

Date and Time: 20th January 2014 10:00 – 16:00

Minutes: Confirmed

Guideline Development Group Meeting Preterm labour and birth

Place: Royal College of Obstetricians and Gynaecologists
London

Present:

Jane Norman (JN) (Chair)	(Present for notes 1 – 9)
Paul Eunson (PE)	(Present for notes 1 – 9)
Jane Hawdon (JH)	(Present for notes 1 – 9)
Philip Owen (PO)	(Present for notes 1 – 9)
Farrah Pradhan (FP)	(Present for notes 1 – 9)
Marianne Rowntree (MR)	(Present for notes 1 – 9)
Meekai To (MT)	(Present for notes 1 – 9)
Jane Plumb (JP)	(Present for notes 1 – 9)
Martin Ward-Platt (MWP)	(Present for notes 1 – 9)
Louise Weaver-Lowe (LW-L)	(Present for notes 1 – 9)

In attendance:

NCC-WCH staff: Zosia Beckles (ZB) Shona Burman-Roy (SBR) Maryam Gholitabar (MG) Rupert Franklin (RF) David James (DJ) Paul Jacklin (PJ) Roz Ullman (RU)		(Present for notes 7 – 9) (Present for notes 1 – 6) (Present for notes 1 – 9) (Present for notes 1 – 9) (Present for notes 1 – 9) (Present for notes 1 – 6) (Present for notes 1 – 9)
NICE attendees: Sarah Dunson		(Present for notes 1 – 9)

Observers:

Kate Coles (KC)		(Present for notes 1 – 6 and 8 – 9)
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Notes

- JN welcomed the group to the fifth meeting of this GDG. Apologies were received from Judi Barratt and Juliet Kenny.

JN asked all the GDG members and other attendees to declare any new interests that they had accrued since GDG 4 and reiterate any interests declared previously that were relevant to the meeting agenda.

No new declarations of interest were received from GDG members or the other attendees. It was agreed that no interests declared previously warranted exclusion of any GDG members from discussions of evidence or formulation of recommendations at the meeting.

Notes

- Declarations are kept on record at the NCC-WCH and will be published in the full guideline.
2. The minutes of the last meeting were discussed and one error was noted for correction.
 3. MG presented the draft review for diagnosis of preterm pre-labour rupture of membranes (the evidence summary, GRADE profiles and diagnostic summary charts, the list of excluded studies, the evidence tables and the review protocol). The group had an opportunity discuss the results and ask questions.
 4. JN led the group through the process of interpreting the evidence and drafting recommendations. Notes were made live on screen.
 5. SBR provided a progress report on the draft review for diagnosis of preterm labour and sought advice from the GDG about the inclusion of some studies in relation to the population specified in the review protocol.
 6. RU provided a progress report on the draft review and network meta-analysis for drugs for women in suspected or diagnosed preterm labour and sought further advice from the GDG about priority outcomes for inclusion. Notes were made live on screen.
 7. MG presented the draft review for timing of cord clamping (the evidence summary, GRADE profiles and forest plots, the list of excluded studies, the evidence tables and the review protocol). The group had an opportunity discuss the results and ask questions.
 8. JN led the group through the process of interpreting the evidence and drafting recommendations. Notes were made live on screen.
 9. RU presented the revised review protocol for the question on information and support for women and their partners where the woman is at risk of preterm labour, or is suspected or diagnosed to be in preterm labour, or has a planned preterm birth. The group had an opportunity discuss the most recent draft and ask questions. An approach to the prioritisation of outcomes was then agreed by the group. Notes were made live on screen.

Date, time and venue of the next meeting

Thursday 6th March 2014, 10:00 – 16:00 at the Royal College of Obstetricians and Gynaecologists, London