

NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE

Public Health Advisory Committee F – Meeting 5

Sunlight Exposure: benefits and risk

Tuesday 21st October 2014

Broadway House, Tothill Street, London, SW1H 9NQ

Final Minutes

Attendees:	<p><i>PHAC Members</i> Catherine Law, Janis Baird, David McDaid, Gary Lipman Stuart Lines, John Hawk, Eugene Healy, Shelley Mason, Lesley Rhodes, John Macleod,</p> <p><i>NICE Team</i> Antony Morgan, Emma Doohan, Kim Jeong, Tracey Shield, Clare Wohlgemuth.</p> <p><i>Review Team York Health Economics Consortium (YHEC)</i> Rob Hodgson (morning only)</p> <p><i>Co-optees</i> Rashmi Shukla</p> <p><i>NICE staff</i> Adrienne Cullum</p>
Apologies:	<p><i>PHAC Members</i> Melvyn Hillsdon, Ann Nevison</p>

Author	ED
File Ref	Final minutes of PHAC 5 meeting 211014
Version	Final
Audience	PHAC members, NICE team, members of the public

Item		Action
<p>1. Welcome and objectives for the meeting</p>	<p>The Chair welcomed the Public Health Advisory Committee (PHAC), the cooptee, the review team and the observers to the fifth meeting on Sunlight Exposure: benefits and risks.</p> <p>The Chair informed the PHAC that apologies had been received. These are noted above.</p> <p>It was noted that Jim McManus has not attended any of the meetings so far so has been asked to step down from the committee.</p> <p>The Chair welcomed the members of public to the meeting. The members of the public had been briefed already, both verbally and in writing by the NICE team, and the Chair reminded them of the protocol for members of the public, i.e. their role is to observe and they may not speak or ask questions. Also, no filming or recording of the meeting is permitted.</p> <p>The Chair reminded all present that the PHAC is independent and advisory, and that its decisions and recommendations to NICE do not represent final NICE guidance; and they may be changed as a result of public consultation.</p> <p>General housekeeping was outlined.</p> <p>The Chair outlined the objectives of the meeting which included to:</p> <ul style="list-style-type: none"> • Consider the findings of the health economic analyses. • To refine and agree the draft guidance - including recommendations, considerations, research recommendations and the context sections. • To consider the added value of this guidance to that of the skin cancer guidance published in 2011. 	
<p>2. Declarations of Interests</p>	<p>The Chair explained that verbal declarations of interest are a standing item on every agenda and are recorded in the minutes as a matter of public record.</p> <p>The Chair asked the PHAC to declare any changes to their previously declared interests or to make any additional interests in this topic area.</p> <p>John Hawk clarified his DOI from the July PHAC meeting as follows:</p>	

	<p>John is speaking at the World Congress on Cancers of the skin in September. He has received an honorarium from LEO and La Roche-Posay. The talks are on 'Field Cancerisation' and 'Adequate Vitamin D production with adequate sunscreen use'.</p> <p>Additional interests declared were as follows:</p> <p>Non personal pecuniary Stephen Sutton Stephen has been an investigator or co-investigator on several research grants awarded to his institution on relevant topics such as risk communication.</p> <p>Lesley Rhodes Lesley was invited to lecture on 'vitamin D in dermatology' at the annual dermatology consultants course, November 2014. An honorarium was received for this.</p> <p>Personal non pecuniary Stephen Sutton Stephen has expressed clear opinions on risk communication in published papers, website and conference presentations.</p> <p>It was agreed that the interests declared did not prevent the attendees at committee from fully participating in the meeting.</p> <p>Previous declarations of interest can be viewed in the previous minutes which are available on the NICE website here: http://www.nice.org.uk/guidance/indevelopment/gid-phg77/documents</p>	
<p>3. Minutes of the last meetings</p>	<p>The minutes of PHAC 4 held in September were considered. Some minor amendments were made.</p> <p>Outstanding actions: Action: John Marshall to send some prevalence statistics on eye conditions associated with exposure to sunlight.</p>	
<p>4. General NICE update</p>	<p>Antony Morgan, Associate Director at NICE, reminded the committee of the guideline development process and confirmed with them the forward meeting plan.</p> <p>Key dates are as follows: Consultation on the guideline – December 2014 PHAC 7&8 – 17th and 18th March 2015 Publication - July 2015 (TBC)</p> <p>Antony Morgan to update the slides to show that the</p>	<p>Antony</p>

