

## Advocacy services for adults with health and social care needs

### Committee Meeting 2

**Date:** 27<sup>th</sup> May 2021

**Location** Via Zoom

**Minutes:** Final

<b>Committee members present:</b>	
Phil Taverner (Chair)	Present for items 1 – 8
Robert Cooper	Present for items 1 – 8
Jonathan Senker	Present for items 1 – 8
Kate Mercer	Present for items 1 – 8
Pamela Wrest	Present for items 1 – 8
Simon Abbott	Present for items 1 – 8
Ellie Thomas	Present for items 1 – 8
Catherine Ruane	Present for items 1 – 8
Ali Sea	Present for items 1 – 8
Gabriel Ivbijaro	Present for items 1 – 8
Cherry Pedler	Present for items 1 – 8

<b>In attendance:</b>		
Josh South	NGA Project Manager	Present for items 1 – 8
Timothy Reeves	NGA Co-Guideline Lead	Present for items 1 – 8
Laura O'Shea	NGA Senior Systematic Reviewer	Present for items 1 – 8
Katriona O'Donoghue	NGA Systematic Reviewer	Present for items 1 – 8
Anja Fricke	NGA Systematic Reviewer	Present for items 1 – 8
Bridget Warr	NGA Social Care Advisor	Present for items 1 – 8
Nick Staples	NICE Commissioning Manager	Present for items 1 – 8
Sarah Catchpole	NICE Content Editor	Present for items 1 – 8

<b>Apologies:</b>	
Gail Petty	Committee member
Claire Gilbert	Committee member
Offiong Ani	NGA Co-Guideline Lead

**1. Welcome and objectives for the meeting**

The Chair, Phil Taverner, welcomed the committee members and attendees to the 2<sup>nd</sup> guideline committee meeting on Advocacy services in adults with health and social care needs. The Chair thanked the committee for joining the meeting virtually.

The Chair asked the committee if they had any new declarations. Any new declarations were declared and added to the register published on the NICE website.

**4. Existing recommendations from other NICE guidelines**

Timothy Reeves, NGA Co-Guideline Lead, outlined existing recommendations found relating to advocacy in other NICE guidelines. The committee discussed whether these could be adopted, adapted or not included in this guideline.

**5. Summary of call for evidence triage**

Katriona O'Donoghue, NGA Systematic Reviewer, outlined the results of the call for evidence that had been undertaken for this guideline.

**6. Formal consensus methods**

Laura O'Shea, NGA Senior Systematic Reviewer, outlined the planned approach to complete the formal consensus methodology with the committee.

**7. Committee composition update**

Timothy Reeves, NGA Co-Guideline Lead, provided an update on the plan to fill any outstanding expertise on the committee.

**8. AOB**

The Chair closed the meeting at 16:30pm.

**Date of next meeting:** 8<sup>th</sup> July 2021

**Location of next meeting:** Via Zoom