

## Epilepsies in children: diagnosis and management Committee Meeting 1

**Date:** 22<sup>nd</sup> May 2019

**Location** Council Chamber, RCOG, London

**Minutes:** Final

<b>Committee members present:</b>	
Elizabeth Kay	Present for items 1 – 12
Helen Cross	Present for items 1 – 12
Anita Devlin	Present for items 1 – 12
Diane Flower	Present for items 1 – 12
Sarah Hughes	Present for items 1 – 12
Richard Grunewald	Present for items 1 – 12
Jonathan Higham	Present for items 1 – 12
Christine Cole	Present for items 1 – 12
Harriet Joy	Present for items 1 – 12
Angie Pullen	Present for items 1 – 12
Rachel Batchelor	Present for items 1 – 12

<b>In attendance:</b>		
Hilary Eaden	NGA Guideline Lead	Present for items 1 – 12
Eva Gonzalez	NGA Systematic Reviewer	Present for items 1 – 12
Olakunle Kayode	NGA Systematic Reviewer	Present for items 1 – 12
Linyun Fou	NGA Senior Systematic Reviewer	Present for items 1 – 12
Hannah Cannon	NGA Project Manager	Present for items 1 – 12
Stephen Murphy	NGA Clinical Adviser	Present for items 1 – 12
James Hawkins	NGA Senior Health Economist	Present for items 1 – 12 (via VC)
Sarah Stockton	NGA Information Scientist	Present for items 9 - 12
Preetpal Doklu	NGA Business Administrator	Present for items 1 – 7
Clifford Middleton	NICE Guideline Commissioning Manager	Present for items 1 – 12
Erin Whittingham	NICE Public Involvement Adviser	Present for items 1 – 12

<b>Observers:</b>		
Alice Navein	NGA Systematic Reviewer	Present for items 1 – 12

<b>1. Welcome and objectives for the meeting</b>
<p>The Chair welcomed the Committee members and attendees to 1<sup>st</sup> Guideline Committee meeting on Epilepsies in children: diagnosis and management.</p> <p>The Guideline Committee members and attendees introduced themselves and their positions or background.</p> <p>The Chair outlined the objectives of the meeting.</p>
<b>2. Confirmation of matter under discussion, and declarations of interest</b>
<p>The Chair reiterated the importance of the NICE conflict of interest policy given.</p> <p>The Chair asked everyone to verbally declare any interests. No new declarations were declared.</p>
<b>3. Morning Presentations</b>
<p><b>Agenda item 3:</b> Clifford Middleton, NICE Guideline Commissioning Manager, gave a presentation on: Introduction to NICE guidelines.</p> <p><b>Agenda item 4:</b> Hilary Eaden explained the role of the NGA and the roles and responsibilities of the GC members. Hilary also outlined the guideline timetable and DOI policy.</p> <p><b>Agenda item 5:</b> Preetpal Doklu, NGA Business Administrator, presented and explained the NGA Travel Policy.</p> <p><b>Agenda item 6:</b> The Chair opened the floor to any questions regarding the Claromentis online induction, but there were no questions from the GC members.</p> <p><b>Agenda item 7:</b> Helen Cross, Topic Advisor, gave a presentation on the Guideline Scope.</p>
<b>4. Afternoon Presentations</b>
<p><b>Agenda item 8:</b> Eva Gonzalez, NGA Systematic Reviewer, presented the Evidence Review for question 1.9 What is the effectiveness of genetic testing in determining the aetiology of epilepsy? The committee discussed this evidence and related guidelines and drafted recommendations based on this.</p>

**Agenda item 9:** Olakunle Kayode, NGA Systematic Reviewer, presented the Evidence Review for question 1.10 What is the effectiveness of antibody testing in determining the aetiology of epilepsy? The committee discussed this evidence.

**Agenda item 10:** James Hawkins, NGA Senior Health Economist, outlined the likely health economic priorities for this guideline. The committee discussed these priorities.

**Agenda item 11:** Erin Whittingham, NICE Public Involvement Adviser, gave a presentation on: Public Involvement in NICE Guidelines.

**Agenda item 12:** The Chair provided a summary of the key actions and decisions of the meeting, and outlined the upcoming committee meeting dates for this guideline.

#### **5. Any other Business**

There was no other business to discuss.

**Date of next meeting:** 4<sup>th</sup> July 2019

**Location of next meeting:** RCOG, London