

Acute Respiratory Infection – GComm 2

Date: 25/09/23

Location: Zoom

Minutes: Final

Committee members present:		
Susan Bewley	Chair	Present for all items
Tom Bewick	Consultant Respiratory Physician	Present for all items
Kiran Bidari	111 Adviser	Present for all items 1 to 3 and part of 4
Daniel Furmedge	Consultant Geriatrician	Present for all items
Daniel Horner	Consultant in Emergency Medicine and Intensive Care	Present for item 3 onwards
Tessa Lewis	GP	Present for all items
Nichola Macduff	A&E Nurse	Present items 1 to 2, part of 3 and all of items 4 onwards
Callum Marsden-Kay	Paramedic	Present for all items
Joy Okafor	Advanced Clinical Practitioner	Present from item 2 onwards
Mitul Patel	Consultant Microbiologist (Paediatrics)	Present for items 1 to 5 and part of 6
Carole Pitkeathley	Lay Member	Present for all items
Alan Thomas	Lay Member	Present for all items
Avril Tucker	Community Pharmacist	Present for all items
Martin Williams	Microbiologist	Present for all items

NICE Team In attendance:		
Steph Armstrong	Senior Technical Analyst (Health Economics)	Present for all items
Chris Carmona	Technical Adviser	Present for all items
Christine Harris	Project Manager	Present for all items
James Jagroo	Senior Technical Analyst	Present for all items
Nick Staples	Guideline Commissioning Manager	Present for items 1 to 3, part of 4 and 5 to 6.
Suzie Panek	Resource Impact Lead	Present for all items

Joanna Perkin	Editor	Present for all items
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Apologies:	
Simran Chawla	NICE PIP
Lindsay Claxton	NICE Technical Adviser (Health Economics)
Caroline O’Keeffe	GP

Observers:	
Melanie Carr	NICE Quality Standards

1. Welcome, introductions and objectives for the meeting

The Chair welcomed everyone to the second meeting of the Acute Respiratory Infection Guideline and invited all participants to introduce themselves. The Chair informed the committee that apologies had been received. These are noted above.

The Chair also invited the committee to declare any new interests as outlined in the NICE declaration of interests policy. These are outlined below:

Name	Declarations of Interest	Type of interest	Decision taken
Tessa Lewis	Committee member on Sepsis: Recognition, diagnosis and early management NICE Guideline Committee	Non-financial, Professional and personal interest	Declare and participate Rationale: Not specific to the scope of the guideline
Avril Tucker	Synar-med urology advisory committee for a UTI vaccine. Paid honorarium to be received for participation in a one-off meeting.	Non-financial, Professional and personal interest	Declare and participate Rationale: Out of scope for this guideline

The Chair and committee members then reviewed the minutes from committee meeting one. One correction was noted and actioned by Christine Harris. The committee then agreed the minutes as an accurate record of the meeting.

2. Consideration and discussion of stakeholder comments

The Chair introduced Chris Carmona, Technical Adviser who took the committee through the feedback received from stakeholders as part of consultation. The Chair facilitated committee discussion throughout the presentation. The committee considered the stakeholder comments received in relation to the guideline recommendations and clinical evidence outlined at meeting one.

3. Consideration and discussion of stakeholder comments

After a short break, Chris Carmona continued his presentation on the stakeholder comments in relation to the draft guideline recommendations. The Chair facilitated committee discussion on the points raised.

4 & 5. Consideration and discussion of stakeholder comments

After lunch, Chris Carmona continued to take the committee through the feedback received. The Chair facilitated further committee discussion and thanked Chris and the committee for their contributions.

6. Equality considerations

The Chair introduced James Jagroo who led a presentation and discussion on the equality and health inequalities themes raised as part of stakeholder consultation. The Chair thanked James for his presentation and a discussion with the committee followed.

7. AOB, summary and next steps

The Chair summarised the day and introduced Christine Harris, Project Manager. Christine advised on the next steps and deadlines on the run up to publication.

No further business was discussed. The Chair thanked the committee and NICE team for their contributions and work. The Chair closed the meeting.