

Advocacy services for adults with health and social care needs

Committee Meeting 8

Date: 8th, 10th and 12th November 2021

Location: Via Zoom

Minutes: Confirmed

Committee members present:	
Phil Taverner (Chair)	Present for items 1 – 10
Kate Mercer	Present for items 1 – 4, 6-10
Pamela Wrest	Present for items 1 – 9
Ellie Thomas	Present for items 1 – 10
Catherine Ruane	Present for items 1 – 10
Gabriel Ivbijaro (10th and 12th only)	Present for items 6 – 10
Cherry Pedler	Present for items 1 – 10
Gail Petty (8th and 10th only)	Present for items 1 – 7
Claire Gilbert (10th and 12th only)	Present for items 5 – 7
Stephen Lim	Present for items 1 – 10
Robert Cooper (12 th only)	Present for items 8 - 9
Jonathan Senker	Present for items 1-10

In attendance:		
Hayley Shaw	NGA Project Manager	Present for items 1 – 10
Timothy Reeves	NGA Co-Guideline Lead	Present for items 1 – 10
Laura Elliff-O'Shea	NGA Senior Systematic Reviewer	Present for items 1 – 10
Anja Fricke	NGA Systematic Reviewer	Present for items 1 – 10
Shalmali Deshpande	NGA Systematic Reviewer	Present for items 1 – 10
Maija Kallioinen	NGA Guideline Lead	Present for item 6
Bridget Warr	NGA Social Care Advisor	Present for items 1 – 10
Sarah Catchpole (8th and 10th only)	NICE Content Editor	Present for items 1 – 7
Nick Staples (8th and 10th only)	NICE Commissioning Manager	Present for items 1 – 7
Bethan Dorsett	NICE Pathways Editor	Present for item 8

Apologies:	
Simon Abbott	GC member

Day 1 – 8th November 2021

1. Welcome and objectives for the meeting

The Chair, Phil Taverner, welcomed the committee members and attendees to the first day of the 8th guideline committee meeting on Advocacy services in adults with health and social care needs. The Chair thanked the committee for joining the meeting virtually.

The Chair asked the committee if they had any new declarations. One new interest was declared prior to the meeting.

2. Discussion of conflicts of interest

Nick Staples, NICE Guideline Commissioning Manager, delivered a discussion on conflicts of interest surrounding the guideline.

3. Formal consensus – Draft recommendations

Timothy Reeves, NGA Co-Guideline Lead, outlined the draft recommendations for the improving access to advocacy section of the guideline.

The committee were asked if they were happy with these recommendations and agreed on amended wording if required and if certain recommendations should be removed.

4. Editorial changes to draft recommendations

Although this item was on the agenda, the committee did not reach this section.

5. AOB

The Chair closed the meeting at 16:20pm.

Day 2 – 10th November 2021

6. Formal consensus – Draft recommendations

Timothy Reeves, NGA Co-Guideline Lead, outlined the draft recommendations for the following areas;

- Monitoring services

The committee were asked if they were happy with these recommendations and agreed on amended wording if required and if certain recommendations should be removed.

7. AOB

The Chair closed the meeting at 16:20pm.

Day 3 – 12th November 2021

8. Introduction to NICE pathways

Bethan Dorsett, NICE Pathway Editor, delivered a presentation on NICE pathways and invited members of the committee to volunteer to review the draft pathway.

9. Formal consensus – Draft recommendations

Timothy Reeves, NGA Co-Guideline Lead, outlined the draft recommendations for the following areas;

- Who else would benefit
- Monitoring services
- Improving access to advocacy

The committee were asked if they were happy with these recommendations and agreed on amended wording if required and if certain recommendations should be removed.

10. AOB

The Chair closed the meeting at 13:00pm.

Date of next meeting: 29th & 30th November & 2nd December 2021, via Zoom

Location of next meeting: Via Zoom