	<p>last 2 PHAC meetings are being held in March 2015.</p> <p>The committee discussed the issue of the guideline publication date possibly moving back due to internal changes to NICE process. It was felt that it would be important to keep the publication date for this guideline during the summer months, and not to push publication back to September. This should be considered by the NICE team when revising the timelines.</p>	<p>Morgan</p> <p>NICE team</p>
<p>5, 6. YHEC – revisions to the model</p>	<p>Robert Hodgson (RH), analyst from York Health Economics Consortium (YHEC), outlined the revisions that the team have made to the economic model since the last PHAC meeting.</p> <p>The committee considered the revised economic model and noted:</p> <ul style="list-style-type: none"> • Many interventions are not cost effective. • It is cheaper to ensure that messages are part of routine practice. • The overall message from the guideline is that we need to protect people from burning in the sun, but also promote the positive benefits of being outside in the sun. 	
<p>7, 8, 9, 10 Drafting recommendations and considerations</p>	<p>The NICE team have undertaken an equality impact assessment in relation to the guideline. Tracy Shield, analyst at NICE, ran through the key points from this review.</p> <p>The PHAC were given an opportunity to ask any questions about the report.</p> <p>The PHAC were then asked to start to look through the draft guideline which had been drafted by NICE colleagues based on the discussions held during the previous meetings.</p> <p>The committee discussed and agreed changes to the introduction.</p> <p>The committee then considered recommendations 1 – 6. Changes to each of the recommendations were agreed.</p> <p>After lunch, recommendations 7 & 8 were discussed and the changes to each of the recommendations were agreed.</p> <p>NICE team to make revisions to each of the recommendations based on the discussions held.</p>	

	<p>It was agreed that PHAC members should check through the list of committee members (section 12) and the summarised DOIs that are listed in the guideline after the meeting. NICE to send these to the PHAC as separate documents along with the presentations.</p>	<p>NICE</p>
<p>11 NICE Draft vitamin D guideline</p>	<p>Adrienne Cullum analyst from NICE updated the committee on the progress of developing the guideline on the implementation of existing guidance to prevent vitamin D deficiency through the use of supplements.</p> <p>The committee then looked at the recommendations on mass media to ensure that they complemented the NICE vitamin D guidance. Some minor amendments were suggested.</p> <p>The Chair summarised the day as follows:</p> <ul style="list-style-type: none"> • The committee have now discussed in turn each of the recommendations up to recommendation 8. • Tomorrow, the committee will think about how to format the list of messages to ensure it is sensible and useful. • Recommendations 9 – 14 will be considered. • Some time will be spent on the considerations section and any other sections of the guideline that the PHAC would like to review in detail. • The committee will hear from the press team; from implementation colleagues and there will be a presentation on the Northern Ireland skin cancer prevention strategy. 	
<p>12. Close</p>	<p>The meeting closed at 4.05pm.</p>	

Public Health Advisory Committee F – Meeting 6

Sunlight Exposure: benefits and risk

Day 2 – 22nd October 2014

Attendees:	<p>PHAC Members Catherine Law, Janis Baird, Eugene Healy, Gary Lipman Stuart Lines (morning only), John Hawk, Shelley Mason (from midday), Lesley Rhodes, John Macleod</p> <p>NICE Team Antony Morgan, Emma Doohan, Kim Jeong, Tracey Shield, Clare Wohlgermuth.</p> <p>NICE staff Julie Royce and Alexa Forrester</p> <p>Experts Miriam McCarthy, consultant in public health medicine at the public health agency in Northern Ireland.</p> <p>Co-optees Rashmi Shukla</p>
Apologies:	<p>PHAC Members Melvyn Hillsdon, Ann Nevison, David McDaid</p>

