

Date and Time: *Friday 12th December 2014 10:00 – 16:30*

Minutes: Confirmed

Guideline Development Group Meeting Preterm labour and birth

Place: *Royal College of Obstetricians and Gynaecologists
London*

Present:

Jane Norman (JN) (Chair)	(Present for notes 1 – 7)
Judi Barratt (JB)	(Present for notes 1 – 5)
Paul Eunson (PE)	(Present for notes 1 – 7)
Jane Hawdon (JH)	(Present for notes 1 – 7)
Phillip Owen (PO)	(Present for notes 1 – 7)
Jane Plumb (JP)	(Present for notes 1 – 7)
Farrah Pradhan (FP)	(Present for notes 1 – 7)
Meekai To (MT)	(Present for notes 1 – 7)
Louise Weaver-Lowe (LW-L)	(Present for notes 1 – 5)

In attendance:

NCC-WCH staff: Maryam Gholitabar (MG) Melanie Davies (MD) Juliet Kenny (JK) Paul Jacklin (PJ) Hugo Pedder (HP) Grammati Sarri (GS) Amy Wang (AW)		(Present for notes 1 – 7) (Present for notes 6 – 7) (Present for notes 1 – 7) (Present for notes 1 – 7) (Present for notes 6 – 7) (Present for notes 1 – 7) (Present for notes 1 – 5)
NICE attendees: Oliver Bailey (OB)		(Present for notes 1 – 7)

Observers:

None		
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Notes

1. JN welcomed the group to the eleventh meeting of this GDG. Apologies were received from Marianne Rowntree and Martin Ward-Platt. The minutes of the last meeting were agreed.
2. JK gave an overview of the 2014 NICE conflicts of interest policy. The group had an opportunity discuss the changes from the previous policy and ask questions.
3. JN asked all the GDG members and other attendees to declare any new interests that they had accrued since GDG 10 and reiterate any interests declared previously that were relevant to the meeting agenda.

JN
Personal non-financial non-specific

Notes

Co-author of a paper about quantitative fetal fibronectin screening in asymptomatic women at high risk of preterm birth (yet to be published).

JH

Personal financial non-specific

Spoke at Academy of Breast Feeding Medicine Conference in USA on the topics not related to the scope of the guideline and received funding to cover travel and accommodation from the organisation. The conference was supported by industry sponsorship (manufacturers of products unrelated to the scope of the guideline).

MT

Personal non-financial specific

Wrote review article on the topic of recent advances in the prevention and management of preterm birth.

LW-L

Personal non-financial specific

Editing two chapters of a book for student nurses being produced by between University of Salford and Royal Manchester Children's Hospital. The chapters contain two case studies of premature infants.

PO

PO declared two interests that occurred prior to the implementation of the 2014 NICE Conflicts of Interest Policy so these were assessed and recorded in line with the policy that was relevant at the time the events took place.

Personal pecuniary

Invigilated part I and II MRCOG exams in Delhi, India and received funding from the Royal College of Obstetricians and Gynaecologists to cover the cost of travel and accommodation expenses.

Personal non-pecuniary

Spoke at a conference in Delhi, India on the topic of preterm birth.

No other declarations of interest were received from the GDG members or the other attendees. It was agreed that no interests declared at the meeting or previously warranted exclusion of any GDG members from discussions of evidence or formulation of recommendations at the meeting.

Declarations are kept on record at the NCC-WCH and will be published in the full guideline.

4. MG presented the review for mode of birth for women in preterm labour (the protocol, the list of excluded studies, the evidence tables, the evidence profiles, evidence summary and draft recommendations). The group had an opportunity discuss the results and ask questions.
5. JN led the group through the process of interpreting the evidence and drafting recommendations. Notes were made live on screen.
6. PJ gave a presentation updating the group on progress with the health economic analysis for diagnosis and treatment of women in suspected preterm labour (focussing on those aspects relating to tocolytic drug treatment). The draft model was displayed on screen. The GDG had the opportunity to ask questions and provide feedback on the model assumptions and treatment costs and to ask questions.
7. Due to time limitations the final agenda item (review of draft 'Linking evidence to recommendations text for the fetal monitoring reviews) was not be completed. It was agreed that this would be dealt with remotely after the meeting. There was no other business. JN thanked the participants for attending and closed the meeting.

Notes

Date, time and venue of the next meeting

Monday 2nd and Tuesday 3rd February 2014, 10:00 – 16:30 at the Royal College of Obstetricians and Gynaecologists, London.