

Advocacy services for adults with health and social care needs

Committee Meeting 4

Date: 29th July 2021

Location Via Zoom

Minutes: Final

Committee members present:	
Phil Taverner (Chair)	Present for items 1 – 5
Simon Abbott	Present for items 1 – 5
Jonathan Senker	Present for items 1 – 5
Kate Mercer	Present for items 1 – 5
Pamela Wrest	Present for items 1 – 5
Ellie Thomas	Present for items 1 – 5
Catherine Ruane	Present for items 1 – 5
Gabriel Ivbijaro	Present for items 1 – 5
Cherry Pedler	Present for items 1 – 5
Gail Petty	Present for items 1 – 5
Claire Gilbert	Present for items 1 – 5

In attendance:		
Josh South	NGA Project Manager	Present for items 1 – 5
Offiong Ani	NGA Co-Guideline Lead	Present for items 1 – 5
Timothy Reeves	NGA Co-Guideline Lead	Present for items 1 – 5
Laura O’Shea	NGA Senior Systematic Reviewer	Present for items 1 – 5
Anja Fricke	NGA Systematic Reviewer	Present for items 1 – 5
Angela Bennett	NGA Director of Guidelines	Present for items 1 – 5
Bridget Warr	NGA Social Care Advisor	Present for items 1 – 5
Nick Staples	NICE Commissioning Manager	Present for items 1 – 5
Sarah Catchpole	NICE Content Editor	Present for items 1 – 5

Apologies:	
Robert Cooper	Committee member
Ali Sea	Committee member
Stephen Lim	Committee member
Claire Gilbert	Committee member

1. Welcome and objectives for the meeting

The Chair, Phil Taverner, welcomed the committee members and attendees to the 4th guideline committee meeting on Advocacy services in adults with health and social care needs. The Chair thanked the committee for joining the meeting virtually.

The Chair asked the committee if they had any new declarations. No new declarations were declared.

2. Update on recommendations process

Timothy Reeves and Offiong Ani, NGA Co-Guideline Leads, outlined an updated approach the NGA would like the committee to take to draft recommendations.

3. Formal consensus – Results of questionnaires

Laura O'Shea, Senior Systematic Reviewer, and Anja Fricke, Systematic Reviewer, presented the results of the formal consensus voting amongst the committee for the following scope areas;

- What does effective advocacy look like (delivering advocacy)
- Training for other practitioners

4. Formal consensus – Drafting recommendations

Timothy Reeves and Offion Ani, Co-Guideline Leads, outlined the formal consensus statements that had $\geq 80\%$ agreement for the following areas;

- What does effective advocacy look like (delivering advocacy)
- Training for other practitioners

The committee were asked if they had any amendments they wished to make to these to convert to recommendations.

5. AOB

The Chair closed the meeting at 16:30pm.

Date of next meeting: 17th & 18th August 2021

Location of next meeting: Via Zoom