Author	ED
File Ref	Final minutes of PHAC 6 meeting 221014
Version	Final
Audience	PHAC members, NICE team, members of the public

Item		Action
<p>1. Welcome and objectives for the meeting</p>	<p>The Chair welcomed the Public Health Advisory Committee (PHAC), the expert and the cooptee to the sixth meeting on Sunlight Exposure: benefits and risks.</p> <p>The Chair informed the PHAC that apologies had been received. These are noted above.</p> <p>The Chair welcomed the members of public to the meeting. The members of the public had been briefed already, both verbally and in writing by the NICE team, and the Chair reminded them of the protocol for members of the public, i.e. their role is to observe and they may not speak or ask questions. Also, no filming or recording of the meeting is permitted.</p> <p>General housekeeping was outlined.</p> <p>The Chair outlined the objectives of the meeting which included to:</p> <ul style="list-style-type: none"> • Hear from NICE on the revised implementation process and the media handling process • Hear from Dr Miriam McCarthy on Northern Ireland's 10 year skin cancer action plan • Agree the draft recommendations, considerations and key research recommendations. • Agree section 3, 'context', of the guideline document. 	
<p>2. Declarations of Interests</p>	<p>The Chair explained that verbal declarations of interest are a standing item on every agenda and are recorded in the minutes as a matter of public record.</p> <p>The Chair asked the PHAC to declare any changes to their previously declared interests or to make any additional interests in this topic area.</p> <p>No additional interests or changes were declared.</p>	
<p>3, 4. Implementation: NICE process</p>	<p>Julie Royce and Alexa Forrester from NICE outlined the role of the implementation team in this guideline.</p> <p>They asked the committee to consider the following:</p> <ul style="list-style-type: none"> • What are the 3 things you would most like to see happen as a result of the guideline? • What are the barriers to making these happen and who would face them? <p>The 3 areas of focus for implementation action agreed were:</p>	

	<ul style="list-style-type: none"> • Mass media • Young people • Consistency of message tailored to local need <p>The group discussed some of the barriers and facilitators to implementation.</p> <p>The implementation team will draft a section to be added to the guideline in time for the consultation in December.</p>	
<p>5, 6 NICE press: Media handling processes</p>	<p>Liz Adelanwa, from NICE, advised the committee about the role of the communications team and how the committee should handle any queries from the media.</p> <p>The committee were advised to refer all press calls to the NICE press office. Contact details are as follows:</p> <p>Office hours: 0300 323 0142 Out of hours: 07775 583 813 Pressoffice@nice.org.uk</p>	
<p>7 Expert testimony</p>	<p>Dr Miriam McCarthy, consultant in public health from the public health agency of Northern Ireland gave a presentation on skin cancer prevention and the strategy adopted in Northern Ireland.</p> <p>The committee had a chance to ask any questions or points of clarification.</p>	
<p>8 Drafting recommendations and considerations</p>	<p>The committee discussed the revisions to recommendations 9 and 10 and agreed the changes that should be made.</p> <p>After lunch, the committee discussed recommendations 11 – 14 and the considerations section.</p> <p>The NICE team will redraft each of the sections in line with the discussions held.</p> <p>The committee discussed the potential research recommendations that should be put forward for this guideline. These will be drafted and revised again at the next meeting before being sent to NIHR.</p> <p>The PHAC were thanked for their hard work over the past 2 days.</p>	<p>NICE</p> <p>PHAC</p>

Final minutes of the meeting held on 21st and 22nd October 2014

Close	The meeting closed at 4pm.	
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Next meeting dates: 17th and 18th March 2015

VENUE FOR NEXT MEETING: NICE London Office, 10 Spring Gardens, London SW1A 2BU