

## Disabled children and young people up to 25 with severe complex needs Committee meeting 4 -Day 1

**Date:** 14/01/2020

**Location:** Royal College of Obstetricians and Gynaecologists, 10-18 Union Street, London SE1 1SZ

**Minutes:** Confirmed

<b>Committee members present:</b>	
David Croisdale-Appleby (Chair)	Present for notes 1-6
Clare Allen-Mulroy	Present for notes 1-6
Wendy Brotherton	Present for notes 1-6
Louisa Joyce	Present for notes 1-6
Rosie Hallett	Present for notes 1-6
Jacqui Turner	Present for notes 1-6
Theodor Sergiou	Present for notes 1-6
Katherine Taylor	Present for notes 1-5
Dominic Wall (Topic Advisor, Education)	Present for notes 1-6
Jonathan Higham	Present for notes 1-6
Caroline Coady (Care Topic Advisor,)	Present for notes 1-6
Yasmin Khan (Health Topic Advisor,)	Present for notes 1-6

<b>In attendance:</b>		
Moira Mugglestone	NGA Director of Methodology	Present for notes 1-6
Nathan Bromham	National Guideline Alliance (NGA) Senior Systematic Reviewer	Present for notes 1-6
Katriona O'Donoghue	NGA Systematic Reviewer	Present for notes 1-6
Laura O'Shea	NGA Systematic Reviewer	Present for notes 1-6
Hadil Al-Etabi	NGA Project Manager	Present for notes 1-6
Bridget Warr	NGA Social Care Advisor	Present for notes 1-6
Clifford Middleton	NICE Guidelines Commissioning Manager	Present for notes 4-6

James Hall	NICE Editor	Present for notes 4-6
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<b>Observers:</b>	
None	

<b>Apologies:</b>	
Judith James	Committee member
Trudy Ward	Committee member
Elizabeth Stanley	Committee member
Lauren Roberts	Committee member

<b>1. Welcome and objectives for the meeting</b>
<p>The Chair welcomed the Committee members and attendees to the fourth GC meeting on Disabled children and young people up to 25 with severe complex needs: integrated service delivery and organisation across health, social care and education.</p> <p>The Chair informed the Committee that apologies had been received. These are noted above.</p> <p>The Chair outlined the objectives of the meeting, which included:</p> <ul style="list-style-type: none"> <li>• Finalising review protocols</li> <li>• Starting to draft review protocols for remaining review questions</li> <li>• Begin the review process for 3 Review questions (11.1, 11.2 &amp; 11.3)</li> </ul>
<b>2. Confirmation of matter under discussion, and declarations of interest</b>
<p>The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Disabled children and young people up to 25 with severe complex needs: integrated service delivery and organisation across health, social care and education.</p> <p>The Chair asked everyone to verbally declare any interests. There were no new interests</p>
<b>3. Minutes of last meeting</b>

The committee agreed and signed off the web minutes of the last meeting.

The Chair confirmed that all matters arising had been completed or were in hand.

#### **4. Presentations**

The Chair introduced James Hall, NICE Editor who gave a presentation on the NICE editor role, editing process and recommendation creation process.

The Chair introduced Nathan Bromhan NGA Senior Systematic Reviewer, who presented updates on protocols 1.2, 7.1 and 8.1. Nathan took questions and input from the group.

The Chair introduced Eric Slade, NGA Senior Systematic Reviewer, NGA Economist who gave a presentation including Economic Update, reminder of priorities and Economic Literature search. Eric took questions and input from the group.

The Chair introduced Katriona O'Donoghue, NGA systematic reviewer who continued the developed of protocol 8.2. Katriona took questions and input from the group.

The Chair introduced Laura O'Shea and Katriona O'Donoghue, NGA Systematic Reviewers, who gave presented Qualitative review 11.1. Katriona took questions and input from the group.

#### **5. Questions and discussion**

The Committee discussed the draft review protocols and the qualitative review and were given the opportunity to ask questions.

#### **6. Any other business**

There was no other business.

## Disabled children and young people up to 25 with severe complex needs Committee meeting 4 -Day 2

**Date:** 15/1/2020

**Location:** Royal College of Obstetricians and Gynaecologists, 10-18 Union Street, London SE1 1SZ

**Minutes:** Confirmed

<b>Committee members present:</b>	
David Croisdale-Appleby (Chair)	Present for notes 1-6
Clare Allen-Mulroy	Present for notes 1-6
Wendy Brotherton	Present for notes 1-5
Louisa Joyce	Present for notes 1-6
Rosie Hallett	Present for notes 1-6
Jacqui Turner	Present for notes 1-6
Theodor Sergiou	Present for notes 1-6
Katherine Taylor	Present for notes 1-5
Dominic Wall (Topic Advisor, Education)	Present for notes 1-6
Trudy Ward	Present for notes 1-6
Elizabeth Stanley	Present for notes 1-6
Jonathan Higham	Present for notes 1-6
Branwen Mann Caroline	Present for notes 1-6
Yasmin Khan (Health Topic Advisor)	Present for notes 1-6
Lauren Roberts	Present for notes 1-6

<b>In attendance:</b>		
Moira Mugglestone	NGA Director of Methodology	Present for notes 1-6
Nathan Bromham	National Guideline Alliance (NGA) Senior Systematic Reviewer	Present for notes 1-6
Katriona O'Donoghue	NGA Systematic Reviewer	Present for notes 1-6
Laura O'Shea	NGA Systematic Reviewer	Present for notes 1-6
Hadil Al-Etabi	NGA Project Manager	Present for notes 1-6
Bridget Warr	NGA Social Care Advisor	Present for notes 1-6

**Observers:**

None

**Apologies:**

Coady (Care Topic Advisor)	Committee member
Judith James	Committee member
Trudy Ward	Committee member
Elizabeth Stanley	Committee member
Clifford Middleton	NICE Guidelines Commissioning Manager

**1. Welcome and objectives for the meeting**

The Chair welcomed the Committee members and attendees to day 2 of the fourth GC meeting on Disabled children and young people up to 25 with severe complex needs: integrated service delivery and organisation across health, social care and education.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- To continue with the review process of the three qualitative questions (11.1, 11.2 & 11.3).

**2. Confirmation of matter under discussion, and declarations of interest**

The Chair asked everyone to verbally declare any interests. There were no new interests

**4. Presentations**

The Chair introduced Laura O'Shea and Katriona O'Donoghue, NGA Systematic Reviewers, who continued with the presentation of Qualitative review 11.1 from day one of the meeting. Katriona took questions and input from the group.

The Chair introduced Laura O'Shea, NGA Systematic Reviewer, who gave presented Qualitative review 11.2. Laura took questions and input from the group.

The Chair introduced Laura O'Shea and Katriona O'Donoghue, NGA Systematic Reviewers, who gave presented Qualitative review 11.3. Laura & Katriona took

questions and input from the group.

**5. Questions and discussion**

The Committee discussed the draft review protocols and the qualitative review and were given the opportunity to ask questions.

**6. Any other business**

There was no other business.

**Date of next meeting:** 27 February 2020

**Location of next meeting:** RCOG, London