Project Manager, Public Health Guidelines	Present for all items
Adam O'Keefe	Project Manager, Public Health Guidelines	Present for all items

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Karen Peploe	Senior Technical Analyst, Public Health Guidelines	Present for all items
Lesley Owen	Senior Health Economic Adviser, NICE	Present for all items
Keona Bennett	Administrator, Public Health Guidelines	Present for all items
Matthew Taylor	Director, York Health Economics Consortium	Present for items 5 – 6 and 10
Erin Baker	Research Assistant, York Health Economics Consortium	Present for items 5 – 6 and 10
Sandra Robinson	Meetings in Public Coordinator (lead)	Present for all items
Rosalee Mason	Meetings in Public Coordinator (lead)	Present for items 1 – 5

Apologies:

Grahame Rushbrook	Core Member
Jane West	Core Member
Gail Findlay	Core Member
Craig Cook	Core Member
Sarah Willett	NICE - Associate Director, Public Health Guidelines
Nick Staples	NICE - Guideline Commissioning Manager

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the PHAC 3 meeting on Mental Wellbeing at Work. The Chair reminded all participants of the protocols in place for NICE virtual meetings.

The Chair welcomed members of the public to the meeting. The members of the public had been briefed separately by the NICE team of the protocol in place for members of the public, whose role is to observe (they should not speak or ask questions). No filming or recording of the meeting is permitted.

The Chair reminded all present that the Committee is independent and advisory, that its decisions and recommendations to NICE do not represent final NICE guidance, and that they may be changed as a result of public consultation.

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The Chair informed the Committee that apologies had been received. These are noted above. The advised that whilst the meeting was quorate there was a small imbalance and as such all decisions and recommendations would be in draft for agreement at a later stage.

The Chair outlined the objectives of the meeting, to hear the evidence in relation to organisational level approaches and the health economic modelling proposal

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Mental wellbeing at work guideline update.

The Chair asked everyone to verbally declare any new interests that are not listed in the registry.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Rob Woollen	Topic Expert	Developed and delivered training on mental health first response part of salaried role with People Plus Group, 20 th October 2020	Direct Financial	Declare and Participate

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

It was noted that Louise Thompson will be partially excluded from the drafting of recommendations for RQ3 - Cost effectiveness evidence for targeted organisational-level approaches, due to her paper being included in the evidence.

3. Minutes of last meeting

The Chair asked the Committee if any changes were required to the minutes of PHAC 2. The Committee agreed that the minutes were a true and accurate account of the meeting, minutes recorded as confirmed.

4. RQ1 – Evidence reviews for universal organisational- level approaches

The Chair introduced Sarah Matthews, Technical Analyst, NICE, who gave a presentation on the evidence as captioned above.

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<p>Sarah answered questions from the group.</p>
<p>4. RQ1 – Evidence reviews for universal organisational- level approaches</p>
<p>6. Health Economic Modelling The Chair introduced Matthew Taylor and Erin Barker, of York Health Economic Consortium (YHEC). They presented the health economic modelling proposal.</p> <p>Mat and Erin answered questions from the Committee.</p>
<p>7. RQ3 – Evidence reviews for targeted organisational- level approaches</p> <p>Sarah Matthews, Technical Analyst, NICE, gave a presentation on the evidence reviews as captioned above.</p>
<p>8. There was a committee review and discussion of the evidence in relation to the organisational level approaches for RQ3.</p>
<p>9. RQ3 - Cost effectiveness evidence for targeted organisational-level approaches</p> <p>Erin Barker, of YHEC presented the cost effectiveness evidence as captioned above.</p>
<p>10. Erin Barker and Matthew Taylor of YHEC lead a discussion with the committee based on the evidence that was presented. They answered questions from the committee.</p> <p>The Chair thanked them both for their contributions.</p>
<p>11. Recommendation drafting</p> <p>The Chair asked the committee to start thinking about appropriate recommendations based on all of the evidence presented on organisational approaches.</p>
<p>12. The recommendation drafting continued after the break.</p>
<p>13. Committee discussion points</p> <p>The Chair introduced Hugh McGuire, Technical Adviser, of NICE who gave a presentation on the gaps in evidence and the expert testimony.</p>
<p>14. Next steps</p> <p>Hugh McGuire of NICE discussed the outline approach for RQ4 Universal individual-level interventions.</p>
<p>15. Summary of the day and close</p>

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The Chair summarised the discussions and agreements, thanking everyone for their continued support. The Chair confirmed the date of the next meeting PHAC 4, which will be take place on 10th December 2020. The meeting was then closed.