

Advocacy services for adults with health and social care needs

Committee Meeting 12 (day 1)

Date: 8th August 2022

Location: Via Zoom

Minutes: Confirmed

Committee members present:	
Phil Taverner (Chair)	Present for items 1 – 10
Kate Mercer	Present for items 1 – 10
Pamela Wrest	Present for items 1 – 10
Ellie Thomas	Present for items 1 – 10
Catherine Ruane	Present for items 1 – 10
Cherry Pedler	Present for items 1 – 10
Gail Petty	Present for items 1 – 10
Claire Gilbert	Present for items 1 – 10
Gabriel Ivbijaro	Present for items 1 – 10
Jonathan Senker	Present for items 1 – 10

In attendance:		
Hayley Shaw	NGA Project Manager	Present for items 1 – 10
Timothy Reeves	NGA Co-Guideline Lead	Present for items 1 – 10
Jen Francis	NGA Senior Systematic Reviewer	Present for items 1 – 10
Anja Fricke	NGA Systematic Reviewer	Present for items 1 – 10
James Hawkins	NGA Senior Health Economist	Present for items 1 – 10
Bridget Warr	NGA Social Care Advisor	Present for items 1 – 10
Annette Mead	NICE Content Editor	Present for items 1 – 10
Nick Staples	NICE Commissioning Manager	Present for items 2 – 10

Apologies:	
Simon Abbott	GC member
Robert Cooper	GC member
Stephen Lim	GC member

Day 1 – 8th August 2022

1. Welcome and objectives for the meeting

The Chair, Phil Taverner, welcomed the committee members to the first day of the 12th Advocacy services in adults with health and social care needs committee meeting. The Chair thanked the committee for joining the meeting virtually.

The Chair asked the committee if they had any new declarations. New interests were declared as noted below:

Name	Role	Type of interest	Description of interest	Relevant dates			Comments
				Interest arose	Interest declared	Interest ceased	
Pamela Wrest	Committee member	Financial, direct interest	At the start of this project, I was employed as a multidisciplinary advocate with Rethink. I have been offered, accepted but not started a job with The Advocacy project/Health Watch Brent, leading a pilot project, commissioned by Central North West London, to improve the health outcomes for autistic people in Brent, working closely with the Brent community team and primary care. I do not have a starting date yet. I have given notice and my last day with	01/08/2022	16/08/2022	Ongoing	

			Rethink will be 07/09/22					
<p>2. Improving access to advocacy</p> <p>Timothy Reeves, Guideline Lead, led the committee through selected consultation comments received for the improving access section of the guideline, referring specifically to the areas on opt-out advocacy, regular inpatient setting visits, retaining the same advocate and meeting in person.</p>								
<p>3. Training, skills and support for advocates</p> <p>Timothy Reeves, Guideline Lead, led the committee through selected consultation comments received for the training, skills and support for advocates section of the guideline, referring specifically to the area on training advocates.</p>								
<p>4. Effective advocacy</p> <p>Timothy Reeves, Guideline Lead, led the committee through selected consultation comments received for the effective advocacy section of the guideline, referring specifically to the area on person centred advocacy.</p>								
<p>5. Planning and commissioning services for advocacy</p> <p>Timothy Reeves, Guideline Lead, led the committee through selected consultation comments received for the planning and commissioning services for advocacy section of the guideline, referring specifically to the area on long term planning.</p>								
<p>6. Legal right to advocacy</p> <p>Timothy Reeves, Guideline Lead, led the committee through selected consultation comments received for the legal right to advocacy section of the guideline.</p>								
<p>7. Who else may benefit from advocacy</p> <p>Timothy Reeves, Guideline Lead, led the committee through selected consultation comments received for the who else may benefit from advocacy section of the guideline.</p>								
<p>8. Context</p> <p>Timothy Reeves, Guideline Lead, led the committee through selected consultation comments received for the context section of the guideline.</p>								
<p>9. Rationale and impact</p> <p>Timothy Reeves, Guideline Lead, led the committee through selected consultation comments received for the rationale and impact section of the guideline.</p>								
<p>10. AOB</p> <p>The Chair closed the meeting at 17:00.</p>								

Advocacy services for adults with health and social care needs

Committee Meeting 12 (day 2)

Date: 9th August 2022

Location: Via Zoom

Minutes: Confirmed

Committee members present:	
Phil Taverner (Chair)	Present for items 1 – 8
Kate Mercer	Present for items 1 – 8
Pamela Wrest	Present for items 1 – 8
Ellie Thomas	Present for items 1 – 8
Catherine Ruane	Present for items 1 – 8
Cherry Pedler	Present for items 1 – 8
Gail Petty	Present for items 1 – 8
Claire Gilbert	Present for items 1 – 8
Gabriel Ivbijaro	Present for items 1 – 8
Jonathan Senker	Present for items 1 – 8

In attendance:		
Hayley Shaw	NGA Project Manager	Present for items 1 – 8
Timothy Reeves	NGA Co-Guideline Lead	Present for items 1 – 8
Jen Francis	NGA Senior Systematic Reviewer	Present for items 1 – 4, 5 – 8
Anja Fricke	NGA Systematic Reviewer	Present for items 1 – 8
James Hawkins	NGA Senior Health Economist	Present for items 1 – 8
Bridget Warr	NGA Social Care Advisor	Present for items 1 – 8
Annette Mead	NICE Content Editor	Present for items 1 – 8
Nick Staples	NICE Commissioning Manager	Present for items 1 – 8

Apologies:	
Simon Abbott	GC member
Robert Cooper	GC member
Stephen Lim	GC member

<p>Day 2 – 9th August 2022</p>
<p>1. Welcome and objectives for the meeting</p>
<p>The Chair, Phil Taverner, welcomed the committee members to the second day of the Advocacy services in adults with health and social care needs committee meeting. The Chair thanked the committee for joining the meeting virtually.</p>
<p>2. Enabling and supporting effective advocacy</p>
<p>Timothy Reeves, Guideline Lead, led the committee through selected consultation comments received for the enabling and supporting effective advocacy section of the guideline, referring specifically to the areas on communication needs.</p>
<p>3. Partnership working and relationships with families and carers, commissioners and providers</p>
<p>Timothy Reeves, Guideline Lead, led the committee through selected consultation comments received for the partnership working and relationships with families and carers, commissioners and providers section of the guideline, referring specifically to the areas on families and carers.</p>
<p>4. Monitoring services and collecting data for quality improvement</p>
<p>Timothy Reeves, Guideline Lead, led the committee through selected consultation comments received for the monitoring services and collecting data for quality improvement section of the guideline, referring specifically to the areas on what information and sharing information.</p>
<p>5. General stakeholder comments</p>
<p>Timothy Reeves, Guideline Lead, led the committee through general stakeholder comments received.</p>
<p>6. Training and skills for health and social care practitioners who work with advocates</p>
<p>Timothy Reeves, Guideline Lead, led the committee through selected consultation comments received for the training and skills for health and social care practitioners who work with advocates section of the guideline.</p>
<p>7. Information about effective advocacy and signposting to services</p>
<p>Timothy Reeves, Guideline Lead, led the committee through selected consultation comments received for the information about effective advocacy and signposting to services section of the guideline.</p>
<p>8. AOB</p>
<p>Timothy Reeves explained the next steps to the committee now that the final guideline committee meeting had taken place. The Chair closed the meeting at 17:00.</p>