

Date and Time: Monday 2nd December 2013, 10:00 – 16:00

Place: Boardroom, National Clinical Guideline Centre, 180 Great Portland Street,
London, W1W 5QZ

Present: **GDG 7 – Day 1**

1. Jennifer Bostock	JBo
2. Daniel Burden	DB
3. Cherylene Camps	CC
4. Brian Gardner	BG
5. Paul Harrison	PH
6. Anthony Hudson	AH
7. Kathleen Berry	KB
8. Madeleine Sampson	MS
9. Deborah Hill	DH
10. Neil Chiverton	NC
11. Craig Morris	CM
12. Wagih el Masri	WeM
13. Steve Smallwood	SS

NCGC Technical team

1. Alexander Allen	AA
2. Nina Balachander	NB
3. Amy Kelsey	AK
4. Margaret Constanti	MC
5. Jessica Glen	JG
6. Rhosyn Harris	RH
7. Kate Kelley	KK
8. Frank O'Neill	FO
9. Suffiya Omarjee	So
10. Mark Perry	MP
11. Vicki Pollit	VP
12. Liz Rouncefield	LR
13. Sharon Swain	SS
14. Peter Cain	PC

NICE:

15. Claire Ruiz	CR
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Apologies

1. Ian Bullock	IB
2. David Skinner	DS
3. Julie Buckley	JBu
4. Kevin Morris	KM
5. Nick Todd	NT
6. Chris Fitzsimmons	CF
7. Judith Foster	

Notes

Minutes: Confirmed

Guideline Development Group Meeting Spinal Injuries GDG 7&8

1. The Chair welcomed the group to the Trauma Suite Spinal Injury Guideline Development Group (GDG) meeting 7. Apologies were received from DS, IB, JBu, KM, NT, CF and JF.
2. The Chair asked the GDG to declare any personal specific, personal non-specific, non-personal specific or non-personal non-specific interests.

There were no new declarations of interest.

3. An update was then given to the GDG on progress since the last meeting.
4. The Chair introduced PC, NCGC Health Economist, who presented data from the TARN database and the costing's of different immobilisation strategies. The GDG discussed the information presented. The Chair thanked PC for his presentation.
5. The Chair introduced NB, NCGC Senior Research Fellow and Project Manager, who presented the pre-hospital strategies linking evidence to recommendations tablen (LETR). The GDG discussed the LETR. The Chair thanked NB for her presentation.
6. NB then presented the clinical evidence review for timing of referral and acceptance criteria. PC then presented the health economic evidence review for timing of referral and acceptance criteria. The GDG discussed the evidence presented. The Chair thanked NB and PC for their presentations.
7. NB then presented the following LETRs: Destination; Pre-hospital stabilisation; road side strategies; documentation and information and support. The GDG discussed the information presented. The Chair thanked NC for her presentation.
8. The Chair closed the meeting and thanked everyone for attending.

Date and Time: Tuesday 3rd December 2013, 10:00 – 16:00

Place: Boardroom, National Clinical Guideline Centre, 180 Great Portland Street, London, W1W 5QZ

Present: GDG 8 – Day 2

1. Jennifer Bostock (PM only)	JBo
2. Daniel Burden	DB
3. Cherylene Camps	CC
4. Brian Gardner	BG
5. Paul Harrison	PH
6. Anthony Hudson	AH
7. Kathleen Berry	KB
8. Madeleine Sampson	MS

9. Deborah Hill	DH
10. Neil Chiverton	NC
11. Craig Morris	CM
12. Wagih el Masri	WeM
13. Steve Smallwood	SS
14. Judith Foster	JF

NCGC Technical team

16. Alexander Allen	AA
17. Nina Balachander	NB
18. Amy Kelsey	AK
19. Margaret Constanti	MC
20. Jessica Glen	JG
21. Rhosyn Harris	RH
22. Kate Kelley	KK
23. Frank O'Neill	FO
24. Suffiya Omarjee	So
25. Mark Perry	MP
26. Vicki Pollit	VP
27. Liz Rouncefield	LR
28. Sharon Swain	SS
29. Peter Cain	PC

NICE:

30. Claire Ruiz	CR
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Apologies

1. Ian Bullock	IB
2. David Skinner	DS
3. Julie Buckley	JBu
4. Kevin Morris	KM
5. Nick Todd	NT
6. Chris Fitzsimmons	CF

Notes

1. The Chair welcomed the group to the Trauma Suite Spinal Injury Guideline Development Group (GDG) meeting 8. Apologies were received from IB, DS, JBu, KM, NT and CF.
2. The Chair asked the GDG to declare any personal specific, personal non-specific, non-personal specific or non-personal non-specific interests:

There were no new declarations of interest.

3. The Chair introduced NB, NCGC Senior Research Fellow and Project Manager, who presented the recommendations drafted at GDG7. The GDG discussed and made further edits to the recommendations. The Chair thanked NB for her presentation.
4. The Chair introduced SO, NCGC Health Economist, who presented an update from the Diagnostics Model including the results. The GDG discussed the information presented. The Chair thanked SO for her presentation.

Notes

- 5 The Chair then introduced JG, NCGC Research Fellow, who presented the clinical evidence for non-imaging. The GDG discussed the evidence presented. The Chair thanked JG for her presentation.
- 6 NB then presented the following LETRs: Diagnostic accuracy; further imaging and radiation risk. The GDG discussed the information presented. The Chair thanked NB for her presentation.
- 7 NB then presented the Major Trauma Airways protocol. The GDG discussed the protocol. The Chair thanked NB for her presentation.
- 8 There was no other business. The Chair closed the meeting and thanked everyone for attending.

Date, time and venue of the next meeting

GDG 9: Wednesday 5th March 2014, Boardroom, NCGC, 180 Great Portland Street, London W1W 5QZ