

**Adults with complex needs: social work interventions including
assessment, care management and support**

Committee Meeting 7

Date: 25th November 2020

Location Via Zoom

Minutes: Final

Committee members present:	
Rebecca Harrington (Chair)	Present for items 1 – 9
Brynmor Lloyd-Evans (Topic Advisor)	Present for items 1 – 8
Claire Gilbert	Present for items 1 – 9
Jane Miller	Present for items 1 – 9
Janet Reynolds	Present for items 1 – 9
Ellen Thomas	Present for items 1 – 9
Katie Clarke	Present for items 5 – 9
Eleni Chambers	Present for items 1 – 9
Nina Riddlesden	Present for items 1 – 9
Louise Zonko	Present for items 1 – 8
Lynn Prendergast	Present for items 1 – 9
Mark Cooper	Present for items 1 – 9
Mo Ray	Present for items 1 – 9

In attendance:		
Katharina Dworzynski	NGA Guideline Lead	Present for items 1 – 9
Jennifer M Francis	NGA Senior Systematic Reviewer	Present for items 1 – 9
Agnesa Mehmeti	NGA Systematic Reviewer	Present for items 1 – 9
Fiona Whiter	NGA Systematic Reviewer	Present for items 5 – 8
Stephanie Arnold	NGA Information Scientist	Present for items 1 – 9
Tosin Jegede	NGA Project Manager	Present for items 1 – 9
Nick Staples	NICE Guideline Commissioning Manager	Present for items 1 – 9
James Hawkins	NGA Senior Health Economist	Present for items 1 – 5
Chloe Mills	Social Work Fellow	Present for items 5 – 8

Apologies:	
Bridget Warr	Social care advisor

1. Welcome and objectives for the meeting

The Chair welcomed the committee members and attendees to the 7th guideline committee meeting on adults with complex needs: social work interventions including assessment, care management and support. The Chair thanked the committee for joining the meeting virtually. The Chair acknowledged apologies received as noted above.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Adults with complex needs: social work interventions including assessment, care management and support. The Chair asked everyone to verbally declare any interests. Mnew interest was declared.

The Chair outlined the objectives of the meeting and previous minutes were confirmed as accurate.

3. Evidence review for D1 & D2

What is the effectiveness of case management and care planning when there is an unplanned escalation of need, or to provide urgent support if needs do escalate?

Based on the views and experiences of everyone involved, what works well and what can be improved in case management and care planning when there is an unplanned escalation of need, or to provide urgent support if needs do escalate?

Agnesa Mehmeti, NGA Systematic Reviewer, presented evidence review for both D questions.

4. Evidence review for D1 & D2 continued... Discussion of recommendations produced by subgroup process and equality considerations

Claire Gilbert, Topic Group Lead, presented recommendations drafted by topic group. Discussion of resource implication and the option of possible research recommendations.

The GC made comments and edited the drafted recommendations.

5. Economic update for topics on case management.

James Hawkins, NGA Senior Health Economist, presented economic evidence and committee questions and discussion.

6. Review protocol for F1 What is the effectiveness of social work approaches to individual and family casework for adults with complex needs?

Jennifer Francis, NGA Senior Systematic Reviewer presented protocols on quantitative question. The GC made comments and suggested themes. led on the discussion on draft recommendations suggested by the topic group and changes were made by the committee.

7. Review protocol for F2 Based on the views and experiences of everyone involved, what works well and what could be improved about social work approaches to individual and family casework for adults with complex needs?

Jennifer Francis, NGA Senior Systematic Reviewer presented protocols on qualitative question. The GC made comments and suggested themes. led on the discussion on draft recommendations suggested by the topic group and changes were made by the committee.

8. Katharina Dworzynski, NGA Guideline Lead, presented guideline document: recommendation for Topic A (needs assessment) to clarify editorial queries.

9. AOB

The Chair thanked everyone for attending and the meeting ended.

Date of next meeting: 15th January 2020

Location of next meeting: Via Zoom