

**Integrated health and social for people experiencing homelessness
recurrence Guideline Committee Meeting 2**

Date: 18th January 2021

Location Virtual meeting via Microsoft Teams

Minutes: Final

Committee members present:	
Rachel Johns (Chair)	Present for notes 1-7
Al Story (Topic Advisor)	Present for notes 1-7
Andrew Hayward (Topic Advisor)	Present for notes 1-6
Colm Gallagher	Present for notes 1-7
Claire McGinley	Present for notes 1-7
Rachel Dukes	Present for notes 1-6
Colin Morrison	Present for notes 1-7
Gareth Webber	Present for notes 1-7
Fran Busby	Present for notes 1-7
Simon Cribbens	Present for notes 1-7
Rebecca Pritchard	Present for notes 1-7
Lucy Chiddick	Present for notes 1-7
Shannon Johnstone	Present for notes 1-7
Karen Kavivi Harrison	Present for notes 1-7
Jonathan Rees	Present for notes 1-6

In attendance:		
Melissa Bolessa	NGA Project Manager	Present for notes 1-7
Maija Kallioinen	NGA Guideline Lead	Present for notes 1-7
Jennifer Francis	NGA Senior Systematic Reviewer	Present for notes 1-7
Suhayl Kassam	NGA Systematic Reviewer	Present for notes 1-7
Shalmali Deshpande	NGA Systematic Reviewer	Present for notes 1-7
Eric Slade	NGA Senior Economist	Present for notes 1-7
Timothy Reeves	NGA Information Scientist	Present for notes 1-7
Bridget Warr	NGA Social care Advisor	Present for notes 1-7
Nick Staples	NICE Guideline Commissioning Manager	Present for notes 1-7
Mark Rasburn	NICE Senior Public Involvement Advisor	Present for notes 1-7

Apologies:

Andrea Williamson (GC member)

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 2nd guideline committee meeting on Integrated health and social care for people experiencing homelessness.

The Chair informed the Committee of the apologies received, which are noted above.

The Chair reminded all present that the Committee is independent and advisory, that its decisions and recommendations to NICE do not represent final NICE guidance, and that they may be changed as a result of public consultation.

The Chair outlined the objectives of the meeting and discussed the meeting etiquette for the virtual meeting.

2. Confirmation of matter under discussion, and declarations of interest

GC members were asked to submit new declarations to the Project Manager after the meeting.

Name	Role	Declaration of interest	Type of interest	Decision taken
Rachel Dukes	GC member	Been leading a Health Needs Assessment (HNA) for rough sleepers and people living a street-based lifestyle in Leeds. Although it's not finished, it is based on research I carried out in Leeds and on research this guideline may include as well. In addition the health needs assessment could be influencing future commissioning of services around the city. The been handed over to colleagues on 8 Jan 2021 due to a change in role.	Non-financial professional or personal interest	Declare and participate Agreed by GL in January 2021 Rationale: This activity was part of the committee member's professional role and is not expected to pose a conflict of interest even if Health Needs Audit is discussed by the committee.
Claire McGinley	GC member	Camden CCG has been awarded funding to delivery an integrated model	Non-financial professional or personal interest	Declare and participate Agreed by GL in January 2021

		across the borough of Camden and will partner with UCLH to support with part of delivery. Integrated rough sleepers projects I previously lead pre and during Covid-19 wave one, contributed to the development of the bid. I will be involved in supporting the partnership and implementation.		Rationale: May be specific to guideline but benefit of expertise likely to outweigh risks. Unlikely to impact directly on development of guideline recommendations.
Claire McGinley	GC member	I provided advisory guidance on the development of a 'dr.foster' health population data article. Article is currently embargoed and due for publication in the next few weeks and is focused on the comparison of outcomes measure of homeless people and the wider population	Non-financial professional or personal interest	Declare and participate Agreed by GL in January 2021 Rationale: Not directly applicable to any of the review questions.
Colin Morrison	GC member	Appointed as Principal Officer by Salford City Council, managing the 'Protect' scheme funded by Ministry of Housing Communities and Local Government. This is an integrated homelessness and Dual Diagnosis team, currently funded until the end of June 2021.	Non-financial professional or personal interest	Declare and participate Agreed by GL in February 2021 Rationale: Professional role in the public sector
Simon Cribbens	GC member	In my professional role I have become responsible for contracting a service provided the Find and Treat service. The Contract exist between the City of London Corporation and UCLH (host body for Find and Treat). Al Storey – member of the guideline committee – is the clinical lead for Find and Treat	Non-financial professional or personal interest	Declare and participate Agreed by GL in March 2021 Rationale: Unlikely to have any impact on the development of guideline recommendations.
Shannon Johnstone	Lay member	TBC	TBC	TBC

3. Minutes of the last meeting

The minutes from the last meeting were approved and accurate, no amendments were made.

4. Presentations

Morning presentations

The Chair introduced Mark Rasburn, NICE Senior Public Involvement Adviser who gave a presentation on NICE Public involvement. Mark Rasburn took questions from the group. The Chair thanked Mark for his presentation.

The Chair introduced Maija Kallioinen, NGA Guideline Lead, who gave a presentation on Topic Groups for this guideline. Maija Kallioinen presented a document and discussed the principles of having topic groups with the committee. Maija took questions from the committee and agreed on the Topic groups chosen. The Chair thanked Maija for her work.

Afternoon presentations

The Chair introduced Jennifer Francis, NGA Senior Systematic Reviewer, who introduced the draft review protocol for review question *A: Access and engagement - What is the effectiveness of health and social care interventions (or approaches) which seek to improve accessibility and engagement for people experiencing homelessness?* Jennifer took questions from the group. The Committee discussed and signed off the protocol. The Chair thanked Jennifer for her presentation.

The Chair again introduced Jennifer Francis, NGA Senior Systematic Reviewer, who introduced the draft review protocol for review question *B: Joining up health and social care - What joined-up approaches are effective in responding to the health, social care and housing needs of people experiencing homelessness?* Jennifer took questions from the group. The Committee discussed and signed off the protocol apart from the final list of outcomes which was agreed to be agreed via email with the topic group. The Chair thanked Jennifer for her presentation.

5. Questions and discussion

The Committee discussed:

- Topic groups
- Review protocols A and B

6. Any other business

The committee were reminded that the next meeting will be held virtually.