

Vitamin B12 Deficiency Committee meeting

Date: 04/05/2023

Location: Via zoom

Minutes: Final

Committee members present:	
Imran Jawaid (Chair)	(Present for notes 1 – 7)
Ian Beales	(Present for notes 5 – 7)
Medina Brown	(Present for notes 1 – 7)
Cassandra Edgar	(Present for notes 1 – 4)
Mamta Garg	(Present for notes 1 – 7)
Dominic Harrington	(Present for notes 3 – 6)
Louella Oakey	(Present for notes 1 – 7)
Emile Richman	(Present for notes 1 – 7)
Willemina Rietsema	(Present for notes 4 – 7)
Maddie Smith	(Present for notes 1 – 6)
Emma Stevenson	(Present for notes 1 – 7)

In attendance:		
Bethan Dorsett	Senior Medical Editor	(Present for notes 1 – 7)
Stephen Deed	Information Specialist	(Present for notes 1 – 7)
Rupert Franklin	Senior Guideline Commissioning Manager	(Present for notes 3 – 7)
Aamer Jawed	Health Economist	(Present for notes 1 – 6)
Toby Sands	Research Fellow	(Present for notes 1 – 7)
Carlos Sharpin	Guideline Lead	(Present for notes 1 – 7)
Katie Tuddenham	Project Manager	(Present for notes 1 – 7)

Apologies:	
Linda Haste (co-opted member)	Guideline Committee
Rakesh Korla	Guideline Committee
Nick Kosky (co-opted member)	Guideline Committee

Harnish Patel	Guideline Committee
Mark Pritchard	Guideline Committee
Phil Smith (co-opted member)	Guideline Committee
Maria Smyth	Senior Research Fellow
Emma Stevenson	Guideline Committee
David Wonderling	Head of Health Economics

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the thirteenth meeting on vitamin B12 deficiency. The Committee members and attendees introduced themselves.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matters under discussion were all scope areas.

The Chair and a senior member of the Developer's team noted that Willemina Rietsema will not participate in discussions on the frequency of vitamin B12 injections, and Dominic Harrington will not participate in discussions on the recommendation making relating to variation in serum B12 concentrations in people of different ethnicities.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
-	-	No new declarations received.	-	-

3. Review of recommendations – vitamin B12 replacement

Carlos led a review of the draft recommendations made in this section to date.

4. Review of recommendations – pregnancy and breastfeeding

Carlos led a review of the draft recommendations made in this section to date.

5. Review of recommendations – symptoms, signs and risk factors
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Carlos led a review of the draft recommendations made in this section to date.
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6. Review of recommendations - diagnosis

Carlos led a review of the draft recommendations made in this section to date.
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7. Any other business

There being no other business, the Chair thanked everyone for their participation and closed the meeting.

Date of next meeting: TBC

Location of next meeting: TBC