

**Vaccine Uptake in the General Population – Guideline Committee Meeting 4**

**Date:** 13<sup>th</sup> March 2020

**Location:** NICE offices London

**Minutes:** Final

<b>Committee members present:</b>		
Adam Firth (AF)	Chair	Present for all
Maxine Apps	Child Health Information Services	Present for all
Helen Bedford	Professor of Children’s Health	Present for all
Suzi Coles	Consultant in Communicable Disease Control	Present from 10.21am
Fleur Goff-Beardsley	Lay Member	Present for all
Christine Khuroya	Nurse Consultant, Screening and Immunisation	Present from 10.10am
Tehseen Khan	GP	Present for all
Emily Lam	Lay Member	Present for all
Ronan O Carroll	Professor of Psychology	Present for all
Matthew Snape	Consultant in General Paediatrics and Vaccinology	Present from 11.30am to 1pm
Robyn Stubbins	Practice Nurse	Present for all

<b>In attendance:</b>		
Elizabeth Barrett (EB)	Information Specialist	Present from 10.45am
Anthony Gildea (AG)	Project Manager	Present for all
Marie Harrisingh (MH)	Senior Technical Analyst	Present for all
Annette Mead (AM)	Senior Medical Editor	Present from 10 – 10.40am
Toby Mercer (TM)	Technical Analyst	Present for all
Joshua Pink (JP)	Health Economics, Technical Adviser	Present for all
Stacey Chang-Douglass (SCD)	Health Economics, Senior Technical Analyst	Present for all
Nick Staples (NS)	Guideline Commissioning Manager	Present for all

<b>Apologies:</b>	
Alex Hawkins-Drew	Midwife

Susan Mahoney	Specialist Immunisation Nurse
Gill McLauchlan	Consultant in Public Health
Amanda Orchard	Lay Member
Vanessa Saliba	Public Health England

### Item 1

The Chair Adam Firth (AF) welcomed the committee to the fourth meeting of the vaccine uptake in the general population guideline. Apologies were noted as listed above.

Members present were asked to verbally declare any new interests they had submitted according to the NICE declarations of interest policy. The following new interests were declared:

Name	Role with NICE	Type of interest	Description of interest	Interest arose	Interest declared	Interest ceased	Comments
Fleur Goff-Beardsley	Lay member	Direct, financial	Inclusion Assessor working for the South East Regional Talent Board with NHS England.	February 2020	March 2020	Ongoing	Declare and participate  Rationale: Not specific to any particular guideline topic
Fleur Goff-Beardsley	Lay member	Direct, financial	Inclusion Advisor working for Health Education England Inclusion and Engagement Team across Kent, Surrey and Sussex.	February 2020	March 2020	Ongoing	Declare and participate  Rationale: Not specific to any particular guideline topic

The Chair thanked the committee.

### Item 2

The Chair introduced Annette Mead, Senior Medical Editor at NICE.

- AM presented to the committee on the editorial guidelines that govern NICE recommendation writing and the support role of the NICE editor.

- The committee were given the opportunity to ask AM questions.

The Chair thanked AM for her presentation.

### **Items 3**

The Chair introduced Joshua Pink, Health Economics Technical Adviser in the NICE development team.

- JP presented information from previous economic analysis conducted on a maternal vaccination programme.
- The committee asked questions and provided instruction on how they would like new economic analysis to proceed.

The Chair thanked JP and the committee for their contribution.

### **Item 4**

The Chair introduced Marie Harrisingh, Senior Technical Analyst in the NICE development team.

- MH presented a recap of the evidence and recommendations previously made for RQ1 - identification and recording of a person's vaccination eligibility and status.
- The committee edited the recommendations and made new ones where appropriate.

The Chair thanked MH and the committee for their contribution.

### **Item 5**

The Chair introduced Toby Mercer, Technical Analyst in the NICE development team.

- TB presented qualitative evidence for review question 2, focusing on pregnancy and older people.
- The committee were asked to discuss this evidence and make recommendations where appropriate.

The Chair thanked TB and the committee for their contribution.

### **Item 6**

The Chair informed the committee that NICE were keeping methods for conducting the next meeting under review due to the coronavirus pandemic and the affect this would have on ability to travel.

As there was no other business the Chair thanked the committee and the NICE team for their contribution to the day.

--

**Date of next meeting:** tbc

**Location of next meeting:** tbc