

Advocacy services for adults with health and social care needs

Committee Meeting 7

Date: 4th & 6th October 2021

Location: Via Zoom

Minutes: Confirmed

Committee members present:	
Phil Taverner (Chair)	Present for items 1 – 7
Kate Mercer	Present for items 1 – 3, 5
Pamela Wrest	Present for items 1 – 7
Ellie Thomas	Present for items 1 – 7
Catherine Ruane	Present for items 1 – 7
Gabriel Ivbijaro	Present for items 1 – 7
Cherry Pedler	Present for items 1 – 7
Gail Petty	Present for items 1 – 3, 6
Claire Gilbert (6 th only)	Present for items 5 – 7
Stephen Lim	Present for items 1 – 7

In attendance:		
Josh South	NGA Project Manager	Present for items 1 – 7
Offiong Ani (6 th only)	NGA Co-Guideline Lead	Present for items 5
Timothy Reeves	NGA Co-Guideline Lead	Present for items 1 – 7
Laura O'Shea	NGA Senior Systematic Reviewer	Present for items 1 – 7
Anja Fricke	NGA Systematic Reviewer	Present for items 1 – 7
Maija Kallioinen	NGA Guideline Lead	Present for items 1 – 3, 5-7
Bridget Warr	NGA Social Care Advisor	Present for items 1 – 7
Sarah Catchpole	NICE Content Editor	Present for items 1 – 7
Nick Staples (6 th only)	NICE Commissioning Manager	Present for items 5 – 7

Apologies:	
Simon Abbott	GC member
Ali Sea	GC member
Jonathan Senker	GC member
Robert Cooper	GC member

Day 1 – 6th October 2021

1. Welcome and objectives for the meeting

The Chair, Phil Taverner, welcomed the committee members and attendees to the first day of the 7th guideline committee meeting on Advocacy services in adults with health and social care needs. The Chair thanked the committee for joining the meeting virtually.

The Chair asked the committee if they had any new declarations. No new interests were declared.

2. Formal consensus – Results of questionnaires (round 2)

Laura O’Shea, Senior Systematic Reviewer, outlined the results of the formal consensus questionnaires following the round two voting. This was for the following areas;

- Legal right to advocacy
- Who else would benefit from advocacy
- Improving access to advocacy
- Enabling & supporting effective advocacy
- Planning & commissioning services
- Training skills for practitioners
- Training skills for advocates
- Partnership working
- What does effective advocacy look like

3. Formal consensus – Draft recommendations

Timothy Reeves, NGA Co-Guideline Lead, outlined the draft recommendations for the following areas;

- Partnership working and relationships with families and carers, commissioners and providers
- Effective advocacy

The committee were asked if they were happy with these recommendations and agreed on amended wording if required.

4. Editorial changes to draft recommendations

Timothy Reeves, NGA Co-Guideline Lead, outlined the edited draft recommendations following NICE edit for the training for practitioners section of the guideline.

The committee discussed these edited recommendations and agreed on amended wording if required.

4. AOB

The Chair closed the meeting at 16:30pm.

Day 2 – 6th October 2021

5. Formal consensus – Draft recommendations

Timothy Reeves, NGA Co-Guideline Lead, outlined the draft recommendations for the following areas;

- Planning and commissioning advocacy
- Legal right to advocacy

The committee were asked if they were happy with these recommendations and agreed on amended wording if required

6. Editorial changes to draft recommendations

Timothy Reeves, NGA Co-Guideline Lead, outlined the edited draft recommendations following NICE edit for the training for advocates and enabling & supporting advocacy sections of the guideline.

The committee discussed these edited recommendations and agreed on amended wording if required.

7. AOB

The Chair closed the meeting at 16:30pm.

Date of next meeting: 8th, 10th & 12th November 2021

Location of next meeting: Via Zoom