

Date and Time: *Thursday 10 December 2014; 9.30am-4.00pm*

Minutes: Draft

Guideline Development Group Meeting 7

Place: *Boardroom, National Clinical Guideline Centre*

Present:

GDG members:

David Oliver	Consultant in Palliative Medicine Wisdom Hospice (Chair)
Jean Waters	Patient/Carer Member
Sandra Smith	Patient/Carer Member
Steven Bloch	Lecturer & Faculty of Brain Sciences Graduate Tutor, London
Julie Brignall-Morley	Community Matron in Neurological Conditions, Yorkshire
Jennifer Rolfe	MND Specialist Occupational Therapist, Oxford
Caroline Brown	Principal Physiotherapist in Emergency, Cardiothoracic and Specialised Medicine, University Hospital of North Midlands NHS Trust
Chris McDermott	Consultant Neurologist, Sheffield
Aleksander Radunovic	Consultant Neurologist, London
Annette Edwards	Consultant in Palliative Care Medicine, Leeds
Rachael Marsden	MND Care Centre Coordinator and Advanced Nurse Practitioner, Oxford
Rachel Starer	General Practitioner, Oxfordshire
Robert Angus	Consultant Physician in Respiratory and High Dependency Medicine, Liverpool
Ian Smith	Consultant Chest Physician and Clinical Director, Cambridgeshire
Sharon Abrahams (co-optee)	Senior Lecturer and Consultant Clinical Neuropsychologist
Karen James (co-optee)	Principle Social Worker
Angeline Brooks (co-optee)	Neurosciences Specialist Dietician

NCGC technical team:

Liz Avital	Associate Director, NCGC
Julie Neilson	Senior Research Fellow, NCGC
Alex Haines	Health Economist, NCGC
Yasmina Hedhli	Project Manager, NCGC

Apologies:

Roch Maher	Patient/Carer Member
Elisabetta Fenu	Health Economics Lead, NCGC
Caroline Farmer	Research Fellow, NCGC
Jill Cobb	Information Scientist, NCGC

In attendance:

Caroline Keir	Guideline commissioning manager, NICE
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Notes

1. Welcome, apologies and declarations of interest

Notes

1.1 The Chair welcomed the group to the sixth meeting of this GDG.

1.2 Apologies were received from CF, JC, EF and RM.

1.3 The Chair reviewed and requested updates to the declarations of interest register.

1.3.1 The Chair declared that in relation to the **previous declarations** recorded in the DOI register, for this meeting, the following should apply:

- The DOI register was made available to the GDG chair. The chair reviewed the DOI register and deemed that none of the original DOIs were in conflict with the agenda topics and clinical questions under discussion at the meeting. No action was required.

1.3.2 **New declarations** of interest received for this GDG meeting include:

GDG Declarations of Interest			
N.B. The Chair and GDG members were recruited to this guideline using NICE DOI policy published October 2008.			
Insert initials	Declaration	Classification (as per the NICE DOI policy wording*)	Chairs action
AB	AB has been asked by the MNDAs to contribute to an online training module, which is being developed by Northampton University for carers, increasing their knowledge around nutritional support in dysphasia management. There is no payment for this work.	Personal specific non-pecuniary	Declare and participate
CM	CM was a co-author on one of the papers, which is included in the coordination of care review (Aridegbe, 2013).	Personal non-pecuniary specific	Declare and not take part in the discussion except to answer questions
NICE DOI policy classifications are: <ul style="list-style-type: none"> • Personal financial specific • Personal financial non-specific • Personal non-financial specific • Personal non-financial non-specific • Non-personal financial specific • Non-personal financial non-specific 			

1. Review question: Social care needs

JN presented the clinical evidence for the social care needs review question to the group. There was no economic evidence. The GDG considered the evidence and drafted recommendations.

2. Review question: Coordination of care

JN presented the clinical evidence for the end of life care review question to the group. AH presented the economic evidence. As this area is subject to economic modelling, recommendations will be made at a later date.

3. Health economic model

Notes

AH gave the group an update on the economic model for multidisciplinary teams.

4. AOB

Nil

Date, time and venue of the next meeting

GDG8: Thursday 14 January 10.00am-4pm