

## Disabled children and young people up to 25 with severe complex needs Committee meeting

**Date:** 16/09/2019

**Location:** Royal College of Obstetricians and Gynaecologists (RCOG),  
London

**Minutes:** Confirmed

<b>Committee members present:</b>	
David Croisdale-Appleby (Chair)	Present for notes 1-6
Clare Allen-Mulroy	Present for notes 1-6
Wendy Brotherton	Present for notes 1-6
Louisa Joyce	Present for notes 1-6
Rosie Hallett	Present for notes 1-6
Judith James	Present for notes 4-6
Jacqui Turner	Present for notes 1-6
Branwen Mann	Present for notes 1-6
Lauren Roberts	Present for notes 1-6
Theodor Sergiou	Present for notes 1-6
Kate Taylor	Present for notes 1-6
Dominic Wall (Topic Advisor, Education)	Present for notes 1-6
Trudy Ward	Present for notes 1-6
Elizabeth Stanley	Present for notes 4-6
Jonathan Higham	Present for notes 1-4

<b>In attendance:</b>		
Nathan Bromham	National Guideline Alliance (NGA) Senior Systematic Reviewer	Present for notes 1-6
Rachel Marshal	NGA Guideline Lead	Present for notes 1-4
Katriona O'Donoghue	NGA Systematic Reviewer	Present for notes 1-6
Laura O'Shea	NGA Systematic Reviewer	Present for notes 1-6
Hadil Al-Etabi	NGA Project Manager	Present for notes 1-6
Timothy Reeves	NGA Information	Present for notes 1-6

	Scientist	
Eric Slade	NGA Senior Health Economist	Present for notes 1-4
Bridget Warr	NGA Social Care Advisor	Present for notes 1-6

<b>Observers:</b>	
None	

<b>Apologies:</b>	
Caroline Coady	Committee member (Topic Advisor, Social Care)
Yasmin Khan	Committee member (Topic Advisor, Health Care)
Moira Mugglestone	NGA Director of Methodology
Clifford Middleton	NICE Guidelines Commissioning Manager

<b>1. Welcome and objectives for the meeting</b>
<p>The Chair welcomed the Committee members and attendees to the second GC meeting on Disabled children and young people up to 25 with severe complex needs: integrated service delivery and organisation across health, social care and education.</p> <p>The Chair informed the Committee that apologies had been received. These are noted above.</p> <p>The Chair outlined the objectives of the meeting, which included:</p> <ul style="list-style-type: none"> <li>• establishing economic priorities</li> <li>• Finalising review protocols</li> <li>• Starting to draft review protocols for remaining review questions.</li> </ul>
<b>2. Confirmation of matter under discussion, and declarations of interest</b>
<p>The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Disabled children and young people up to 25 with severe complex needs: integrated service delivery and organisation across health, social care and education.</p> <p>The Chair asked everyone to verbally declare any interests.</p>

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

<b>Name</b>	<b>Job title, organisation</b>	<b>Declarations of Interest, date declared</b>	<b>Type of interest</b>	<b>Decision taken</b>
Kate Taylor	Committee Member	Employed by NHS Devon CCG - Senior commissioning Manager - Planned Care	Direct – non-financial professional and personal interests	<b>Declare and participate</b>
Lauren Roberts	Committee Member	Member, Solve RD EBCD project group and CETG	Direct – non-financial professional and personal	<b>Declare and participate</b>
Lauren Roberts	Committee Member	Member, Genomics England CYP literature review group	Direct – non-financial professional and personal	<b>Declare and participate</b>
Lauren Roberts	Committee Member	Advisory team member, NIHR Senior Fellowship application (in application stage)	Direct – non-financial professional and personal	<b>Declare and participate</b>
Lauren Roberts	Committee Member	Working with NHS England Genomics Team to literature for service users	Direct – non-financial professional and personal	<b>Declare and participate</b>
Lauren Roberts	Committee Member	Genetic Alliance UK receives funding from commercial companies	Indirect	<b>Declare and participate</b>
Rosie Hallet	Committee Member	External Peer reviewer of research proposal for NIHR	Indirect-Non Financial	<b>Declare and participate</b> <b>Agreed by GC Chair</b> <b>16/09/19</b> <b>Not specific to guideline</b>

				<b>topic</b>
<b>3. Minutes of last meeting</b>				
<p>The committee agreed and signed off the web minutes of the last meeting.</p> <p>The Chair confirmed that all matters arising had been completed or were in hand.</p>				
<b>4. Presentations</b>				
<p>The Chair introduced Nathan Bromhan NGA Senior Systematic Reviewer, who presented and made updates on protocols 1.1 and 5.1, Nathan took questions and input from the group.</p> <p>The Chair introduced Eric Slade, NGA Senior Health Economist, who gave a presentation on Economic plan and agreed economic priorities with the group. Eric also requested volunteers from the group.</p> <p>The Chair introduced Laura O'Shea, NGA systematic reviewer and Katriona O'Donoghue, NGA systematic reviewer who together gave an update on the Evidence review search for questions 11.1, 11.2 and 11.3.</p> <p>The Chair introduced Nathan Bromhan NGA Senior Systematic Reviewer, who presented protocols 6.1 and 9.1 to finalise them, Nathan took questions and input from the group.</p> <p>The Chair introduced Nathan Bromham, NGA Senior Systematic Reviewer, who gave a presentation on the draft review questions 4.1, 2.1, and 3.1. Nathan took questions from the group.</p> <p>The Chair introduced Nathan Bromham, NGA Senior Systematic Reviewer, who gave a presentation on Topic groups, Nathan took questions from the group.</p>				
<b>5. Questions and discussion</b>				
<p>The Committee discussed the draft review protocols and were given the opportunity to ask questions.</p>				
<b>6. Any other business</b>				
<p>There was no other business.</p>				

**Date of next meeting:** 07/11/2019

**Location of next meeting:** Broadway House, London