

Adults with complex needs: social work interventions including assessment, care management and support

Committee Meeting 10

Date: 24th March 2021

Location Via Zoom

Minutes: Final

Committee members present:	
Rebecca Harrington (Chair)	Present for items 1 –11
Brynmor Lloyd-Evans (Topic Advisor)	Present for items 1 –11
Jane Miller	Present for items 1 –11
Janet Reynolds	Present for items 1 –11
Ellen Thomas	Present for items 1 –11
Eleni Chambers	Present for items 1 –11 (except item 7)
Nina Riddlesden	Present for items 1 –11
Mark Cooper	Present for items 1 –11
Louise Zonko	Present for items 1 –11
Claire Gilbert	Present for items 1 –11
Adey Adeneye	Present for items 1 –11
Ellie Gordon	Present for items 1 –11 (except item 4)
Mo Ray	Present for items 1 –11
Mukul Agarwal	Present for items 2 – 11

In attendance:		
Katharina Dworzynski	NGA Guideline Lead	Present for items 1 – 11
Jennifer M Francis	NGA Senior Systematic Reviewer	Present for items 1 – 11
Agnesa Mehmeti	NGA Systematic Reviewer	Present for items 1 – 11
Fiona Whiter	NGA Systematic Reviewer	Present for items 1 – 11
Joshua South	NGA Project Manager	Present for items 1 – 11
Joanne Warner	NGA Project Manager	Present for items 1 – 11
Nick Staples	NICE Guideline Commissioning Manager	Present for items 1 – 11
Gareth Haman	NICE Senior Medical Editor	Present for items 1 – 11
Chloe Mills	Social Work Fellow	Present for items 1 – 7
Bridget Warr	Social care advisor	Present for items 1 – 11

Apologies:	
Katie Clarke	GC member
Lynn Prendergast	GC member
James Hawkins	NGA Senior Health Economist
Stephanie Arnold	NGA Information Scientist

1. Welcome and objectives for the meeting

The Chair welcomed the committee members and attendees to the 10th guideline committee meeting on adults with complex needs: social work interventions including assessment, care management and support. The Chair thanked the committee for joining the meeting virtually. The Chair acknowledged apologies received, as noted above.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Adults with complex needs: social work interventions including assessment, care management and support. The Chair asked everyone to verbally declare any interests.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Eleni Chambers	Guideline committee member	Direct financial	Member of NIHR School of Social Care Research User, Carer, Practitioner Reference Group	<ul style="list-style-type: none"> • Declare and participate • Agreed by GL and Chair at • Rationale: Even though this interest is relevant to the scope any output is produced collaboratively by consensus and is not the person's own work.
Eleni Chambers	Guideline committee member	Direct financial	Member of NIHR National Applied Research Collaboration Mental Health and Wellbeing Collaboration	<ul style="list-style-type: none"> • Declare and participate • Agreed by GL and Chair • Rationale: Even though this interest is relevant to the scope any output is produced collaboratively by

				consensus and is not the person's own work.
<p>The Chair and a senior member of the developer's team noted that the interests declared did not prevent the attendee from fully participating in the meeting.</p> <p>The Chair outlined the objectives of the meeting and previous minutes were confirmed as accurate.</p>				
<p>3. to 9. Guideline recap of previous topics and review of editorial comments and suggestions</p> <p>Fiona Whiter, NGA Systematic Reviewer and Agnesa Mehmeti, NGA Systematic Reviewer presented summaries of the evidence related to each edited section of the guideline.</p> <p>Katharina Dworzynski, NGA Guideline Lead provided an overview of recommendations and a summary of editorial queries.</p> <p>This was followed by a discussion with the committee and changes to draft recommendations were agreed.</p>				
<p>10. Guideline structure and next steps</p> <p>Katharina Dworzynski outlined that we would be reviewing heading structures and dealing with overlap in recommendations towards the end of guideline development.</p>				
<p>11. AOB</p> <p>Actions were summarised but no other business was raised. The Chair thanked everyone for attending and the meeting ended.</p>				

Date of next meeting: 27th April 2021

Location of next meeting: Via Zoom