

Meningitis (bacterial) and meningococcal disease: recognition, diagnosis & management

Committee Meeting 2

Date: 7th October 2020

Location: Via Zoom

Minutes: Final

Committee members present:	
Mark Thomas (Chair)	Present for items 1 – 9
David Turner (Topic Advisor)	Present for items 1 – 9
Ashifa Trivedi	Present for items 1 – 9
Simon Nadel	Present for items 1 – 9
Andrew Hitchings	Present for items 1 – 9
Amit Arora	Present for items 2 – 9
Saul Faust	Present for items 1 – 7
Linda Glennie	Present for items 1 – 9
Debarata Bhattacharya	Present for items 1 – 9
Nathan Griffiths	Present for items 1 – 9
Michael Griffiths	Present for items 1 – 9

In attendance:		
Josh South	NGA Project Manager	Present for items 1 – 9
Lisa Boardman	NGA Guideline Lead	Present for items 1 – 9
Laura O'Shea	NGA Senior Systematic Reviewer	Present for items 1 – 9
Kelly Williams	NGA Systematic Reviewer	Present for items 1 – 9
Zipporah Ihezor-Ejiofor	NGA Systematic Reviewer	Present for items 1 – 9
Paul Jacklin	NGA Senior Health Economist	Present for items 1 – 9
Stephen Murphy	NGA Clinical Advisor	Present for items 1 – 9
Catrina Charlton	NICE Commissioning Manager	Present for items 1 – 9
Victoria Axe	NICE Commissioning Manager (observing)	Present for items 1 – 9

Apologies:	
Robert Heyderman	Committee member
Tim Cook	Committee member

1. Welcome and objectives for the meeting

The Chair welcomed the committee members and attendees to the 2nd guideline committee meeting on Meningitis (bacterial) and meningococcal disease: recognition, diagnosis & management. The Chair thanked the committee for joining the meeting virtually. The Chair acknowledged apologies received as noted above.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was meningitis (bacterial) and meningococcal disease: recognition, diagnosis & management. The Chair asked everyone to verbally declare any interests. No new interests were declared.

The Chair outlined the objectives of the meeting and introduced David Turner, Topic Advisor, as it was his first committee meeting.

3. Introduction to NICE guidelines

Catrina Charlton, NICE Commissioning Manager, provided a presentation outlining the aims of NICE guidelines and the role of the Commissioning Manager in supporting the guideline.

4. Age stratifications and neonate inclusion

Kelly Williams, NGA Systematic Reviewer, outlined the planned age stratifications within the guideline. This also included a discussion around where to include the neonate population within the guideline.

5. Committee constituency

Lisa Boardman, NGA Guideline Lead, outlined the current status of the committee and any vacancies we still needed to fill for the guideline.

6. Outcomes

Kelly Williams, NGA Systematic Reviewer, outlined the planned outcomes that would be covered across the guideline.

7. Sign off RQs 3.1 & 3.2 protocols

Kelly Williams, NGA Systematic Reviewer, asked the committee if they were happy to sign off the RQ 3.1 & 3.2 protocols discussed at the last committee meeting. The committee confirmed they were happy to sign these protocols off.

8. RQs 8.1 & 8.2 PICOs

8.1a - What information is valued by patients, and by the parents or carers of babies, children and

young people, when concerns arise about the possibility of bacterial meningitis or meningococcal disease?

8.1b - What support is valued by patients, and by the parents or carers of babies, children and young people, when concerns arise about the possibility of bacterial meningitis or meningococcal disease?

8.2a - What information is valued by patients, and by the parents or carers of babies, children and young people with confirmed bacterial meningitis or meningococcal disease?

8.2b - What support is valued by patients, and by the parents or carers of babies, children and young people with confirmed bacterial meningitis or meningococcal disease?

Zipporah Iheozor-Ejiofor, NGA Systematic Reviewer, presented the 8.1 & 8.2 review question PICOs to the committee.

9. AOB

There was no further business to discuss. The Chair closed the meeting at 16:30pm.

Date of next meeting: 28th October 2020

Location of next meeting: Via Zoom