

**Adults with complex needs: social work interventions including
assessment, care management and support**

Committee Meeting 3

Date: 12th August 2020

Location Via Zoom

Minutes: Final

Committee members present:	
Rebecca Harrington (Chair)	Present for items 1 – 5
Brynmor Lloyd-Evans (Topic Advisor)	Present for items 1 – 5
Lynn Prendergast	Present for items 1 – 5
Claire Gilbert	Present for items 1 – 5
Jane Miller	Present for items 1 – 5
Janet Reynolds	Present for items 1 – 5
Ellen Thomas	Present for items 1 – 5
Meryl Williams	Present for items 1 – 5
Louise Zonko	Present for items 1 – 5
Eleni Chambers	Present for items 1 – 5
Nina Riddlesden	Present for items 1 – 5

In attendance:		
Katharina Dworzynski	NGA Guideline Lead	Present for items 1 – 5
Jennifer M Francis	NGA Senior Systematic Reviewer	Present for items 1 – 5
Agnesa Mehmeti	NGA Systematic Reviewer	Present for items 1 – 5
Fiona Whiter	NGA Systematic Reviewer	Present for items 1 – 5
Stephanie Arnold	NGA Information Scientist	Present for items 1 – 5
Josh South	NGA Project Manager	Present for items 1 – 5
Bridget Warr	NGA Clinical Advisor	Present for items 1 – 5
Nick Staples	NICE Guideline Commissioning Manager	Present for items 1 – 5

Apologies:	
Maureen Ray	Committee Member
Katie Clarke	Committee Member
Mark Cooper	Committee Member
James Hawkins	NGA Senior Health Economist

1. Welcome and objectives for the meeting

The Chair welcomed the committee members and attendees to the 3rd guideline committee meeting on adults with complex needs: social work interventions including assessment, care management and support. The Chair thanked the committee for joining the meeting virtually. The Chair acknowledged apologies received as noted above.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Adults with complex needs: social work interventions including assessment, care management and support. The Chair asked everyone to verbally declare any interests. No new interests were declared.

The Chair outlined the objectives of the meeting.

3. Review protocol - Based on the views and experiences of everyone involved, what works well and what can be improved about case management and care planning approaches in social work (in relation to changing needs, wishes and capabilities)?

Jennifer M Francis, NGA Senior Systematic Reviewer, presented the protocol for review question 'Based on the views and experiences of everyone involved, what works well and what can be improved about case management and care planning approaches in social work (in relation to changing needs, wishes and capabilities)?'

4. Review protocol - Based on the views and experiences of everyone involved, what works well and what can be improved about case management and care planning in the event of a crisis or unplanned escalation of need?

Jennifer M Francis, NGA Senior Systematic Reviewer, presented the protocol for review question 'Based on the views and experiences of everyone involved, what works well and what can be improved about case management and care planning in the event of a crisis or unplanned escalation of need?'

5. AOB

There was no further business to discuss. The Chair closed the meeting at 16:30pm.

Date of next meeting: 2nd September 2020

Location of next meeting: Via Zoom